La Grange Public Library
Collection Development Plan

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Completed April 2018
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Community Description

The Village of La Grange is located fourteen miles west of Chicago’s Loop, in Lyons Township in Cook County, Illinois. La Grange had a population of 15,550 people in the 2010 census:

<table>
<thead>
<tr>
<th>Race</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>White</td>
<td>89.9%</td>
</tr>
<tr>
<td>African-American</td>
<td>4.9%</td>
</tr>
<tr>
<td>Asian</td>
<td>1.4%</td>
</tr>
<tr>
<td>All Other Races</td>
<td>3.8%</td>
</tr>
<tr>
<td>Hispanic of Any Race</td>
<td>6.4%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Age Group</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under 5</td>
<td>6.8%</td>
</tr>
<tr>
<td>Ages 5-14</td>
<td>18.1%</td>
</tr>
<tr>
<td>Ages 15-24</td>
<td>10%</td>
</tr>
<tr>
<td>Ages 25-34</td>
<td>8.1%</td>
</tr>
<tr>
<td>Ages 35-44</td>
<td>14.8%</td>
</tr>
<tr>
<td>Ages 45-54</td>
<td>17.2%</td>
</tr>
<tr>
<td>Ages 55-64</td>
<td>12.3%</td>
</tr>
<tr>
<td>Ages 65-74</td>
<td>6.1%</td>
</tr>
<tr>
<td>Ages 75-84</td>
<td>4.4%</td>
</tr>
<tr>
<td>Age 85+</td>
<td>2.2%</td>
</tr>
</tbody>
</table>

Approximately 4,400 students are enrolled in public schools in La Grange. La Grange is home to one public high school, Lyons Township, serving 3,960 students from nine surrounding communities. There are two public junior high schools and six elementary schools. In addition to the public schools, there are three private religious elementary schools in La Grange, all of which serve grades pre-school to eighth. Children’s Services staff at the La Grange Public Library visit with over 2,000 students at area schools each spring to promote the Summer Reading Program. The La Grange Public Library provides resources and meeting space for homeschool students and their families.

The Library is located approximately 15 miles from the Glen Ellyn campus of the College of DuPage. La Grange Public Library reference staff work with college students, nontraditional students, and distance learners to provide computer assistance, and serve as proctors for exams. The Library provides temporary, limited service library cards to BEDS shelter residents.

La Grange Public Library staff work with Aging Care Connections, a resource center for the elderly that is located one block north of the library. Library staff work with Interfaith Community Partners to provide large-type materials to homebound residents. The Library also serves residents of nearby communities Countryside, La Grange Highlands and Burr Ridge, which do not have their own libraries. The Library is located within a 2-mile radius of Brookfield Public Library, Thomas Ford Memorial Library and La Grange Park Public Library District.

The Village of La Grange has a lively downtown, with over 120 local businesses. The La Grange Public Library is located on the southern edge of downtown, on the corner of busy La Grange Road and Cossitt Avenue. Library visitors have easy access to public transportation, including the La Grange Road Metra station and the Pace bus routes. There are many businesses within walking distance of the La Grange Public Library, including Starbucks, Horton’s, Coldstone Creamery, La Grange Theatre and Chimera’s Comics. Just south of the Library, the La Grange Area Historical Society houses exhibits and archival documents on La Grange history.
Library Description

The La Grange Public Library has 16 full-time and 27 part-time employees. Of 15,550 La Grange residents, 71% are library card holders. From May 2016 to April 2017, the Library circulated 334,249 items. The Library building, completed in 2007, is 34,417 square feet and has a capacity for 90,000 items. As of January 2018, the Library contains 109,516 items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>90,760</td>
</tr>
<tr>
<td>CD Books</td>
<td>2,627</td>
</tr>
<tr>
<td>MP3 CD Books</td>
<td>215</td>
</tr>
<tr>
<td>Music CDs</td>
<td>4,248</td>
</tr>
<tr>
<td>DVDs</td>
<td>7,718</td>
</tr>
<tr>
<td>Video Games</td>
<td>650</td>
</tr>
<tr>
<td>Playaway Views</td>
<td>71</td>
</tr>
<tr>
<td>CD/DVD Kits</td>
<td>575</td>
</tr>
<tr>
<td>Magazines</td>
<td>2,555</td>
</tr>
<tr>
<td>Circulating Equipment</td>
<td>84</td>
</tr>
<tr>
<td>E-Readers</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>109,516</strong></td>
</tr>
</tbody>
</table>

Library patrons and staff have access to a variety of databases and e-content. They can check out eBooks and eAudiobooks from Media on Demand and Recorded Books, streaming movies from Hoopla, and eMagazines from Recorded Books.

