



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
May 24, 2022**

PRESENT: Katie Allan, Elizabeth Crewe, Brecken Cutler, Joyce Hagen-McIntosh, Shannon Rischow, Becky Spratford*, Lisa Katzenberger

ABSENT: None

VISITORS: None

STAFF PRESENT: Charity Gallardo, Kris Bahl, Peter Van Kempen

*Spratford remote attendance approved per Governor's order

Meeting called to order by Hagen-McIntosh at 7:00pm.

MOTION TO APPROVE AGENDA.

A motion was made by Cutler to approve the agenda.

Seconded by Katzenberger.

All in favor.

ROLL CALL VOTE

Allan: aye.

Crewe: aye.

Cutler: aye.

Katzenberger: aye.

Rischow: aye.

Spratford: aye.

Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Presentation of Slate and Election of Officers

President – Elizabeth Crewe
Vice President – Katie Allan
Treasurer – Shannon Rischow
Secretary – Brecken Cutler

No questions. **MOTION TO APPROVE NEW OFFICERS** by Spratford, seconded by Hagen-McIntosh.

ROLL CALL VOTE

Allan: aye.
Crewe: aye
Cutler: aye.
Katzenberger: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.

MOTION PASSED

Appointment of Standing Committees [Informational] – Crewe

Hagen-McIntosh, Allen and Cutler will join Policies and Services. Rischow, Spratford and Katzenberger will now form the Finance Committee.

Drive-Up Holds Window Update [Informational] Gallardo

Both Beth Augustine and Charity Jones felt there was no opposition to the proposed drive-up. Proposal expected to go to the June 13, 2022 Village Board meeting.

Non-Library Use of Parking Lot After Hours [Discussion] Hagen-McIntosh

The Board discussed the Village’s request to allow public use of the Library parking lot after 5pm on weekends for non-Library parking.

Katzenberger asked if there was a camera that would identify if the ‘parker’ was a library customer or not. The Library would not have the staff to scrutinize the camera on a regular basis. There was also discussion regarding the effectiveness of signage stating the Library hours, etc. Gallardo will follow up with the Village to schedule a meeting to discuss further.

Ad Hoc Committee to Interview Strategic Planning Consultants [Action Item] Spratford

A small committee (Spratford, Katzenberg, Gallardo) will interview consultants with the hope of making a recommendation for approval at the June Board meeting.

MOTION TO APPROVE STRATEGIC PLANNING CONSULTANT INTERVIEW COMMITTEE by Spratford, seconded by Hagen-McIntosh.

ROLL CALL VOTE

Allan: aye.
Crewe: aye.
Cutler: aye.
Katzenberger: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.

MOTION PASSED

Committee Reports

Finance & Advocacy: Rischow

None.

FOL Liaison: Katzenberger

None.

RAILS/ILA Liaison: Spratford

Spratford has been elected to the Illinois Library Association Board.

Policies & Services: Allan

The committee will discuss a date for a June meeting.

Village Liaison: Cutler

- A parking survey is in the works. There is some concern that parking will be scarce since so many businesses are again 'in person' and the La Grange Theater is re-opening.
- The theme for this summer is *Summer of Sustainability*.
- The Historical Society just celebrated 50 years.
- There is a LT Survey out to survey Athletics and Activities. Information requested on programming, coaches, participation rate, etc.

Executive Director's Report:

Gallardo will be scheduling 1 on 1 meetings with all staff. She did this when she started and felt it would be a good opportunity to meet with everyone again. She highlighted the new E-Checks report that captures electronic transactions and is working on setting up more vendors for ACH payments. Gallardo shared that Chuck Johnson added statistics to Open Gov to compare usage of various media.

MOTION TO APPROVE THE OMNIBUS AGENDA

Rischow motioned to approve the Omnibus Agenda including the Minutes of Regular Board Meeting on April 26, 2022, and the Operating Warrant, May 24, 2022.

Seconded by Katzenberger.

ROLL CALL VOTE

Allan: aye.
Crewe: aye.
Cutler: aye.

Katzenberger: aye.
Rischow: aye.
Spratford: aye.
Hagen-McIntosh: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None

TRUSTEE COMMENTS:

Hagen-McIntosh encouraged everyone to think about next year's Library election and for those whose terms will be up to determine whether they will run again. Allan thanked exiting Board President Hagen-McIntosh for her leadership.

ADJOURNMENT: Crewe adjourned the meeting at 7:47 pm.

Submitted by:

Kris Bahl
Business Associate