PRESENT: Elizabeth Crewe, Brecken Cutler, Shannon Rischow, Lisa Katzenberger, Becky Spratford

ABSENT: Joyce Hagen-McIntosh, Katie Allan

VISITORS:

STAFF PRESENT: Charity Gallardo, Chuck Johnson, Peter Van Kempen

Meeting called to order by Crewe at 7:04pm.

MOTION TO APPROVE AGENDA.
A motion was made by Spratford to approve the agenda.
Seconded by Cutler.
All in favor.
MOTION PASSED

PUBLIC COMMENTS ON THE AGENDA:
None.

UNFINISHED BUSINESS:
None.

NEW BUSINESS:

Materials Reconsideration Request
Gallardo shared information about the two materials reconsideration requests received and the review conducted by the ad hoc staff committee and recommended the materials be retained where currently cataloged.
A motion was made by Spratford to accept the Executive Director's recommendation regarding the disposition of the materials.
Seconded by Katzenberger.
All in favor.
MOTION PASSED.

Policy Revisions
Trustees discussed the new policy ALA Code of Ethics and the proposed revisions to the Reference Services, Reservable Spaces and Collection Development policies. The Collection Development
policy revisions will be discussed further at a future Policies & Services Committee meeting. 

A motion was made by Spratford to approve the ALA Code of Ethics, Reference Services, and Reservable Spaces policies as presented. 
Seconded by Katzenberger. 
All in favor. 
MOTION PASSED

Plan for Interim Management of Library 
Trustees discussed the plan for the interim management of the Library after Gallardo’s last day and until the next Executive Director starts.

Annual Department Presentation: IT & Operations 
Van Kempen presented about the activities of his department over the past year, and expected projects in the next year.

Proposed Agenda Format Changes 
Trustees discussed potential changes to the agenda format including consolidating to one public comment period, voting on the consent agenda first, and grouping all action items together.

Committee Reports 
Finance & Advocacy: Rischow
None.

FOL Liaison: Katzenberger
Katzenberger shared updates from the Friends of the Library’s July 11 meeting. They are going to do a membership drive in September and hope to plan an event at a local restaurant. Their annual meeting will be in October. They approved a grant request for a TV for teen gaming. The farmers market book sale is doing well with lots of people stopping by.

RAILS/ILA Liaison: Spratford 
Spratford shared updates from RAILS including that they have new board members and won an award from the Illinois Library Association. RAILs is hosting their first back to school event for school libraries, and planning a RFP for a consultant to conduct the search for their next Executive Director.

Policies & Services: Allan 
None.

Village Liaison: Cutler 
None.

Executive Director’s Report: 
Gallardo provided updates on the drive-up holds window project, kickoff meeting with Bradbury Miller, and the strategic planning work team’s initial meeting.

MOTION TO APPROVE THE OMNIBUS AGENDA 
Spratford motioned to remove the Operating Warrant from the Omnibus Agenda.
Seconded by Rischow.
All in favor.
MOTION PASSED

Spratford motioned to approve the Omnibus Agenda.
Seconded by Rischow.
ROLL CALL VOTE
Allan: absent
Cutler: aye.
Hagen-McIntosh: absent
Katzenberger: aye.
Rischow: aye.
Spratford: aye.
Crewe: aye.

MOTION PASSED

PUBLIC COMMENTS REGARDING MATTERS NOT ON THE AGENDA: None

TRUSTEE COMMENTS: None

ADJOURNMENT: Crewe adjourned the meeting at 8:40 pm.

Submitted by:

Charity Gallardo
Executive Director