The Library participates in system, inter-state, and intra-state resource sharing via SWAN and OCLC WorldCat. The Library is part of The Reaching Across Illinois Library System (RAILS), which is one of two multi-type regional library systems in the state. The RAILS service area covers northern and western Illinois, serving more than 1,500 public, private, university, and school library members in a 27,000 square mile area.

Goals

As a public library, our overall goal is to offer a collection that provides general support for the interests of our community. We participate in the SWAN consortium of 97 public, academic, and special libraries, which provides our patrons easy access to over eight million items. Therefore, our local collection is focused on meeting the needs of the La Grange community.

We primarily support the recreational and informational needs of our patrons. In fiction, this means a high-interest collection from a variety of genres, with broad coverage where interest demands. In nonfiction, we provide general information on a wide variety of subjects, with higher emphasis placed on topics of local interest.

Our secondary objective is to provide educational support to students in local public, private, and parochial schools. Because our area schools have well-supported school libraries, we do not act in lieu of the school library, but we do work with the schools to provide some homework support materials to supplement the local school collections.
Resources for Selectors

At the La Grange Public Library, ten staff members participate in the selection process; one selector in Collection Services, six selectors in Adult and Teen Services, and three in Children’s Services. Selectors primarily order through vendors Baker & Taylor and Amazon.com. Children’s selectors also meet with staff from vendors who visit the Library. Selectors use Gale and Center Point for large print orders, and a variety of vendors for reference new and standing order titles. Baker & Taylor, Gale, and Center Point provide standing orders for continuations and series titles.

The Library subscribes to a variety of professional journals in print, which are routed to each selector. These print journals are *American Libraries*, *Booklist*, *Library Journal*, *Publishers Weekly*, *Public Libraries* and *Wired*. In addition to these print resources, selectors have access to Baker & Taylor online reviews through a paid subscription to Baker & Taylor Title Source 360. These online journals are *Audiofile*, *Booklist*, *Bookpage*, *Choice*, *Doody’s*, *ForeWord*, *Horn Book*, *Kirkus*, *Library Journal*, *Publishers Weekly* and *PW Annex*, *Reed Business Information*, *School Library Journal*, *Video Librarian* and *Voice of Youth Advocates (VOYA)*. Selectors may use additional print and online resources, which are discussed in their CDP sections.

As outlined in the Library’s Collection Development Policy, selectors use a variety of criteria in selecting titles. The majority of titles are selected from bestseller lists, starred reviews in professional journals, and patron requests. The Library provides print and online “Suggest a Purchase” forms for patrons. In addition to these resources, selectors can review the High Demand Holds items in the SWAN catalog. For every four holds from La Grange patrons, staff will purchase an additional copy of the title. Selectors also have the option to replace a title if it is missing or damaged.

Explanation of Circulation Statistics

For the Collection Development Plan, we used four different statistical measures – active use, average age, dead and grubby. Statistics for each collection are listed at the end of the description for that section. In addition, compiled statistics are included in the appendix. The active use and average age statistics were calculated using SirsiDynix BLUECloud Analytics, while the dead and grubby statistics were calculated using Collection HQ.

**Active Use**: This indicates the percentage of the collection that has circulated in the past year. Active Use is based on the Last Activity Date in BLUECloud Analytics. The metric should be equal to the difference between the number of items in the collection and Dead Items. However, if an item is modified in the catalog, but not checked out, this will change the Last Activity Date, and create a discrepancy between the Active Use statistic in BLUECloud and Dead Items in Collection HQ.

**Average Age**: This indicates the average number of years the library has owned the items in a particular collection. This metric is based on the Item Created Date in BLUECloud Analytics.
**Dead**: This indicates the percentage of the collection that has not circulated in one year. This metric comes from the Dead Items Summary report in Collection HQ.

**Grubby**: This indicates the percentage of items in the collection that have circulated more than 40 times. This metric comes from the Grubby Items Summary report in Collection HQ.

### Adult Collection

### Nonfiction

#### 000 Computer Science, Information and General Works

**Description:**
- This section covers computer instruction, the history of print & broadcast journalism, biographies of journalists and broadcasters, trivia, and unexplained phenomena.
- The section is for a general adult audience, as well as for high school students.

