



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY  
BOARD OF TRUSTEES SPECIAL MEETING**

**March 30, 2020**

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**PRESENT IN-HOUSE:** Joyce Hagen-McIntosh and Becky Spratford

**PRESENT REMOTELY:** Katie Allan, Elizabeth Crewe, Tom Krueger, Angie Larson, Shannon Rischow

**ABSENT:** None

**STAFF PRESENT IN-HOUSE:** Charity Gallardo and Roberta Richter

**VISITORS PRESENT REMOTELY:** Jeanne Jesernik, Debbie Darwine, Chuck Johnson, Kenny Tymick, Rachael Dabkey, Rebecca Bartlett, Justin Mottier, Susan Crowe, Yong Cho, Maria Dike, Linda Ertler, Susan Wisthuff, Noelle McDonough, Patti Eaton, Michelle Roskopf, and Peter Van Kempen

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**Meeting called to order by Hagen-McIntosh at 7:03 pm.**

**MOTION TO APPROVE AGENDA:**

A motion made by Spratford.

Seconded by Allan.

Approved, all ayes.

**MOTION PASSED.**

**PUBLIC COMMENTS ON THE AGENDA:**

None

**UNFINISHED BUSINESS:**

None

**NEW BUSINESS:**

**PANDEMIC/INFLUENZA RESPONSE PLAN:**

The public service managers submitted proposals of ideas of tasks and projects for staff to work on from home to Gallardo. Hagen-McIntosh recommended that the Board approve staff working remotely until April 30, 2020 with pay. Staff will be required to work 50% of their current hours.

The Library needs to continue to provide Library services to our residents, including providing access, entertainment, and resources. The Library will provide equipment to staff where necessary.

**MOTION TO APPROVE:**

Spratford motioned to approve all staff being paid through April 30, 2020, they will be working from home, with the option to come in the Library, and required to work at least 50% of their current regularly budgeted hours. Motion was seconded by Crewe.

**ROLL CALL VOTE**

Allan: aye.

Crewe: aye.

Krueger: absent.

Larson: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

**MOTION PASSED**

**PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA:**

None

**ADJOURNMENT:** Hagen-McIntosh adjourned the meeting at 7:32 p.m.

Submitted by:

Roberta Richter, Business Manager