



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

February 22, 2022

PRESENT: Katie Allan, Elizabeth Crewe, Brecken Cutler, Joyce Hagen-McIntosh, Shannon Rischow, Becky Spratford, Lisa Katzenberger

ABSENT: None

VISITORS: None

STAFF PRESENT: Charity Gallardo

Meeting called to order by Hagen-McIntosh at 7:01pm.

MOTION TO APPROVE AGENDA.

A motion was made by Crewe to approve the agenda.

Seconded by Rischow.

All in favor.

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS

Executive Director Evaluation Process and Timeline

Hagen-McIntosh reviewed the executive director evaluation process and timeline and trustees discussed specific dates for deadlines and the special meeting.

FY2022-23 Board Officers and Roles

Hagen-McIntosh reviewed the various officer and committee/liaison roles available to trustees and asked the board to think about their interests for next fiscal year and let her know if they have thoughts or questions.

FY2022-23 Budget Process and Timeline

Rischow discussed the FY2022-23 budget process and timeline and shared there will not be a separate Finance & Advocacy committee meeting to review the draft budget in March, given that the full Board meets early in March on the 15th, and many trustees not on the committee have expressed an interest in and attended the full budget presentation in past.

MOTION TO APPROVE MANDATORY COVID-19 VACCINE PROGRAM

A motion was made by Spratford to approve the Mandatory COVID-19 Vaccine Program.

Seconded by Allan.

All in favor.

MOTION PASSED

Committee Reports

Finance & Advocacy: Rischow

None.

FOL Liaison: Katzenberger

None.

RAILS/ILA Liaison: Spratford

Spratford reminded everyone the Illinois Library Association spring trustee forum workshops are coming up and they can contact Charity to be registered if they are interested. RAILS approved their new strategic plan last month and Spratford reviewed their new mission, vision and strategic goals. There's an open RAILS board seat right now and an election coming up.

Policies & Services: Allan

None.

Village Liaison: Cutler

Cutler reviewed some news about the Park District of La Grange, Village of La Grange, and Lyons Township High School including: the Park District implemented a COVID mandatory vaccine and testing policy similar to the Library's and their comprehensive master plan continues to be delayed. The Village of La Grange is in the budget process and their next public budget workshop is March 12 at 8am. They selected a new Village attorney, Benjamin Schuster. The Village continues to work on grants for stormwater relief. LTHS has a board meeting tonight where they may discuss their procedures relating to masks.

Executive Director's Report:

Gallardo highlighted Phil O'Reilly's new position as a social worker at the Library and explained he is co-creating the job as it's a new role with input into his final job description (based on the Public Services Librarian) and title. New business associate Kris is getting into the swing of things, hard at work learning our financial procedures and processes. The Library resumed in-person programming this month after the January pause. A new virtual summer reading program called Beanstack will be implemented for this year (the previous product Wandoo Reader is being discontinued). The next step for the drive up holds window project is to discuss with the Village the possibility of restricting the parking spaces in question to staff use only instead of eliminating them as previously discussed.

MOTION TO APPROVE THE OMNIBUS AGENDA

Allan motioned to approve the Omnibus Agenda including the Minutes of Regular Board Meeting on January 25, 2021, the Minutes of Finance and Advocacy Committee Meeting November 16, 2021, and the Operating Warrant, February 22, 2022.

Seconded by Katzenberger.

ROLL CALL VOTE

Allan: aye.
Crewe: aye.
Cutler: aye.
Katzenberger: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.
MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None

TRUSTEE COMMENTS: None.

CLOSED SESSION:

None.

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 8:03 pm.

Submitted by:
Charity Gallardo, Executive Director