



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

October 15, 2019

PRESENT: Joyce Hagen-McIntosh, Tom Krueger, Angie Larson, Becky Spratford, Shannon Rischow, Elizabeth Crewe, Katie Allan

ABSENT: None

STAFF: Shelley Alicea, Charity Gallardo

VISITORS: Dan Berg

Meeting called to order by Hagen-McIntosh at 7:30 pm.

MOTION TO APPROVE AGENDA:

A motion made by Krueger to approve the agenda.

Seconded by Larson.

Approved, all ayes.

MOTION PASSED.

PUBLIC COMMENTS ON THE AGENDA: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Acceptance of the FY 2018-2019 Audit by Dan Berg of Sikich

Berg highlighted important areas of the audit and board communication report. The opinion paragraph represents an unmodified opinion, which is the best opinion auditors can give. He pointed out that the Library is better off economically than the last year, due to a \$146,000 change in net position. Berg commented that the process went smoothly. It was a good idea to have Steve Litko, the accountant, and Gina King, who represented Sikich in this audit, working together that day. Gallardo noted that on Page 6 of the Board Communication document, there is an error in the amount of a grant received. Berg will send an updated Board Communication report.

MOTION TO ACCEPT THE FISCAL YEAR 2018-2019 AUDIT

A motion was made by Krueger to accept the audit with the one correction on Page 6.

Seconded by Spratford.

ROLL CALL VOTE:

Allan-aye.

Crewe-aye.

Krueger-aye.

Larson-aye.

Rischow-aye.

Spratford-aye.
Hagen-McIntosh-aye.
MOTION PASSED.

Financial Accounts and Signers

Krueger discussed the need for the Board to approve establishment of new accounts with Krueger and Gallardo as signers, not limited to one institution as in the past meeting's motion.

MOTION TO APPROVE ESTABLISHMENT OF NEW FINANCIAL ACCOUNTS

A motion was made by Spratford to approve the establishment of new financial accounts as appropriate and the adding of Executive Director and Board Treasurer Thomas Krueger as account signers.

Seconded by Larson.

Allan-aye.

Crewe-aye.

Krueger-abstain

Larson-aye.

Rischow-aye.

Spratford-aye.

Hagen-McIntosh-aye.

MOTION PASSED.

MOTION TO APPROVE 2020 BOARD MEETING DATES

A motion was made by Spratford to approve the 2020 Board Meeting Dates noting the time change to 7pm.

Seconded Hagen-McIntosh.

The Board discussed matching the times with the Village Board meetings and pros and cons of the time switch.

Approved, all ayes.

MOTION PASSED.

Review of Proposed Policies

Allan reviewed the proposed Public Comment Policy and Security Camera Policy and discussion by the Policies and Services Committee. The change was made to extend public comments at the discretion of the Board President. Also, the email board@lagrangelibrary.org was created to contact the full board through one email address. A sign-up sheet will be made for next meeting.

MOTION TO ACCEPT PUBLIC COMMENT AND SECURITY CAMERAS POLICIES

A motion was made by Larson to approve the two policies as written.

Seconded by Crewe.

Approved, all ayes.

MOTION PASSED.

COMMITTEE REPORTS:

Finance & Advocacy - The Committee will be meeting in early November, exact date to be determined.

FOL Liaison – Krueger explained that the Friends now have a full board and December 3rd is the next meeting. The Oliveceto event went well.

RAILS/ILA Liaison- Krueger offered that he will be carpooling to ILA Thursday. Spratford explained the new ILA conference code of conduct.

Policies & Services- Allan reported that the committee met and reviewed the Public Comment and Security Cameras policies.

Village Liaison- Larson explained the Village voted against cannabis sales in the Village of La Grange.

EXECUTIVE DIRECTOR’S REPORT:

Gallardo informed the Board that the no late fees initiative is going well. Rischow commented that the weekly emails to the Board on director activities are helpful in her feeling more connected to the Library.

OMNIBUS MOTION:

A motion was made by Spratford to approve the Omnibus agenda consisting of the 2020 Holidays and Closing Dates, September 17, 2019 Board of Trustees Meeting Minutes, Finance & Advocacy Committee Meeting Minutes September 17, 2019, Treasurer’s Report, Operating Warrant for October 15, 2019.

Seconded by Allan.

ROLL CALL VOTE:

Allan-aye.

Crewe-aye.

Krueger-aye.

Larson-aye.

Rischow-aye.

Spratford-aye.

Hagen-McIntosh-aye.

MOTION PASSED.

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None.

TRUSTEE COMMENTS: Hagen-McIntosh commented she was pleased to see Adult & Teen Services staff joining Children’s Services staff at the Fire Department Open House outreach event.

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 8:33pm.

Respectfully submitted by:

Shelley Alicea, Administrative Assistant