**Philosophy:** In this section, we will keep a wide range of current computer instruction books, from patrons learning basic computer skills, to those needing more advanced application programs.

**Selection:**
- The most recent editions of computer instruction books are purchased to keep the section current.
- Social media instruction books are purchased more often as technology quickly changes in this field.
- Books by popular broadcasters and journalists are purchased.
- Trivia and unexplained phenomena books might have a longer currency, but new ones will be purchased based on popularity.

**Weeding:**
- Computer instruction books are weeded whenever a new edition becomes available.
- Books in the computer section are considered for weeding if they are aged 2-5 years or older and have not circulated in the past 2 years. Books will be withdrawn if no longer relevant.
• Books may be kept on hand longer if there is strong community demand, but works on hardware and software such as social media instruction have a shorter life span of 1-2 years.
• Books on broadcasters and journalists that are no longer popular will be weeded.
• Trivia books and unexplained phenomena books will be weeded depending on circulation statistics.

Goals:
• In weeding this area, attention should be given to the high percentage of dead items and the average age of items that currently is relatively high for computer and technology books.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>55.4</td>
<td>5.5</td>
<td>1.4</td>
<td>45</td>
</tr>
</tbody>
</table>

100 Philosophy and Psychology

Description:
• This section covers popular psychology, paranormal psychology, and philosophy.
• This section is for a general adult audience, as well as for high school students.

Philosophy: In this section, we keep a wide range of current self-help books on how to effectively cope with grief, stress, anxiety, and other interpersonal issues. Paranormal psychology books and local subject books are popular. Philosophy books include classics and popular materials.

Selection:
• The library purchases books by authors who are often popular television or radio personalities in the self-help area of psychology as well as books that have popular trending themes.
• Paranormal psychology includes books on astrology, ghosts, witchcraft, and dream interpretations.
• Philosophy books take into account Eastern and Western theories, across time.

Weeding:
• Books in the area of pop psychology will most likely not be kept for more than 3 years, because new books are constantly being published.
• Paranormal psychology books older than 3-5 years need to be weeded, unless we own classics in the field that need to be retained or replaced.
• Classic works of philosophy will be present in this section and will be replaced when worn or damaged.
• New books on philosophy will be weeded more frequently than classics.
Goals:
- In weeding this area, attention should be given to the high number of grubby and dead items in particular.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>51.2</td>
<td>8.7</td>
<td>6.5</td>
<td>51.2</td>
</tr>
</tbody>
</table>

200 Religion

Description:
The religion section refers to all books with religion as the focus. The collection is for a general adult audience as well as high school students.

Philosophy: In this section, we focus on Christianity, as the majority of the La Grange population identify as Christian. We also attempt to keep myth and religious origin books on all major religions and regions of the world. The eastern religion books have also proven to be quite popular, particularly those written by or about the Dalai Lama.

Selection:
- According to Collection HQ, Greek mythology is the highest circulating subject in this section.
- The major world religions of Christianity, Judaism, Buddhism, Islam, Hinduism and Taoism should be well-represented.

Weeding
- Weed religious titles after ten years, or three years without circulating.
- Retain classic titles on the history of major world religions, and books written by religious leaders.

Goals:
- This section has should continue to be heavily weeded, especially older and grubby books.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>44</td>
<td>9.9</td>
<td>4.2</td>
<td>59.9</td>
</tr>
</tbody>
</table>

300-329 Social Sciences
Description:
This section includes books on sociology, statistics and political science.

Philosophy: In this section, we focus on popular titles in social issues and political science, and local and national statistics.

Selection:
- Sociology – Personal memoirs in this area are popular. The highest circulating subjects are adolescence, sexuality (including marriage and divorce) and cultural studies on African-Americans and women. Cultural studies from the Chicago area, especially civil rights, are popular.
- Political Science - Best sellers in this area are popular. Bias should be avoided when purchasing left, right, Republican, and Democratic viewpoints. Look for well-reviewed books so the facts in the “party” books are accurate.

Weeding:
- Sociology – Weed these titles after five years, or two years without circulating.
- Political Science – Weed political science titles after five years, or three years without circulating. Retain classic titles on the Constitution and political history. Review existing titles for outdated information, such as regional name changes.

