



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

October 19, 2021

PRESENT: Katie Allan, Elizabeth Crewe, Brecken Cutler, Joyce Hagen-McIntosh, Shannon Rischow, Becky Spratford

ABSENT: Tom Jandris

VISITORS: Gina King from Sikich, LLP, Kathleen Kunkle from Ancel Glink

STAFF PRESENT: Charity Gallardo, Roberta Richter, Peter Van Kempen, Arcadia McCauley

Meeting called to order by Hagen-McIntosh at 7pm.

MOTION TO APPROVE AGENDA.

A motion was made by Spratford to approve the agenda.

Seconded by Cutler.

All in favor

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None

UNFINISHED BUSINESS:

None

NEW BUSINESS

Acceptance of FY 2020-21 Audit.

MOTION TO APPROVE THE FY 2020-21 Audit.

Gina King from Sikich presented the annual financial report and the auditor's communication report to the Trustees. Highlights from the audit were discussed. King noted that the audit went well. The auditor's communication report was discussed, including adjusted journal entries, management letter, and GASBE information.

Rischow motioned to accept the FY 2020-21 Audit.

Seconded by Crewe.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Jandris: absent.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.
MOTION PASSED

2022 Regular Board Meeting Days

The Trustees discussed changing the board meeting schedule to the fourth Tuesday of the month to allow staff more time to create reports and gather statistics, and for outside vendors to be able to attend meetings which they currently cannot attend due to conflicts. Gallardo will make the discussed revisions and include the information in the November Board packet.

Serving Our Public Standards for Illinois Public Libraries: Chapter 9-11 Review: The Trustees reviewed and discussed the materials.

Committee Reports

Finance & Advocacy: Rischow would like to set up a committee meeting prior to the November Regular Board Meeting.

FOL Liaison: McCauley spoke about the FOL annual meeting, which was successful. The current Board members were reelected. The group will be meeting again in December.

RAILS/ILA Liaison: The ILA (Illinois Library Association) Conference happened last week. Trustees who attended spoke about the conference. The RAILS (Reaching Across Illinois Library System) Board will be meeting on Friday. They are continuing working on their strategic plan and hosting town hall meetings that Library Trustees are welcome to attend. RAILS won an award for resource sharing.

Policies & Services: Allan would like to set up a committee meeting and will discuss with Gallardo regarding scheduling.

Village Liaison: The Village Board approved a new Director of Public Works, Richard Colby. There is much discussion at the Village regarding the La Grange Theater being purchased by Classic Cinemas.

Executive Director's Report: Gallardo extended her thanks to the Administration Team for their work while she was on leave. McCauley confirmed the grant funds were appropriated for the Library by Representative Ford. Richter resigned to take a position with Green Hills Public Library District; her last day will be November 11. There was a request to donate a watercolor of the original Library building from the family of Elizabeth A. Mueller, a former librarian at the Library along with a doorknob from the old Library building. Gallardo was elected to the SWAN board and will be attending her first meeting this month.

MOTION TO APPROVE THE OMNIBUS AGENDA

Hagen-McIntosh moved to remove the Library Board Meeting Dates document from the Omnibus Agenda.

Seconded by Spratford.

All in favor.

Hagen-McIntosh motioned to approve the Omnibus Agenda including the Minutes of Regular Board Meeting on September 21, 2021, the Operating Warrant, October 19, 2021,

and the 2022 Library Closures.

Seconded by Allan.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Jandris: absent.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None

TRUSTEE COMMENTS: The Trustees welcomed back Gallardo. Hagen-McIntosh gave kudos and thanks to the Administration Team for their work during Gallardo's leave.

CLOSED SESSION: Hagen-McIntosh Motioned to go into Closed Session at 7:55 p.m. to discuss litigation pursuant to 5 ILCS 120/2, Section C11

Second by Rischow

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Jandris: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

The Board of Trustees reconvened Regular Session at 8:59 p.m. No action was taken during Closed Session.

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 9 pm.

Submitted by:

Roberta Richter, Business Manager