



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

December 21, 2021

PRESENT: Katie Allan, Elizabeth Crewe, Brecken Cutler, Joyce Hagen-McIntosh, Shannon Rischow, Becky Spratford

ABSENT: None

VISITORS: None

STAFF PRESENT: Chuck Johnson, Peter Van Kempen, Arcadia McCauley

Meeting called to order by Hagen-McIntosh at 7:02pm.

MOTION TO APPROVE AGENDA.

A motion was made by Allan to approve the agenda.

Seconded by Spratford.

All in favor.

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS

Annual Department Presentation: Marketing and Public Relations.

Marketing and Public Relations Manager, Arcadia McCauley presented her annual report on departmental activities. Canva, LibraryAware were highlighted. The Friends of the Library had a successful year. We are busy working on a new logo and website.

State Library Per Capita Grant Application

Discussion of the application form. The population increase was noted.

MOTION A motion was made by Spratford to accept the Per Capita Grant Application as written. Seconded by Allan.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Rischow: aye.

Spratford: aye.
Hagen-McIntosh: aye.
MOTION PASSED

Appointment Process to Fill Upcoming Trustee Vacancy

Hagen-McIntosh discussed the departure of Tom Jandris on December 6, 2021. The Library Board of Trustees wishes to thank Tom for the work he has done for the Library while sitting on the board. Several candidates applied, interviewed, and went through a reference check when we filled the opening last Spring. At that time, the Trustees' second choice for the open trustee seat was Lisa Katzenberger. Board President Hagen-McIntosh inquired whether Ms. Katzenberger is still interested in the position for the remainder of the term and she is excited.

Committee Reports

Finance & Advocacy: Rischow

The Village accepted the levy. There were no questions.

FOL Liaison: McCauley reported on recent activities of the Friends in her annual report: The Friends of the Library held a board meeting on December 6. They approved staff funding requests for: 2 new circulating iPads, new books for Book Club Corner and new children's storytime books (both with a focus on Equity, Diversity and Inclusion), and 5 more boxes for the Library's K-Cup recycling program. The Friends will begin their annual membership drive in January.

RAILS/ILA Liaison: Spratford

RAILS doesn't meet in December. The finance person is retiring in January. They are restructuring the department. ILA legislative meetups will all be virtual throughout February and March.

Policies & Services: Allan

None. Rescheduling for January.

Village Liaison: Cutler

The board of education continues their Equity, Diversity and Inclusion efforts. She met with Dr Rowe, Director of Equity and Belonging for Lyons Township High School, who passed on some resources specifically information about a CARE space, which is a de-escalation space for prayer, counseling or reflection.

Executive Director's Report: Medici.tv is a new streaming service added for our patrons. Sewing machines are now available in the studio on the lower level. Classes have started to teach sewing. Peter Van Kempen gave an update on the drive-up window project.

MOTION TO APPROVE THE OMNIBUS AGENDA

Crewe motioned to approve the Omnibus Agenda including the Minutes of Regular Board Meeting on November 16, 2021, the Operating Warrant, December 21, 2021.

Seconded by Rischow.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.
Cutler: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None

TRUSTEE COMMENTS: None.

CLOSED SESSION:

None.

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 7:53 pm.

Submitted by:

Chuck Johnson, Digital Services Manager