Goals:
- Political science books lose relevancy quickly, especially those focusing on elections or a particular political figure. There is a high percentage of dead items in this collection that should be weeded.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>41.5</td>
<td>8.4</td>
<td>1.7</td>
<td>61.8</td>
</tr>
</tbody>
</table>

330-359 Economics, Finance, Law, & Military Biographies

Description:
- This section covers economic history, personal finance, real estate, legal self-help, and military biographies.
- This section is for a general adult audience, as well as high school students.

Philosophy: In this section, the Library holds a current collection on practical and sound investment philosophies by both popular and well-respected authors. It is also important to have legal self-help books by experts within specific fields of law. Biographies and memoirs
of well-known generals & military officers give insight into battle preparation and the bravery and sacrifices made by soldiers within their units.

Selection:
- Popular books include works on economic ideologies, entrepreneurship, personal finance, and the military.
- Legal self-help books must keep up with changes in laws.
- Memoirs & biographies of popular military officials, as well as prominent figures in economy and law are purchased.

Weeding:
- Books in this section are considered for weeding if they are aged 3-5 years or older and have not circulated in the past 2-3 years. Outdated books will be withdrawn if no longer useful or relevant. Books are replaced if there is an updated edition, or the particular copy on shelf is very worn or has physical damage to it.
- Books with new information on topics in this section will replace older titles that are lacking in accuracy, comprehensiveness, and currency.

Goals:
- The average age and dead percentage statistics favor decreasing the overall size of this section to remove outdated and uncirculated titles. Active use percentages suggest increasing the acquisitions budget for the upcoming years.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>45</td>
<td>8.2</td>
<td>1.5</td>
<td>60.2</td>
</tr>
</tbody>
</table>

360-389 Social Issues, Education, Commerce & Transportation

Description:
- This section consists of titles on social services, criminology, education and commerce.
- This section is for a general adult audience, as well as high school students.

Philosophy: In this section, the Library focuses on current social issues, education and communication. The subject of transportation is limited to titles of local interest.

Selection:
- Books on social problems and services need to be current.
- True crime is an area of high interest, particularly crime in the Chicago area.
• Education test books are popular. The Library keeps the two most recent editions of books published annually. Books on public education and scholarships are also popular and need to be current.

• Commerce, Communications and Transportation are subjects where only well reviewed titles are added due to low interest. There is a focus on railroads and train transportation especially related to Chicago railways.

Weeding:
• True Crime - Retain historical studies, especially in the Chicago area.
• Education - Weed titles after five years, or two years without circulating.
• Replace test guides with the superseded edition when available.

Goals:
• Active use circulation stats point to keeping this section compact and current.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>39</td>
<td>9</td>
<td>3.9</td>
<td>63.5</td>
</tr>
</tbody>
</table>

390-399 Customs, Etiquette and Folklore

Description:
• This section includes books on historical and ethnic costumes, tattoos and tattooing, American holidays, and urban folklore. Etiquette books, particularly business etiquette books involving practices in other countries and cultures, as well as titles on wedding planning are also in this section.

Philosophy: This section contains popular works intended for a general audience. Books about costumes, fashion history, and standard works of folklore don’t date as quickly as books on business etiquette and wedding planning. Holiday-specific books may only circulate seasonally.

Selection:
• Popular books include works on costumes and personal appearance.
• Emphasis should be on holding this section current and relevant to the interest and needs of the community.
• Materials date rapidly in business etiquette and wedding planning, so updated editions should be purchased rather than adding replacement copies.

Weeding:
• Books in this section are considered for weeding if they are aged 5-10 years or older and have not circulated in the past 3 years. Outdated books will be withdrawn if no longer useful or relevant.

Goals:
• The dead percentage favors decreasing the overall size of the section by removing titles that don’t circulate. Grubby materials will be reviewed for potential replacing and updating.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>32.3</td>
<td>9.7</td>
<td>4.1</td>
<td>68.2</td>
</tr>
</tbody>
</table>

400 Language

Description:
This section includes titles on learning languages, the philosophy and theory of languages, dictionaries, and translations. This section is for a general adult audience.

Philosophy: In this section, we focus on modern European languages. All major languages should have some representation.

Selection:
• Learning a language and English/foreign language dictionaries are popular (especially Spanish, French, German, and Polish). Narratives about word and cliché origins are also well used.

Weeding:
• Language titles should be discarded after ten years, or three years without circulating.
• Replace dictionaries for modern European languages when a new edition is available.

