



OPERATING POLICY

ART DONATIONS

The Board of Trustees of the La Grange Public Library supports temporary art exhibits in the Library and the acquisition of art for a permanent Library collection. This policy shall govern those activities and objectives.

Art makes the Library a destination for people who might not otherwise visit. Art on otherwise bare walls, along with the discussions and programs the art generates, is culturally enriching and builds strong relationships with local artists and groups.

Methods of Acquisition

Except for art accepted as a loan, works of art acquired by the Library shall become the sole property of the Library and shall not be encumbered or restricted in any way. Title shall vest in the La Grange Public Library and the Library shall elect where and when to display all art.

Selection Process

A decision to acquire a work of art for the Library will be within the sole discretion of the Library Board. The Library Board will determine whether to accept gifts, bequests, exchanges, or loans or whether to commission or purchase particular works of art. Upon being presented with or otherwise identifying an artist or a particular work of art for consideration, the Board will review and evaluate information on the artist and his or her work considering factors such as artistic merit, connection to the community, physical and financial considerations for display and maintenance, compatibility with the context of the Library, and contribution to the diversity of the collection. The Board may consider a work individually or collect proposals to compare and contrast.

Additional Acquisition Guidelines

The donor(s) will provide the Library with a Deed of Gift, signed by the donor(s) in a form approved by the Library.

Deaccessioning Artwork

1. The Library reserves the right to remove artwork from the permanent collection that is judged to be no longer appropriate for the collection. Considerations include, but are not limited to:
 - a. the work is too large to fit into available or prospective locations or otherwise does not work well in the Library's space
 - b. the cost to repair a work exceeds the value of the work itself
 - c. the work no longer meets the criteria of the collection.
2. A decision to deaccession artwork from the Library's permanent collection will be within the sole discretion of the Library Board.
3. The Library reserves the right to dispose of removed artwork as it sees fit, in accordance with the laws of the State of Illinois governing the disposal of Library property (see 75 ILCS 5/4-16).



OPERATING POLICY

General Guidelines

1. Approved works of art that are gifts or bequests are tax deductible to the extent allowed by law. Note: Individuals can make tax-deductible gifts to libraries and other governmental bodies without the benefit of 501(c)3 status.
2. The Library does not issue appraisals of any kind for works of art. When deemed appropriate, the Library Board shall direct the staff to obtain appraisals of works of art that have been acquired by the Library.
3. Artwork in the permanent collection that is not on display in the Library's public spaces may be displayed in staff offices and common areas at the discretion of the Library Director.
4. A plaque, museum-style signage, or some other similar appropriate device shall be affixed on or near a work of art, describing the object and listing the artist and other pertinent information.
5. The Library does not censor or remove a work of art from an exhibit or from the Library's permanent collection because members of the community disapprove of its content. Objections to the content of any display of art at the Library will be treated in a similar manner to objections to library materials.