



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
June 18, 2019**

- PRESENT:** Joyce Hagen-McIntosh, Tom Krueger, Angie Larson, Becky Spratford, Katie Allan, Shannon Rischow, Elizabeth Crewe
- ABSENT:** None
- STAFF:** Rebecca Bartlett, Rachael Dabkey, Charity Gallardo, Leslie Hartoonian, Chuck Johnson, Arcadia McCauley, Shelley Alicea
- VISITORS:** None
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Meeting called to order by Hagen-McIntosh at 7:30pm.

MOTION TO APPROVE AGENDA:

A motion was made by Krueger to approve the agenda.

Seconded by Larson.

Approved, all ayes.

MOTION PASSED.

PUBLIC COMMENTS ON THE AGENDA: None.

UNFINISHED BUSINESS:

Construction Update

Gallardo reported that the project is essentially complete. The final check to Landmark has been released.

Strategic Plan Objective Reports

Gallardo reported that the Library is on track to complete the strategic plan by the end of the year.

NEW BUSINESS:

Illinois Public Library Annual Report

Illinois Public Library Annual Report was reviewed.

MOTION TO APPROVE Illinois Public Library Annual Report:

A motion was made by Spratford to accept the Illinois Public Library Annual Report as presented.

Seconded Hagen-McIntosh.

Approved, all ayes.

MOTION PASSED.

Preliminary Levy Request

Krueger presented the preliminary levy request to the Village.

MOTION TO APPROVE PRELIMINARY LEVY:

A motion was made by Spratford to approve the preliminary levy with the change to the fiscal year 2020-2021 in the levy letter.

Seconded by Larson.

Approved, all ayes.

MOTION PASSED.

Proposal to Hire Contractor to Investigate Water Issue in Mechanical Room

Gallardo presented the proposals for contractors to investigate the water infiltration issue in the mechanical room.

MOTION TO APPROVE CONTRACTOR TO INVESTIGATE WATER ISSUE IN MECHANICAL ROOM:

A motion was made by Larson to accept the StudioCG proposal to investigate water issue in mechanical room and provide a proposal for mitigation.

Seconded by Hagen-McIntosh.

Approved, all ayes.

MOTION PASSED.

COMMITTEE REPORTS:

Building and Grounds – No report.

Development and Advocacy – No report.

Finance – No report.

Friends of Library liaison – The Friends plan to meet next month and review grant requests from Library staff.

RAILS/ILA Liaison – American Library Association Annual Conference is in D.C. this weekend. Spratford announced that she will meet with a representative from Lipinski’s office.

Personnel – No report.

Planning – No report.

Policy – No report.

Village Liaison – No report.

EXECUTIVE DIRECTOR’S REPORT:

Gallardo gave a big thanks to Bartlett and all staff for keeping the Library running during her leave. Gallardo reported that it was LaShawn Ford who awarded the Library the grant for the early education materials included in the children’s area renovation.

Spratford reported that she received a comment from Bill Coffee regarding the quiet reading room

being used for programming. He had an expectation that there is a quiet place to read in the Library.

Director's University was a great experience for Gallardo, many contacts and great information was gained.

MOTION TO APPROVE OMNIBUS AGENDA:

Spratford motioned to approve the Omnibus Agenda consisting of Minutes of the Regular Board Meeting on May 21, 2019; Treasurer's Report, Operating Warrant for June 18, 2019.

Seconded by Krueger.

ROLL CALL VOTE:

Allan- aye.

Crewe-aye.

Krueger- aye.

Larson- aye.

Rischow- aye.

Spratford- aye.

Hagen-McIntosh- aye.

MOTION PASSED.

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None.

TRUSTEE COMMENTS: Hagen-McIntosh said the Board will arrange for training and orientation for new trustees in the future. Krueger commented that the Board shares thanks for all department heads and staff.

EXECUTIVE SESSION: None.

ADJOURNMENT:

Hagen-McIntosh adjourned the meeting at 8:11pm.

Respectfully submitted,

Shelley Alicea

Administrative Assistant