Goals:
• This section should continue to be weeded heavily, especially replacing older titles such as language dictionaries.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>55.8</td>
<td>6.2</td>
<td>0.4</td>
<td>49.5</td>
</tr>
</tbody>
</table>
500-549 General Science, Math, Astronomy, Physics, Chemistry

Description:
- This section covers the history of science, mathematics, astronomy, physics, and chemistry.

Philosophy: In this section, the Library intends to keep a core collection of books relating to the history of science, the various disciplines of mathematics, and current books on astronomy, physics, and chemistry. As new discoveries are constant in astronomy, physics, and chemistry, only up-to-date books should be retained. Biographies of researchers in these disciplines should be retained for student projects.

Selection:
- Popular books include works on the disciplines of mathematics, earth sciences, and chemistry.
- Preference is given to starred reviews. Other titles will be considered if demand is present.
- Donations of recent (three years old or less) textbooks should be highly encouraged for all of the areas within this section.

Weeding:
- Books in this section are considered for weeding if they are aged 5-10 years or older and have not circulated in the past 3 years. Outdated books will be withdrawn if no longer useful, relevant, or accurate, but close attention should be given to titles that are the last of a certain subject so that a more current book can be ordered in its place. Books are replaced if there is an updated edition, or the particular copy on shelf is very worn or has physical damage to it.
- A core collection particularly in the various disciplines of mathematics should be retained. Look for newer replacements for titles that are 5 years old or older.
- Books with new information on topics in this section will replace older titles that are lacking in accuracy, comprehensiveness, and currency.

Goals:
- The dead percentage statistics favor decreasing the overall size of this section to remove titles that don’t circulate. Materials will be reviewed for potential replacing and updating of titles, and to ensure a generalized core collection for the subjects in this area.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>33.8</td>
<td>8.8</td>
<td>2.7</td>
<td>69.1</td>
</tr>
</tbody>
</table>
550-599 Earth Science, Paleontology, Biology, Botany, Zoology

Description:
- This section covers the natural sciences dealing with the Earth, its history and biology, and its plants and animals.

Philosophy: In this section, the Library intends to keep a core collection of books relating to natural history. As new discoveries are constant in paleontology and biology, only up-to-date books should be retained. Older books dealing with the species and natural history of plants and animals are often still useful, but should be reviewed every few years. Biographies of researchers in these disciplines should be retained for student projects.

Selection:
- Popular books include works on botany, and to a lesser degree mammals.
- Preference is given to starred reviews. Other titles will be considered if demand is present.
- Donations of recent (three years old or less) textbooks should be highly encouraged for all of the areas within this section.

Weeding:
- Books in this section are considered for weeding if they are aged 5-10 years or older and have not circulated in the past 2-3 years. Outdated books will be withdrawn if no longer useful, relevant, or accurate, but close attention should be given to titles that are the last of a certain subject so that a more current book can be ordered in its place. Books are replaced if there is an updated edition, or the particular copy on shelf is very worn or has physical damage to it.
- A core collection in all of the areas should be retained. Field guides are an integral part of the core collection, but look for newer replacements for titles that are five years old or older.
- Books with new information on topics in this section will replace older titles that are lacking in accuracy, comprehensiveness, and currency.

Goals:
- High dead percentage and low active use statistics favor decreasing the overall size. Materials will be reviewed for potential replacing and updating of titles, and to ensure a generalized core collection for the subjects in this area. Usage statistics suggest decreasing the acquisitions budget for the upcoming years.

Statistics:

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<td>24.3</td>
<td>10.6</td>
<td>1.6</td>
<td>76.9</td>
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Description:
- This section includes all aspects of medical and health information including human anatomy and physiology; diseases and treatments; nutrition, diet, and exercise; women’s health and pregnancy; and childhood diseases and syndromes. Test books with practice exams for nursing students at all levels are also in this section. This section also comprises of materials on electronics and electronic fundamentals, popular information on wiring, and small engine repair.

Philosophy: In this section, the Library holds a collection of books that are current and relevant to the interest and needs of the community, including notable diets; general medicinal practices and techniques; authoritative texts on illness, diseases, and other physical or mental afflictions; as well as materials on technologies both trending and historical. In regard to engineering, an effort will be made to attain illustrative works with wide appeal, with a focus on motor vehicles aviation. A core collection of up-to-date electrical and mechanical maintenance manuals will be kept. Car repair books are no longer purchased since patrons have access to the Chilton’s Auto Repair database.

