



MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES PERSONNEL
COMMITTEE MEETING

November 6, 2018

PRESENT: Tom Krueger, Bridgette O'Connor, Laurie Braun

ABSENT: None

STAFF: Charity Gallardo

VISITORS: None

Meeting called to order by Braun at 7:31 pm.

Public Comments on the Agenda: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

90 Day Review of New Director:

The purpose of the meeting was to check in with Charity Gallardo now that she has been employed by the La Grange Public Library for 90 days. The committee agreed that Gallardo has met her major objectives in this initial period: overseeing the construction project, getting to know staff and people in the community, and focusing on the strategic plan.

The committee asked for Gallardo's thoughts. She felt that operations are going well, and the levy process went well also. She mentioned that the change to a new accounting system has been a challenge.

For her annual review in February, Gallardo has the current forms and will review them. If she has changes to suggest, she will send them to Braun for initial review and then to the committee. Gallardo noted that she would like to make changes to the employee evaluation forms.

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None.

ADJOURNMENT: Braun adjourned the meeting at 8:13 pm.

Submitted by:

Laurie Braun