



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING  
December 20, 2011**

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**PRESENT:** Jane Byczek, Bill Coffee, Caroline Coryell, John Reardon, Becky Spratford

**ABSENT:** Mary Nelson, Bridgette O'Connor

**STAFF:** Jeannie Dilger-Hill, Rebecca Bartlett, Debbie Darwine, Pat Prohl, Caroline Schill, Noël Zethmayr, Nikki Zimmermann, Elizabeth Choate

**VISITORS:** None

Meeting opened by President Jane Byczek at 7:32 p.m.

**PUBLIC COMMENTS ON THE AGENDA:** None

**MOTION:** Moved by Caroline and seconded by Becky to do an omnibus to approve the minutes of the November 1, 2011 Finance Committee Meeting and the minutes of the Regular Board Meeting of November 15, 2011.

Bill made a correction to the Regular Board Meeting minutes under Committee Reports, RAILS Liaison. The Rockford facility will close next year not next month.

Roll call vote – Byczek-aye, Coffee-aye, Coryell-aye, Reardon-aye, Spratford –aye

No discussion, all members approved.

**MOTION CARRIES**

**COMMUNICATIONS:**

Based on communication from our attorney, it was recommended that the Board set up a library folder in their personal e-mail, put all library stuff in.

According to Bill Coffee all board members have to take OMA training. Jeannie checking into it. Steve Moskal (former Director) sent a Christmas card

**DIRECTOR'S REPORT:** Jeannie Dilger-Hill reported on the fire door malfunction. She thanked everyone who helped with the situation. Eat and Earn program with Francesca's made \$149.38. Egads program went well but takes time. Cyberbars installed, chairs on order. One can now make a donation to the Friends on Donedo.com. Minimum fee involved, Friends are trying for a year. Nancy Bent leaving the library Friday, January 13<sup>th</sup>. Noel taking a new position taking Nancy's place and taking over some of Nikki Zimmermann's programming. Posted a position for Young Adult Librarian. The library received seven resumes on the first day. The library had two teams at the La Grange Historical Society's Trivia night. Megan Utne had a baby girl, Maeve. Reviewed community meeting room statistics.

Rebecca reported on Technical Services. Three full-time staff and one part-time staff make up the department. The Technical Services department does the majority of ordering in library. Also, post six monthly BookNews newsletters. Bill asked how much ordering do we do from Amazon? Amazon has free shipping but Baker and Taylor can be processed electronically. Diane Joad, a former employee since 1992, passed away September 10, 2011 and a tree was donated in her name. Rebecca created a QR code for the library. Sony Readers and Nook Colors are available for check out. Sony Readers, PS3 games and Nook Colors can be checked out for one week. The adult fiction spine labels project took 18 months to complete, the children's books will be started this year. Another project that was completed was attaching item labels to Media on Demand so patrons can look them up in the online catalog. We're now working with B-logistics, which sells or donates books, then Reading Tree recycles. Discussed departmental collaborations, statistics, materials added high in March. Collection Development Plan almost finished.

**MOTION:** Moved by Jane and seconded by Becky to approve warrant #273 in the amount of \$154,575.98. No discussion. All members approved.

### **MOTION CARRIES**

**TREASURER'S REPORT:** Jeannie Dilger-Hill shared the Treasurer's Report:

Edward Jones CDs only receiving \$.93 on \$100,000.00 CDs, Bridgette to check into this. Property tax collection is back up, remains high. Library Levy was approved but two people voted against the Village Levy and the Library Levy. Jeannie shared a letter from the Office of the Illinois State Treasurer regarding the retirement of Illinois Funds Director, Randy Coffey.

### **COMMITTEES:**

Building & Grounds— set a meeting in January.

Development & Advocacy— planning to start a fund raising campaign called Quarters for the Quilt. Becky contacting Historical Society and Salt Creek Quilters Guild. Hoping to raise \$3,000.00. Everyone can contribute: any age, any amount.

Finance— None.

Friends of the Library Liaison— online donations good idea, all officer positions within FOL are now filled. \$8,000.00 in the bank. Sometimes overwhelmed by donations. Discussion about B-Logistics.

RAILS Liaison— Two meetings: one in Geneva and one in Shorewood near Joliet. President of RAILS resigned last week. New logo in the works. Seven new trucks purchased by the State. Budget in good shape. Established the pay structure to begin July 1, 2012. SWAN Council wants to take over paying SWAN staff. RAILS requesting to delay this. Discussion regarding the controversy.

Personnel— would like to meet Monday January 23<sup>rd</sup> at 7:00 p.m.

Planning— None.

Policy— None.

Village Liaison— None.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**MOTION:** Moved by Bill and seconded by Becky to approve the current Program Policy. All members approved.

**MOTION CARRIES**

**PUBLIC COMMENTS NOT ON AGENDA:** None

**MOTION:** Moved by Caroline and seconded by Bill to adjourn the meeting. All members approved.

**MOTION CARRIES**

Meeting adjourned at 8:42 p.m.

Respectfully submitted,

Elizabeth Choate  
Administrative Secretary