Selection:
- Popular books on technology and medicine include works on healthy living, diet and exercise, and sexuality, as well as subjects related to children’s health such as autism, ADHD, and bipolar disorders. Popular books relating to engineering include works on electrical repair, and military and railroad engineering.
- Currency, accuracy, and readability of materials should be considered along with a balance of alternative and traditional treatments. Patron demand for illustrations in medical books has been expressed.
- Materials date rapidly in medicine and health, so updating titles is a primary focus.
- *Rules of the Road* manuals in English, Spanish, and Polish should be updated annually.

Weeding:
- Books in this section are considered for weeding if they are aged 5 years or older and have not circulated in the past 2 years. More so than in other sections, outdated books will be withdrawn, as dated medical information can be dangerous.
- Car repair books should be weeded since patrons have access to Chilton’s Auto Repair database.

Goals:
- The average age and high dead percentage statistics suggest removing outdated and uncirculated titles. Active use percentages favor maintaining the overall size of this section and keeping the selection area current with new and relevant trends.
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<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
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<td>44.9</td>
<td>10.6</td>
<td>1.6</td>
<td>76.9</td>
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630-639 Agriculture, Gardening, Pets

Description:
- This section covers agriculture, horticulture, animal husbandry, and related technologies.
- This section covers core titles and more ephemeral titles on gardening.
- This section covers books on pet breeds, the humane care of domestic animals and pet therapy.

Philosophy: In this section are books relating to general agricultural topics, encompassing two areas popular with patrons – gardening and pets. This section will be kept current with trends in horticultural techniques, species and types of garden plants. Colorfully illustrated gardening books and books on sustainable living are popular. Books on domestic animals, large and small, should have illustrations and have modern caregiving instructions.

Selection:
- Gardening is popular in La Grange and surrounding communities so keeping a broad collection in all branches of horticulture is recommended.
- The La Grange Garden Club website is a good place for purchasing ideas.
- Refer to the American Kennel Club’s list of top breeds to help select breed-specific dog books. This reference is also linked to information on therapy dogs.
- Books on pets large and small and memoirs of pet owners should be kept current.
- Books on sustainable living, farm to table memoirs, and raising domestic animals such as chickens should be kept current and popular.

Weeding:
- A core collection of general gardening books should be retained. Update older editions of classic works, when possible and look for newer replacements if a title goes out of print.
- Attempt to retain books about specific species and families of plants. Discard books with black-and-white photographs in favor of more colorful illustrations.
- Discard titles that encourage outdated and cruel methods for animal obedience training and behavior modification.
- Attempt to retain at least one book about the less common, pet species.

Goals:
- In weeding this area, attention should be given to the high number of dead items and the condition of older books that still circulate on a regular basis.
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<th>Active Use %</th>
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<td>43.1</td>
<td>8.2</td>
<td>2.7</td>
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640-649 Household Management

Description:
- This section covers general and specialized cookbooks including ethnic, seasonal, holiday, and diet-based titles. It covers books by, and about, popular chefs. It includes books related to starting a food business.
- This section covers books on DIY kitchen and bathroom remodeling.
- This section covers modern sewing, fashion and beauty trends.
- This section covers popular books on child rearing in the United States and in other countries.
- This section is aimed at the general reader and consumer.

Philosophy: All types of cookbooks are popular and circulate frequently. Books on kitchen and bathroom remodeling emphasize DIY. Sewing, fashion and beauty books reflect current trends. Child rearing books in this section are similar to the collection kept in Children’s Services.

Selection:
- Cookbooks and stories of famous chefs are popular. New editions of classics should be purchased to replace any older editions.
- Patron interest and demand influence purchasing for sewing, fashion and beauty books as styles change.
- Books on kitchen and bathroom remodeling should be highly readable with clear directions and color photographs.
- The section on child rearing should offer current philosophies, practices and guidance within the United States and in other countries. A suggestion is to see that the same titles are not being ordered in Children’s Services, unless there is a high demand for particular titles.

Weeding:
- Since new cookbooks are added on a regular basis, aggressive weeding should be done to avoid overcrowding.
- Weed books by celebrity chefs and television cooks once they are no longer popular.
- Weed cookbooks on diets that are no longer popular.
- Weed personal fashion and home decorating that is no longer popular.
- Parenting books should be current as practices change. Often in this area you can tell by the cover image when a book is outdated.
Goals:
- In weeding this area, attention should be given to the high number of dead and grubby items. Weed books that do not reflect current trends to reduce the average age.

