



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

May 19, 2020

PRESENT IN-HOUSE: Joyce Hagen-McIntosh, Tom Krueger, and Becky Spratford

PRESENT REMOTELY: Katie Allan, Elizabeth Crewe, Angie Larson, Shannon Rischow

ABSENT: None

STAFF PRESENT IN-HOUSE: Charity Gallardo, Peter Van Kempen and Roberta Richter

VISITORS PRESENT REMOTELY: Chuck Johnson, Arcadia McCauley, Judy Bloecks, Susie Lehuta, Justin Mottier, Maria Dike, Rebecca Bartlett, Patti Eaton, Jeanne Jesernik, Noelle McDonough and Mary Martinec

Meeting called to order by Hagen-McIntosh at 7:07 pm.

MOTION TO APPROVE AGENDA.

A motion was made by Spratford.

Seconded by Crewe.

Approved, all ayes.

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS

Motion to approve Curbside Holds Pickup Service

The Library would like to move forward with providing contact free curbside pickup service starting May 26 and the trustees would like to share their support of the staff to move forward. Trustees were pleased to see that the staff are taking steps and offering similar services to businesses in the neighborhood. The staff would begin a soft launch for existing holds within the week to prepare for a full launch on Monday.

A motion was made by Hagen-McIntosh to approve the launch of curbside holds pick up.

Seconded by Larson

All in favor

Motion to approve Building Card Access System Project

IT and Operations Manager, Peter Van Kempen provided information about the installation of the new building card access system. Staff will be able to access multiple doors using a fob and access can be provided remotely when necessary. This system will create ease of access for staff and trustees, as well as a higher level for keeping things safe. Treasurer Krueger mentioned that the bid came in lower than anticipated and that the system will improve library operations, and improve security and safety, all at an appropriate cost.

A motion was made by Krueger to authorize the use of the Special Building Fund for this project.

Seconded by Spratford

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Krueger: aye.

Larson: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

COMMITTEE REPORTS:

Finance & Advocacy:

Krueger would like to make plans to discuss the appropriation at a future meeting.

FOL Liaison:

The group is discussing having a Zoom meeting with their Board and possibly holding their annual meeting remotely.

RAILS/ILA Liaison:

Spratford noted that there was an ILA Legislative update earlier that day, with little news. She is also regularly attending or reading slides from the weekly fireside chats from SWAN. Multiple types of training are currently available through RAILS.

Policies & Services:

None

Village Liaison:

Gallardo was in contact with the Village regarding the Library's curbside plans and they are supportive of this endeavor.

EXECUTIVE DIRECTOR'S REPORT:

Gallardo wanted to thank Digital Services Manager, Chuck Johnson for adding digital audio titles and for sharing data that shows consistent growth over time. The Leadership Team discussed revising plans for the use of grant funds from LaShawn Ford and decided it would be best to apply funds towards digital materials, hot spots, and other services that would be more appropriate in today's climate. The Summer Reading Program will be provided online using Wandoo. All age groups are welcome. The Trustees mentioned their excitement to see things ramping up and services

being offered. They are happy to see that staff are engaged, creative and collaborative.

WRITTEN COMMENTS AND SUGGESTIONS:

None

COMMUNICATIONS:

None

MOTION TO APPROVE OMNIBUS AGENDA:

Krueger motioned to pass the Omnibus Agenda including the Minutes of the Regular Board Meeting on April 21, 2020, Minutes of the Closed Board Meeting on April 21, 2020, the Treasurer's Report, and the Operating Warrant, May 19, 2020.

Seconded by Allan.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Krueger: aye.

Larson: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA:

None

TRUSTEE COMMENTS:

Spratford shares that Pillars is offering COVID-19 testing.

CLOSED SESSION:

None

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 7:41 p.m.

Submitted by:

Roberta Richter, Business Manager