



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BUILDING AND GROUNDS COMMITTEE
Wednesday, September 2, 2009**

Present: Steve Wolf, Mary Nelson, Caroline Coryell

Absent: None

Other Board Members: None

Staff: Jeannie Dilger-Hill

Visitors: None

Presenters: None

Meeting opened at 7:05 p.m. by Chairman Steve Wolf.

As there was no member of the public present we moved directly to the agenda item Unfinished Business.

Jeannie Dilger-Hill brought us up to date concerning the wear and discoloration of the less than 2 year old carpet. Howard Carroll, Contract Specialist for Patcraft Carpeting, said the claim has been determined to be maintenance-related. They are working on a plan to restore the carpet and create a maintenance program for us. He will be in touch soon. Patrons have been commenting on how bad it looks and we have told them it is a warranty problem which we are attempting to resolve. Mr. Carroll has not addressed the problem of excessive wear and actual abrasion of the surface.

Next we looked at the landscaping proposals from Hinsdale Landscape and Maintenance, Hinsdale Nurseries and Leo's Landscaping Inc. Bill Coffee had recommended a neighbor who does landscaping, but she said the job was too big for her. The Hinsdale Landscaping proposal is from June, although they have said they would submit another proposal, so far they have not done so. The prices ranged from under \$2,000 to over \$6,000, and we will inform the full Board that we okayed Leo's Landscaping at \$1,701. Jeannie said we need to confirm the installation costs as well. Steve said Leo's is very efficient and does good work. Leo's suggested replacing some of the plants which have not done well with other species which he felt would be more successful. Since replacing the plantings was not in our budget it will be paid from capital contingencies. Steve asked if the work would be done this Fall or in the Spring and Jeannie replied that she will confirm the installation time.

Jeannie then showed us a copy of the Capital Replacement Plan, part of the Building Maintenance Plan needed for the per-capita grant. She said Glenwood-Lynwood Library has just built a new building using BCA, Maggio Construction, and Norm Eallonardo as their liaison. This library requested a replacement plan from BCA, and although BCA said they had not done one before they did create one for Glenwood-Lynwood. So Jeannie used some of their information, along with the warranty information Caroline Coryell had found in the papers BCA left with us, to create our list. We are still missing some information but by and large, we have most of it. Steve supplied some lifespan data on one or two items Jeannie had not found information on.

Steve also mentioned that the Lynch's fence is in disrepair and he hopes it will last through the winter. Caroline said she felt polyurethane fencing would have been a better choice, since it is much longer lasting. The Lynch's fence has already had repairs made to it.

The signage for over the doorways to the upper and lower levels was discussed. Although we had wanted 6 inch letters, when the area was looked at it was obvious that smaller lettering would have to be used. Poblocki said the only other choice is 2-3/4 inch, which we felt was smaller than we would like, but will go with. However, Jeannie has had some problems working with their representative; she asked for new prices to be sent as soon as possible, but they had not yet arrived.

Our security system was discussed under New Business. Steve feels that we need cameras in the parking lot, in view of the theft of bricks. He said we had asked for them when the building was built but they were voted down. Now we will have to try to have them retro-fitted.

The four of us then did a walk-through of the building, looking first at the existing security. For Patron safety, Caroline suggested we should also have another camera on the second floor where there is a blind spot.

There is a crack in the grout along the floor in the lower level, apparently caused by shifting. Steve suggests removing the grout and replacing it with caulk as this would move with the tiles and not crack. This would be the most cost effective solution.

Where the wooden chairs touch the walls in areas such as the Poe study room there are marks on the painted surfaces. Steve suggested a chair rail as a better solution than having to touch up the areas constantly. The paint on the second floor is not holding up well and will probably need touched up in the near future.

The love seat in Youth Services, which gets a lot of use, is showing wear already and will probably need re-covering, possibly with a different fabric. There are marks on the wallcovering which will not wash off (looks like they might have been made with a marker) and scuff marks inside the tree. Neither the paint nor wallpaper are holding up as well as we had been told to expect.

The carpet in the staff area on the first floor, where books are brought in and carts stored, is also in bad shape, with spots and marks in many places.

We looked at the plaques from the original library building and from the 1968 building, which are stored in the HVAC room. Jeannie agreed that we should try to find a place to hang them or display them and will put this on the next agenda. When we returned to the Board room Caroline moved to adjourn and Mary Nelson seconded.

Meeting adjourned at 8:58 p.m.

Respectfully submitted,

Caroline Coryell