



LA GRANGE
PUBLIC LIBRARY

YOUNG ADULT
VOLUNTEER EMPLOYMENT
APPLICATION
2017
(Grades 7-12)

Date: ____ / ____ / ____ Name: _____
(Last) (First) (Middle)

Home Address: _____

Telephone: _____ Email Address: _____

Age: _____ Grade Next Fall: _____ (Must be going into grades 7-12.)

In case of an **emergency** who should we contact?

Name: _____ Phone Number(s): _____

Relationship of emergency contact to you: _____

A variety of volunteer tasks are available. Please indicate your interest level by number (1 = first choice and 4= last choice).

- Sign up young kids for Summer Reading and help prepare crafts for programs.
- Become a Teen Advisor. Help promote the library and perform service projects for local and national organizations.
- Work on your own performing various duties like shelf reading, cleaning, and special projects.
- Help with programs in Youth Services.

Please list any interests or skills that you have:

Please complete the following:

I want to volunteer at the library because...

Are you volunteering because you need service hours for school or another organization?

If yes:

Name of organization: _____

Number of hours needed: _____

Deadline for hours: _____

Information regarding the personnel records of volunteer staff will be disclosed to your school or potential employers only with the volunteer's written permission. Please sign below if you authorize the library to release information about your work.

Volunteer Signature: _____ Date: _____

FOR VOLUNTEERS UNDER AGE 18: I give permission for my child to volunteer at the Library.

Parent/Guardian Signature: _____ Date: _____

Please return application to: Lisa Sharkey, Young Adult Librarian: sharkeyl@lagrangelibrary.org
10 W. Cossitt Avenue
La Grange, IL 60525
708.215.3228
lagrangelibrary.org

Application Due Date is Saturday, June 3.
Priority is given to applicants who apply by the due date.
Program runs from June 5-July 21

All applicants must attend one volunteer orientation.

Orientation dates are as follows:

Monday, May 22nd, 7-8pm

Thursday, May 25th, 7-8pm

Saturday, June 3rd, 3:30-4:30pm

Please indicate which date you would like to attend

Sign up for shifts will begin at orientation

STAFF USE ONLY

Date Application Received: _____ In-Person Interview Date: _____

Starting Date: _____

Placement: _____

(If not placed, indicate reason.)

Schedule entered on Outlook Volunteer Calendar Total Hours/Week: _____

Final Work Date: _____

Reason for Leaving:

Voluntary

Terminated by Library: _____