



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING**

April 26, 2022

PRESENT: Katie Allan, Elizabeth Crewe, Joyce Hagen-McIntosh, Shannon Rischow, Becky Spratford, Lisa Katzenberger

ABSENT: Brecken Cutler

VISITORS: None

STAFF PRESENT: Charity Gallardo, Kris Bahl, Chuck Johnson, Kim Scott, Peter Van Kempen, Arcadia McCauley, Rebecca Bartlett, Phil O'Reilly

Meeting called to order by Hagen-McIntosh at 7:00pm.

MOTION TO APPROVE AGENDA.

A motion was made by Crewe to approve the agenda.

Seconded by Katzenberger.

All in favor.

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS

Approval of FY2022-23 Operating Budget [Action Item] Rischow

Gallardo noted the change in the salary budget line from the draft budget (preliminary increase was 3%. The actual % of salary change in the final operating budget is 1% (job responsibility changes and consolidations still allow for 3 % increases.)

A motion was made by Spratford to approve the FY 2022-23 Operating Budget

Seconded by Allan.

All in favor.

MOTION PASSED

Approval of FY2022-23 Salary Scale [Action Item] Rischow

A motion was made by Spratford to approve the FY 2022-23 Salary Scale

Seconded by Katzenberger.

All in favor.

MOTION PASSED

Public Services Department Overview [Informational] – Scott

Kim Scott updated the Board on staff additions – offers were extended to 2 outside candidates and 2 internal employees were promoted to fill openings within the Public Services Department. Team members will, on occasion, cover the Children’s or Adult desks. Laura G will handle the Lucky Day Collection for both children and adults. Baker and Taylor’s audit product will assist with diversity of our collections.

Social Services Coordinator Updates [Informational] O’Reilly

Phil O’Reilly presented an overview of his activities and outreach to the various social agencies in the area. Hagen-McIntosh commented that she loved the variety and collaboration with various community organizations. Spratford noted that many of the social services and agencies are regional and not just limited to La Grange.

2022 Staff In-Service Days

Spratford moved to approve delayed openings at 1pm on Friday, August 12 and Friday, October 14 for the purpose of staff in-service days.

Seconded by Allan.

All in favor.

MOTION PASSED

Committee Reports

Finance & Advocacy: Rischow

Nothing further.

FOL Liaison: Katzenberger

There will be a membership drive in September. FOL is getting a lot of donated books. Some overflow will be directed to the Little Free Libraries. Next meeting will be in July.

RAILS/ILA Liaison: Spratford

Reaching Forward conference will be in 2 weeks. State Library passed a 2.9% increase for RAILS libraries. 2 new library-related laws pending:

Vacancies – trustee vacancies should be filled within 90 days, or Secretary of State may appoint someone to fill

Cards for Kids expanded to all unserved minors

Policies & Services: Allan

None.

Village Liaison: Cutler

None.

Executive Director’s Report:

Gallardo noted that circulation is up – it is the highest since the pandemic. She also shared that Cook County 2nd installment YR 2021 tax bills (due Aug 2022) will be delayed - possibly to the end of 2022 or early 2023 due to a backlog at the Cook County Board of Review. This will have a huge impact on all Cook County libraries. Finally, in an effort to build a stronger team, new hires will now be assigned an onboarding peer.

MOTION TO APPROVE THE OMNIBUS AGENDA

Spratford motioned to approve the Omnibus Agenda including the Minutes of Regular Board Meeting on March 15, 2022, and the Operating Warrant, April 26, 2022.

Seconded by Allan.

ROLL CALL VOTE

Allan: aye.

Cutler: aye.

Katzenberger: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None

TRUSTEE COMMENTS: None.

CLOSED SESSION:

MOTION

At 8:15 pm, Spratford moved to go into Executive Session pursuant to 5 ILCS 120/2(c)(1).

Seconded by Hagen-McIntosh.

ROLL CALL VOTE

Allan: aye.

Cutler: aye.

Krueger: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

At 8:17 pm the Board took a brief break. At 8:24 pm the closed session started.

Stratford motioned to move out of Closed Session, Seconded by Katzenberger.

The Board of Trustees reconvened in Open Session at 8:40 pm.

A motion was made by Allan to give Executive Director Charity Gallardo a 3% raise, bringing her annual salary to \$117,523.

Seconded by Spratford.

All in favor.

MOTION PASSED

Spratford moved to approve the closed session minutes for March 15, April 19 and April 26, 2022.

Seconded by Allan.

All in favor.
MOTION PASSED

ADJOURNMENT: Hagen-McIntosh adjourned the meeting at 8:43 pm.

Submitted by:
Kris Bahl
Business Associate