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<td>7.7</td>
<td>3.5</td>
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650-699 Job Hunting, Starting a Small Business, and Home Improvement

Description:
- This section includes books on job hunting, starting a small business, management, marketing, advertising, and DIY home improvements.
- This section is for a general adult audience, as well as high school students.

Philosophy: In this section, the Library intends on holding a current and updated collection of job hunting books, starting a small business, and DIY home improvements. These would include new editions of resume writing books, books on home-based businesses, and the latest methods & techniques in home improvement.

Selection:
- Popular books include works on furnishings and woodworking, building and home improvement, and job hunting.
- Books that include the latest information on online job searching, social networks, and posting resumes and cover letters are important to add to the section.

Weeding:
- Books in this section are considered for weeding if they are aged 10 years or older and have not circulated in the past 2-3 years. Outdated books will be withdrawn if no longer useful or relevant. Books are replaced if there is an updated edition, or the particular copy on shelf is very worn or has physical damage to it.
- Books with new information on topics in this section will replace older titles that are lacking in accuracy, comprehensiveness, and currency.

Goals:
- Keep this section relevant and current.

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<th>Average Age (Years)</th>
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<td>7.3</td>
<td>2.8</td>
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### 700-739 Art History, Landscape Art, Architecture

**Description:**
- This section covers general books about art and art history, civic and landscape art (including landscaping as a profession), and architecture.

**Philosophy:** In this section, the Library intends on holding a core collection of books relating to general topics about art, landscaping, and architecture. Due to the La Grange Historic District and La Grange’s proximity to the large number of Frank Lloyd Wright homes in Oak Park, books on architecture are popular with our patrons.

**Selection:**
- Popular books include works on landscaping, architecture, and ceramic arts.
- Books on historic architecture (particularly Victorian) and restoration of older houses are especially in demand.

**Weeding:**
- Books in this section are considered for weeding if they are aged 10 years or older or have not circulated in the past 2 years. Books are replaced if the particular copy on shelf is very worn or has physical damage to it.
- Books with new information on topics in this section will replace older titles that are lacking in accuracy, comprehensiveness, and currency.
- A core collection of general books about art history and art styles in this section should be retained, particularly books about Frank Lloyd Wright and other local artists.

**Goals:**
- High dead percentage and low active statistics favor decreasing the overall size of this section to remove uncirculated titles. Materials will be reviewed for potential replacing and updating of titles, and to ensure a generalized core collection for the subjects in this area. Usage statistics suggest maintaining the acquisitions budget for the upcoming years.

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<td>4.9</td>
<td>69</td>
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### 740-779 Graphic and Decorative Arts

**Description:**
• This section consists of instruction guides on drawing and painting, craft how-to books, titles on interior design and home decorating, painters and paintings, and photography.
• This section is for the nonprofessional and hobby enthusiast.

Philosophy: Information concerning art and artists is not time-dateable, but attention should be paid to community interests. Since books in the fine and decorative arts tend to be expensive, consumers rely heavily on the library’s collection.

Selection:
• Information on collectibles and traditional antiques is still of interest, but price guides online are easily accessible and have greater currency.
• Handmade craft items continue to be very popular.
• Books on painters and painting should be illustrated in color and have good quality graphics.
• Select craft how-to books with clear, color photographs, and easy-to-follow instructions.
• Instruction books in photography should reflect the rapid changes in equipment and techniques.

Weeding:
• Art books that are worn or have torn-out pages should be weeded or replaced.
• Craft books are often paperback, so condition is a strong factor when weeding. So is an overabundance of subject matter for low cost books.
• Outdated photography books focusing on technology should be replaced with current material.
• Biographies and memoirs of photographers are subject to weeding based on book condition and circulation
• Consideration for holiday books should include that these circulate less frequently but may be less abundant for purchase and may stay current for a longer period of time.

Goals:
• In weeding this area, attention should be given to the high number of dead items, grubby items and the age of books that should be reflective of current trends.

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<td>7.3</td>
<td>3.4</td>
<td>52.6</td>
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780-799 Music, Film, Television, & Sports Entertainment
Description:
- This section includes biographies of popular singers and musicians, as well as books on the history of popular and classical music. It also includes biographies of popular and influential actors and directors, as well as books on the history of film and television. There are also biographies of popular athletes from different sports, as well as sports histories.
- This section is for a general adult audience, as well as for high school students.

