



LA GRANGE PUBLIC LIBRARY
Board of Trustees Meeting
Tuesday, January 20, 2009
7:00 p.m.
Donna Raymond Board Room
AGENDA

1. Call to order
2. Public Comments regarding items on the agenda
3. Minutes
 - o Board Meeting, November 18, 2008
 - o Special Board Meeting, December 04, 2008
 - o Finance, Personnel and Archives Committee Meeting, December 15, 2008
4. Communications
 - o Certificate of Occupancy – December 9, 2008
 - o LTHS Matt Brod – January 7, 2009
 - o FOIA Request – January 9, 2009
 - o Upcoming Workshops
5. Owner's Representative Report
 - o Progress Report
 - o Final Payout
6. Library Director's Report
 - o Director's written report and comment
 - o Operating & New Building Warrants – request for board approval
7. Treasurer's Report
 - o MaxSafe Municipal Funds
8. Committee Reports
 - o Building and Grounds – Wolf, Nelson & Coryell
 - o Finance, Personnel and Archives – Coryell, Byczek & Coffee
 - o Legislation and MLS – Taylor
 - o Planning and Policy – Coffee, Byczek & Wolf
 - o FOL and Duelm Family Liaison – Byczek
 - o Public Relations, Marketing and Fund Raising – Byczek, Coryell & Nelson
 - o Long Range Planning – Byczek, Coffee & Taylor
 - o Village Liaison – Nelson
9. Unfinished Business
 - o Teacher Cards / Interlocal Agreements with Schools
 - o ESC Study Recommendations – Coryell
 - o Strategic Planning
 - o Cost of Living Increment Date
10. New Business (Any other items not listed here are for discussion only)
 - o Cossitt PTC Room Reservation
 - o Review Confidentiality of Library Records Policy
 - o Review Search Warrant Policy
 - o Review Personnel Policies
 - Evaluation
 - Outside Employment
 - Retirement
 - Resignation & Dismissal
 - Emergency Procedures & Library Emergencies
 - o Discussion of Committee Charge: Public Relations, Marketing and Fund Raising – Byczek
 - o Director's Six-Month Evaluation in February
11. Public Comments regarding matters not on the agenda
12. Executive Session (The Board of Trustees may decide, by a roll call vote, to convene in executive session if there are matters to discuss confidentially, in accordance with the Open Meetings Act.)
 - o Half-Year Review of Closed-Session Minutes (Closed Session exception #21: Discussion of minutes of meetings lawfully closed under this Act, for purposes of semi-annual review of the minutes as mandated by Section 2.06.)
13. Adjournment
14. The next Regular Library Board meeting is scheduled to be held on February 17, 2009 at **7:00 p.m.** in the Donna Raymond Board Room.

[If special accommodations are required for a person with a disability, please notify the Library at 708-352-0576 twenty-four hours in advance of this meeting.]