



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

August 18, 2020

PRESENT IN-HOUSE: Katie Allan, Joyce Hagen-Macintosh, Angie Larson, Tom Krueger, and
Becky Spratford

PRESENT REMOTELY: Elizabeth Crewe and Shannon Rischow

ABSENT: None

STAFF PRESENT IN-HOUSE: Charity Gallardo, Peter Van Kempen, Arcadia McCauley and
Roberta Richter

VISITORS PRESENT REMOTELY: Chuck Johnson and Rebecca Bartlett

Meeting called to order by Hagen-McIntosh at 7:02 pm. and made an announcement
regarding Trustee remote attendance.

MOTION TO APPROVE AGENDA.

A motion was made by Krueger.

Seconded by Spratford.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Krueger: aye.

Larson: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS

Annual Report: Community Engagement Manager - McCauley

McCauley presented a PowerPoint discussing her work in the Library. This includes meeting the changing needs of the community. Due to COVID-19, the Library has depended heavily on digital/virtual communications and increased the use of social media over the past several months. McCauley continues to work with the Friends of the Library and is happy to note that they have a

full board. Along with the Leadership Team, she is continuously planning for the future and looks forward to working on the Library's strategic plan, updating branding and the website, and continuing to adapt to the changing needs of the community.

The Board has been impressed with the communication going out to the community. They also noted the diversity statement that Gallardo and McCauley put out, the partnership with the Village and McCauley's work with the Friends of the Library.

Policy Revision: Code of Conduct Addendum

Gallardo presented the Policy Committee with a proposed addendum to the Code of Conduct policy addressing COVID-19 rules.

A motion was made by Hagen-McIntosh to approve the Code of Conduct Policy Addendum.

Seconded by Allan

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Krueger: aye.

Larson: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

COMMITTEE REPORTS:

Finance & Advocacy: None

FOL Liaison: None

RAILS/ILA Liaison: Spratford mentioned that the conference for ILA will be virtual this year and sign up is available. The conference will be held October 20-22, 2020. Trustees interested in attending should contact Richter by September 14 to be registered. There are several materials available on the ILA website that are relevant to trustees. The board at RAILS discussed its financial report and is focusing on the census. They are offering a "Pulse" page on their website with news of current events.

Policies & Services:

A meeting will be held on August 19, 2020.

Village Liaison: None

EXECUTIVE DIRECTOR'S REPORT:

The Library had a building and contents appraisal performed. The appraiser was very thorough. The new Children's Services Manager will be starting September 21. Staff are excited for her arrival. In the SWAN chat this morning, it was noted that La Grange is in the top 15 for check outs, more libraries are offering resource sharing, and "Pick up Anywhere" will be restarting. The Trustees enjoyed reading the ALA Virtual conference reports.

MOTION TO APPROVE OMNIBUS AGENDA:

Spratford motioned to pass the Omnibus Agenda including the Minutes of the Regular Board Meeting on July 21, 2020 and the Operating Warrant from August 18, 2020.
Seconded by Larson

ROLL CALL VOTE

Allan: aye.
Crewe: aye.
Krueger: aye.
Larson: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.
MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA:

None

TRUSTEE COMMENTS:

None

CLOSED SESSION:

Allan motion to go into closed session at 7:58pm pursuant to 5 ILCS 120/2(c)(1).
Seconded by Spratford.

ROLL CALL VOTE

Allan: aye.
Crewe: aye.
Krueger: aye.
Larson: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.
MOTION PASSED

The Board returned to open session at 9:09pm.

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 9:10pm.

Submitted by:

Roberta Richter, Business Manager