



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING**

**April 26, 2022**

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**PRESENT:** Katie Allan, Elizabeth Crewe, Joyce Hagen-McIntosh, Shannon Rischow, Becky Spratford, Lisa Katzenberger

**ABSENT:** Brecken Cutler

**VISITORS:** None

**STAFF PRESENT:** Charity Gallardo, Kris Bahl, Chuck Johnson, Kim Scott, Peter Van Kempen, Arcadia McCauley, Rebecca Bartlett, Phil O'Reilly

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Meeting called to order by Hagen-McIntosh at 7:00pm.

**MOTION TO APPROVE AGENDA.**

A motion was made by Crewe to approve the agenda.

Seconded by Katzenberger.

All in favor.

**MOTION PASSED**

**PUBLIC COMMENTS ON THE AGENDA:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS**

Approval of FY2022-23 Operating Budget [Action Item] Rischow

Gallardo noted the change in the salary budget line from the draft budget (preliminary increase was 3%. The actual % of salary change in the final operating budget is 1% (job responsibility changes and consolidations still allow for 3 % increases.)

A motion was made by Spratford to approve the FY 2022-23 Operating Budget

Seconded by Allan.

All in favor.

**MOTION PASSED**

Approval of FY2022-23 Salary Scale [Action Item] Rischow

A motion was made by Spratford to approve the FY 2022-23 Salary Scale

Seconded by Katzenberger.

All in favor.

**MOTION PASSED**

**Public Services Department Overview [Informational] – Scott**

Kim Scott updated the Board on staff additions – offers were extended to 2 outside candidates and 2 internal employees were promoted to fill openings within the Public Services Department. Team members will, on occasion, cover the Children’s or Adult desks. Laura G will handle the Lucky Day Collection for both children and adults. Baker and Taylor’s audit product will assist with diversity of our collections.

**Social Services Coordinator Updates [Informational] O’Reilly**

Phil O’Reilly presented an overview of his activities and outreach to the various social agencies in the area. Hagen-McIntosh commented that she loved the variety and collaboration with various community organizations. Spratford noted that many of the social services and agencies are regional and not just limited to La Grange.

**Committee Reports**

**Finance & Advocacy: Rischow**

Nothing further.

**FOL Liaison: Katzenberger**

There will be a membership drive in September. FOL is getting a lot of donated books. Some overflow will be directed to the Little Free Libraries. Next meeting will be in July.

**RAILS/ILA Liaison: Spratford**

Reaching Forward conference will be in 2 weeks. State Library passed a 2.9% increase for RAILS libraries. 2 new library-related laws pending:

Vacancies – trustee vacancies should be filled within 90 days, or Secretary of State may appoint someone to fill

Cards for Kids expanded to all unserved minors

**Policies & Services: Allan**

None.

**Village Liaison: Cutler**

None.

**Executive Director’s Report:**

Gallardo noted that circulation is up – it is the highest since the pandemic. She also shared that Cook County 2<sup>nd</sup> installment YR 2021 tax bills (due Aug 2022) will be delayed - possibly to the end of 2022 or early 2023 due to a backlog at the Cook County Board of Review. This will have a huge impact on all Cook County libraries. Finally, in an effort to build a stronger team, new hires will now be assigned an onboarding peer.

**MOTION TO APPROVE THE OMNIBUS AGENDA**

**Spratford motioned to approve the Omnibus Agenda including the Minutes of Regular Board Meeting on March 15, 2022, and the Operating Warrant, April 26, 2022.**

Seconded by Allan.

**ROLL CALL VOTE**

Allan: aye.

Cutler: aye.

Katzenberger: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

**MOTION PASSED**

**PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA:** None

**TRUSTEE COMMENTS:** None.

**CLOSED SESSION:**

**MOTION**

At 8:15 pm, Spratford moved to go into Executive Session pursuant to 5 ILCS 120/2(c)(1).

Seconded by Hagen-McIntosh.

**ROLL CALL VOTE**

Allan: aye.

Cutler: aye.

Krueger: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

At 8:17 pm the Board took a brief break. At 8:24 pm the closed session started.

Stratford motioned to move out of Closed Session, Seconded by Katzenberger.

The Board of Trustees reconvened in Open Session at 8:40 pm.

A motion was made by Allan to give Executive Director Charity Gallardo a 3% raise, bringing her annual salary to \$117,523.

Seconded by Spratford.

All in favor.

**MOTION PASSED**

**ADJOURNMENT:** Hagen-McIntosh adjourned the meeting at 8:43 pm.

Submitted by:

Kris Bahl

Business Associate