



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

September 21, 2021

PRESENT: Katie Allan, Elizabeth Crewe, Brecken Cutler, Joyce Hagen-McIntosh, Tom Jandris, Shannon Rischow, Becky Spratford

ABSENT: None

STAFF PRESENT: Chuck Johnson, Roberta Richter, Peter Van Kempen, Arcadia McCauley, Kim Scott

Meeting called to order by Hagen-McIntosh at 7:02 pm.

MOTION TO APPROVE AGENDA.

A motion was made by Jandris to approve the agenda.

Seconded by Spratford.

All in favor

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS

Annual Department Presentation: Digital Services. Digital Services Manager, Johnson presented his annual report on departmental activities.

Serving Our Public Standards for Illinois Public Libraries: Chapter 12-13 Review: The Trustees reviewed and discussed the materials.

Committee Reports

Finance & Advocacy: None

FOL Liaison: Jandris attended the Friend of the Library meeting last week and reported that the group's finances are in decent shape, and they are waiting on formal requests for grant funding and would support supplemental funding for any change order or additions to the portable kitchen. Friends of the Library week will be recognized the third week in October. The group discussed how they would like market their materials. Their annual meeting will take place on October 16, 2021, at 2pm at Wonderful Matcha. There will be a featured event which will be an exploration of worldwide tea service and consumption while the FOL provides a slideshow of the past year's activities.

RAILS/ILA Liaison: The ILA virtual conference is happening next week. Trustees who requested to attend have been registered. Spratford shared information from the RAILS (Reaching Across Illinois Library System) delivery report and stated that more information can be found on their website delivery page. RAILS has begun working on their strategic plan. The State Library is working hard to push having census information up to date between censuses.

Policies & Services: Children Services Manager, Kim Scott reported on mask wearing in children's department and at children's programs.

Village Liaison: None

Executive Director's Report: Storytime attendance is good. The children's department held a program for older kids this week and was pleased to see that the kids were excited to attend. Trustees Allan and Hagen-McIntosh expressed their well wishes to employee, K. Tymick. IT/Operations Manager, Peter Van Kempen updated the Board on the drive-up project and traffic study.

MOTION TO APPROVE THE OMNIBUS AGENDA

Crewe motioned to approve the Omnibus Agenda including the Minutes of Regular Board Meeting on August 17, 2021, the Minutes of the Policy Committee Meeting on August 4, 2021, and the Operating Warrant, September 21, 2021.

Seconded by Rischow.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Jandris: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None

TRUSTEE COMMENTS: Thank you to staff for filling in while Gallardo and McCauley were on leave.

CLOSED SESSION: Hagen-McIntosh Motioned to go into Closed Session at 8:02 p.m. to discuss Closed Session Minutes approval and review pursuant to 5 ILCS/120, Section 2.06 and to discuss litigation pursuant to 5 ILCS 120/2, Section C11

Second by Jandris

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Jandris: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.
MOTION PASSED

The Board of Trustees reconvened Regular Session at 8:47 p.m.
A motion made by Spratford and seconded by Allan to open the following Closed Session minutes:

7/8/2017
3/6/2018
3/13/2018
5/8/2018
5/16/2018
5/29/2018
2/19/2019
12/17/2019
4/13/2021

A motion made by Spratford and seconded by Crewe to keep the Closed Session minutes closed:

11/17/2020
1/21/2021

ROLL CALL VOTE

Allan: aye.
Crewe: aye.
Cutler: aye.
Jandris: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.

MOTION PASSED

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 8:49 pm.

Submitted by:

Roberta Richter, Business Manager