



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

April 21, 2020

PRESENT IN-HOUSE: Joyce Hagen-McIntosh, Tom Krueger, and Becky Spratford

PRESENT REMOTELY: Katie Allan, Elizabeth Crewe, Angie Larson, Shannon Rischow

ABSENT: None

STAFF PRESENT IN-HOUSE: Charity Gallardo and Roberta Richter

VISITORS PRESENT REMOTELY: Chuck Johnson, Michelle Roskopf, Peter Van Kampen, Rebecca Bartlett, Debbie Darwine, Jeanne Jesernik, Judy Bloecks, Kenny Tymick, Noelle McDonough, Yong Cho, Mary Martinec, Rachael Dabkey, Arcadia McCauley, Nicole Peats, and Sue Wisthuff

Meeting called to order by Hagen-McIntosh at 7:06 pm.

MOTION TO APPROVE AGENDA and MOTION TO SUSPEND THE BYLAW REQUIRING A PHYSICAL QUOROM AS IT APPLIES TO THIS MEETING AND CLOSED SESSION AND SUSPEND THE LAW THAT PUBLIC COMMENT BE MADE BY PHYSICAL PRESENCE, MOVING PUBLIC COMMENTS NOT ON THE AGENDA TO AFTER PUBLIC COMMENT ON THE AGENDA, AND POSTPONING THE ANNUAL REPORT ON COMMUNITY ENGAGEMENT TO A SUBSEQUENT MEETING.

A motion was made by Spratford.

Seconded by Krueger.

Approved, all ayes.

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None

UNFINISHED BUSINESS:

PANDEMIC EMERGENCY CLOSURE:

If the stay-at-home orders change before the current April 30 deadline, Gallardo and Library management would work on bringing staff back full-time. If the deadline is extended, we will extend and maintain our current status until May 19. That status includes staff receiving full pay, working half hours, and working from home unless they are approved to come to the building.

MOTION TO EXTEND THE CURRENT STAFF PAY ARRANGEMENT UNTIL THE STAY-AT-HOME ORDER IS LIFTED OR MODIFIED OR UNTIL THE MAY BOARD MEETING, WHICHEVER COMES FIRST.

A motion was made by Spratford

Seconded by Crewe

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Krueger: aye.

Larson: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

MOTION TO APPROVE OPERATING BUDGET AND SALARY SCALE FY 2020/2021

Gallardo created a more streamlined budget and is prepared to make adjustments over the course of the year when necessary. The salary scale grade structures have been adjusted. The new scale will keep the Library ahead of the mandated minimum wage changes.

Krueger motioned to approve the Operating Budget and Salary Scale for FY 20/21. The motion was seconded by Spratford.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Krueger: aye.

Larson: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

NEW BUSINESS

None

COMMITTEE REPORTS:

Finance & Advocacy:

None

FOL Liaison:

None

RAILS/ILA Liaison:

Spratford has attended multiple meetings and will be talking about advocacy talking points with RAILS Executive Director, Dee Brennan. ILA and RAILS are working on something to get the message out regarding the importance of libraries. Reopening plans are also being discussed.

Policies & Services:

None

Village Liaison:

None

EXECUTIVE DIRECTOR'S REPORT:

Gallardo mentioned National Library Week and National Library Workers' Day and wanted to send out a thank you to all of the staff and amazing team for offering services. The Trustees are pleased to see what is being offered online and what is going on behind the scenes. The postcards that went out to residents regarding digital offerings were wonderful. They were happy to see the staff efforts to communicate and felt the branding was excellent.

WRITTEN COMMENTS AND SUGGESTIONS:

None

COMMUNICATIONS:

None

MOTION TO APPROVE OMNIBUS AGENDA:

Allen motioned to pass the Omnibus Agenda including the Minutes of the Regular Board Meeting on March 17, 2020, Minutes of the Special Board Meeting on March 30, 2020, Minutes of Closed Board Meeting on March 17, 2020, the Treasurer's Report, and the Operating Warrant, April 21, 2020.

Seconded by Larson.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Krueger: aye.

Larson: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA:

None

TRUSTEE COMMENTS:

The Trustees thanked the staff and wished them all a Happy National Library Week and Library Workers' Day.

CLOSED SESSION:

Spratford moved to go into Executive Session at 7:46pm pursuant to 5 ILCS 120/2(c)(1) to discuss the Director's Annual Review.

Seconded by Crewe.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Krueger: aye.

Larson: aye.

Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.
MOTION PASSED

The Board reconvened Open Session at 9:04 p.m.
Hagen-McIntosh moved to offer the Director a 6% increase in salary.
Seconded by Spratford.
ROLL CALL VOTE

Allan: aye.
Crewe: aye.
Krueger: aye.
Larson: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.
MOTION PASSED

Gallardo thanked the Board for their recognition and feedback. The Board expressed their willingness to assist Gallardo in the coming weeks.

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 9:07 p.m.

Submitted by:

Roberta Richter, Business Manager