

La Grange Public Library
Draft Operating Budget FY19-20

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	ITEM	AMOUNT	DESCRIPTION
INCOME			
	PROPERTY TAXES - CURRENT OPERATING	\$ 2,382,214.00	Property taxes for current fiscal year
	PROPERTY TAXES - DEBT SERVICE	\$ 625,550.00	Property tax money to pay Debt Service
	REPLACEMENT TAX	\$ 21,984.00	Tax money received from Village of LaGrange
	NON-RESIDENT FEES	\$ 4,218.49	Fees for non-resident library cards
	FINES - LIBRARY	\$ 1,000.00	Fines for overdue books, cd's, etc.
	INTERLIBRARY LOAN CHARGES	\$ 391.51	ILL charges
	GRANT INCOME - ISL PER CAPITA	\$ 19,438.00	Income for Per Capita grant
	MERCHANDISE	\$ 659.91	Income from coffee café & book bags & mugs
	PHOTOCOPIES	\$ 2,615.40	Income from photocopy machines
	REIMBURSE - DAMAGED MATERIALS	\$ 4,701.80	Income from lost or damaged books, cd's, etc.
	DONATIONS	\$ 1,708.40	Donations to library
	INVESTMENT INCOME - OPERATING	\$ 3,781.44	Interest from Operating and Working Cash Funds
	MISCELLANEOUS INCOME	\$ 1,200.00	Income rung up in register as Miscellaneous
	INTEREST PMA FINANCIAL CD	\$ 37,338.00	Interest on CDs
	TOTAL INCOME	\$ 3,106,800.95	
EXPENSE			
PERSONNEL			
	SALARIES	\$ 1,326,372.31	Employee gross wages
	INSURANCE - MEDICAL	\$ 168,390.21	Medical, dental, vision and life Insurance premiums
	INSURANCE - UNEMPLOYMENT	\$ 1,606.08	Unemployment insurance
	STAFF TRAINING & DEVELOPMENT	\$ 18,071.33	Classes, conferences, & workshops for library staff & trustees
	ORGANIZATIONAL HEALTH	\$ 1,620.00	Staff service awards, team events, rave reviews
	BOARD EXPENSES	\$ 250.00	Board of Trustee expenses
	IMRF	\$ 82,131.60	Employer portion of IMRF payable to the Village
	FICA	\$ 99,215.18	Federal Insurance Contributions Act (OASDI, Medicare)
MATERIALS			
	BOOKS - ADULT	\$ 93,000.00	Adult books
	BOOKS - CHILDREN'S	\$ 50,471.90	Children's books
	BOOKS - TEEN SERVICES	\$ 5,267.58	Teen books
	PERIODICALS - ADULT	\$ 12,500.00	Magazines, periodicals, serials & etc. -Adult Collections
	PERIODICALS - CHILDREN'S SERVICES	\$ 810.00	Magazines, periodicals, serials & etc. - Children's Services Collections
	PERIODICALS - TEEN SERVICES	\$ 350.00	Magazines, periodicals, serials & etc. - Teen Services Collections
	RENTAL MATERIALS - PRINT	\$ 8,300.00	Leased print materials

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	DATABASES	\$ 42,500.00	Databases - All Collections; includes B&T Account
	ELECTRONIC CONTENT	\$ 24,500.00	Downloadable ebooks, audio books, and music
	AUDIOVISUAL - ADULT	\$ 24,507.00	DVDs, CDs, audiobooks, other nonprint - Adult Collections
	AUDIOVISUAL - CHILDREN'S SERVICES	\$ 11,931.70	DVDs, CDs, audiobooks, other nonprint -YS Collections
	AUDIOVISUAL - TEEN SERVICES	\$ 2,424.00	DVDs, CDs, audiobooks, other nonprint -YA Collections
	RENTAL MATERIALS - NONPRINT	\$ 7,062.00	Leased DVDs, CDs, and other nonprint
	LIBRARY OF THINGS (Physical)	\$ 1,000.00	Non-traditional formats such as iPads, roku, record player, etc.
FACILITIES			
	GROUNDS MAINTENANCE	\$ 12,135.00	Landscaping, lawn irrigation, parking lot, snow removal
	CLEANING SERVICES & SUPPLIES	\$ 53,265.00	Janitorial service, trash removal, and other cleaning supplies
	BUILDING MAINTENANCE	\$ 24,928.00	Contracts and maintenance on all building systems
	BUILDING REPAIRS	\$ 8,894.00	Necessary building repairs
	WATER	\$ 2,625.00	Water and sewer usage
	UTILITIES - FUEL	\$ 9,300.00	Natural gas usage
TECHNOLOGY			
	TELEPHONE	\$ 11,840.00	Telephone lines & voice telecom charges
	INTERNET ACCESS	\$ 3,000.00	Internet SBC T1 phone line
	SOFTWARE	\$ 14,506.78	Software for patron and employee systems
PUBLIC INFO & PROGRAMMING			
	PUBLIC RELATIONS	\$ 6,335.00	E-newsletter, LGBA activities, online promos, website
	PRINTING	\$ 16,150.00	All printing costs including newsletter, annual report, business cards, brochures, bookmarks
	POSTAGE	\$ 5,000.00	Stamps and postage for all departments
	PROGRAMMING	\$ 20,916.00	Programming library-wide and for all departments
OTHER EXPENSES			
	CONTRACTUAL & CONSULTING SERVICES	\$ 148,709.00	Includes IT consultant, audit fees, accounting services, payroll services, etc.
	MISC & CONTINGENCIES	\$ 340.00	Miscellaneous and unexpected expenses
	MERCHANDISE EXPENSES	\$ 750.00	Purchase of items for sale (earbuds, book bags, mugs, coffee, etc.)
	BANK CHARGES	\$ 1,800.00	Routine Bank Charges, incl. incoming wire transfers
	RESOURCE SHARING CHARGES	\$ 275.00	Charges for reciprocal borrowing, postage, collection fees, etc.
	INSURANCE - LIABILITY & CONTENTS	\$ 26,750.00	Property, liability, workers' compensation insurance premiums
	SUPPLIES	\$ 15,614.28	Supplies library-wide and for all departments
	TRAVEL & BUSINESS EXPENSES	\$ 5,440.00	Mileage and other necessary business expense reimbursements
CAPITAL OUTLAY & DEBT SERVICE			
	FURNITURE	\$ 15,712.75	Furniture for library
	EQUIPMENT	\$ 350.00	Equipment for facility maintenance
	TECHNOLOGY EQUIPMENT	\$ 19,350.00	Technology equipment
	LIBRARY IMPROVEMENTS	\$ 24,912.25	Library improvements, repairs not included with maintenance
	CAPITAL CONTINGENCIES	\$ 45,072.00	Large, unexpected expenses; balance transferred to Special Bldg fund
	DEBT SERVICE	\$ 625,550.00	Debt service expense
	SECURITY SYSTEM	\$ 5,000.00	Purchase and maintenance of materials security system
TOTAL EXPENSE		\$ 3,106,800.95	
SURPLUS / DEFICIT		\$ 0.00	