



**MINUTES OF THE LA GRANGE PUBLIC LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING**

July 26, 2022

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**PRESENT:** Elizabeth Crewe, Brecken Cutler, Shannon Rischow, Lisa Katzenberger, Becky Spratford

**ABSENT:** Joyce Hagen-McIntosh, Katie Allan

**VISITORS:**

**STAFF PRESENT:** Charity Gallardo, Chuck Johnson, Peter Van Kempen

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Meeting called to order by Crewe at 7:04pm.

**MOTION TO APPROVE AGENDA.**

A motion was made by Spratford to approve the agenda.

Seconded by Cutler.

All in favor.

**MOTION PASSED**

**PUBLIC COMMENTS ON THE AGENDA:**

None.

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

**Materials Reconsideration Request**

Gallardo shared information about the two materials reconsideration requests received and the review conducted by the ad hoc staff committee and recommended the materials be retained where currently cataloged.

**A motion was made by Spratford to accept the Executive Director's recommendation regarding the disposition of the materials.**

Seconded by Katzenberger.

All in favor.

**MOTION PASSED.**

**Policy Revisions**

Trustees discussed the new policy ALA Code of Ethics and the proposed revisions to the Reference Services, Reservable Spaces and Collection Development policies. The Collection Development

policy revisions will be discussed further at a future Policies & Services Committee meeting.

**A motion was made by Spratford to approve the ALA Code of Ethics, Reference Services, and Reservable Spaces policies as presented.**

**Seconded by Katzenberger.**

**All in favor.**

**MOTION PASSED**

### **Plan for Interim Management of Library**

Trustees discussed the plan for the interim management of the Library after Gallardo's last day and until the next Executive Director starts.

### **Annual Department Presentation: IT & Operations**

Van Kempen presented about the activities of his department over the past year, and expected projects in the next year.

### **Proposed Agenda Format Changes**

Trustees discussed potential changes to the agenda format including consolidating to one public comment period, voting on the consent agenda first, and grouping all action items together.

### **Committee Reports**

#### **Finance & Advocacy: Rischow**

None.

#### **FOL Liaison: Katzenberger**

Katzenberger shared updates from the Friends of the Library's July 11 meeting. They are going to do a membership drive in September and hope to plan an event at a local restaurant. Their annual meeting will be in October. They approved a grant request for a TV for teen gaming. The farmers market book sale is doing well with lots of people stopping by.

#### **RAILS/ILA Liaison: Spratford**

Spratford shared updates from RAILS including that they have new board members and won an award from the Illinois Library Association. RAILS is hosting their first back to school event for school libraries, and planning a RFP for a consultant to conduct the search for their next Executive Director.

#### **Policies & Services: Allan**

None.

#### **Village Liaison: Cutler**

None.

### **Executive Director's Report:**

Gallardo provided updates on the drive-up holds window project, kickoff meeting with Bradbury Miller, and the strategic planning work team's initial meeting.

### **MOTION TO APPROVE THE OMNIBUS AGENDA**

**Spratford motioned to remove the Operating Warrant from the Omnibus Agenda.**

**Seconded by Rischow.  
All in favor.  
MOTION PASSED**

**Spratford motioned to approve the Omnibus Agenda.**

**Seconded by Rischow.**

**ROLL CALL VOTE**

**Allan: absent**

**Cutler: aye.**

**Hagen-McIntosh: absent**

**Katzenberger: aye.**

**Rischow: aye.**

**Spratford: aye.**

**Crewe: aye.**

**MOTION PASSED**

**PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None**

**TRUSTEE COMMENTS: None**

**ADJOURNMENT: Crewe adjourned the meeting at 8:40 pm.**

Submitted by:

Charity Gallardo  
Executive Director