Philosophy: In this section, the Library intends on holding a collection that includes biographies of recently popular and critically acclaimed singers and musicians, as well as ones from earlier eras; biographies of popular and critically acclaimed actors, directors, and others in the entertainment industry; sports biographies of famous or popular athletes and teams; and a growing inclusion of books on games and other recreational activities.

Selection:
- Popular books include works on computer games, instruments, outdoor activities, and celebrity biographies.
- Focus is placed on purchasing well-written and comprehensive biographies of singers, musicians, actors, and directors who have a sizable or prominent body of work.
- The Library also looks to purchase well-written sports biographies, and memoirs of popular athletes. Biographies of star players from local professional teams are given top consideration, as well as local professional sports team histories.

Weeding:
- Books in this section are considered for weeding if they are aged 10 years or older or have not circulated in the past 2-3 years. Weeding will primarily be done based on condition, relevancy, and use of the materials.
- Books with new information on topics in this section will replace older titles that are lacking in accuracy, comprehensiveness, and currency.

Goals:
- The dead percentage statistics favor a slight decrease to the overall size of this section to primarily remove uncirculated titles. Active use percentages favor maintaining the overall size of this section and keeping the selection area current with new and relevant trends.

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800-829 Literature in English

Description:
• This section includes books on the craft of writing; American literature including poetry, drama, humor and essay collections as well as criticism and biographies of authors; and similar works by and about British, Canadian, and Australian authors in English.

Philosophy: In the Literature section, we keep a variety of titles on writing craft, including updated style manuals. Collections of works by important authors in the English language are kept as a core collection, along with biographies of the authors and works of criticism when appropriate. Most well-reviewed, popular works on Shakespeare are purchased due to perennial class assignments.

Selection:
• Books for this area are selected primarily by using professional review journals, paying particular attention to starred reviews and to works on popular authors and those who are studied in local schools.
• Biographies of authors, memoirs and works by humorists often appear on best seller lists, and are usually purchased due to patron demand.

Weeding:
• Books in poor condition are weeded and may be replaced based on popularity.
• As “collected works” of important authors, particularly poets, become available, smaller individual titles may be weeded as superseded.

Goals:
Continued weeding is required to keep this area useful for educational and entertainment purposes. Works by lesser-known authors and bestsellers that have lost their popularity should be assessed for weeding. Due to the cancellation of a subscription database for literary criticism, some retention of print criticism is needed for authors being currently taught.

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<td>12.7</td>
<td>3.4</td>
<td>75.1</td>
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830-899 Foreign Language Literature

Description:
This section consists of plays, poetry, and literary criticism written by and about foreign language authors, and popular fiction and nonfiction written in Spanish and Polish.

Philosophy: Because this section caters to the general public and accommodates high school students, the focus is on French, Italian, and Russian writers as well as the Greek and Latin classics. This section also includes popular fiction and nonfiction written in Spanish and Polish, as there are many La Grange residents who speak these languages.
Selection:
- Replacement copies or revised editions should be purchased to replace old or worn material.
- Select bestsellers and popular fiction and nonfiction for the Spanish and Polish circulating collections.

Weeding:
- While classic titles should be retained, attention should be given to books that are in damaged or worn condition.

Goals:
- This section has a low circulation rate and should continue to be aggressively weeded.

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<td>9.3</td>
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900-919 Geography and Travel

Description:
- This section consists of works on general world history, explorers, pirates, shipwrecks, and worldwide travel. It also contains atlases.
- There is some overlap with areas of ancient history and with books on current life in foreign countries.

Philosophy: The Geography and Travel section includes materials for students and “armchair travelers” as well as vacationers. We try to cover the entire globe with a mix of current guidebooks and narrative titles. Books on the other subjects in the section are purchased as interest warrants, with an emphasis on well-reviewed titles.

Selection: Our patrons travel extensively, and a wide variety of travel materials are necessary to meet their needs. In addition, there is great demand for very recent information. A number of standard “brand name” guidebooks (e.g. Fodor’s and Eyewitness guides) are purchased for most areas of the world and supplemented by other titles as needed, with accuracy and currency of information guiding selection. These are updated as often as budget and publication schedule permit. The most popular travel locations receive closer focus:
- Florida
- Chicago and environs; Illinois
- Europe, especially Great Britain, France and Germany
Loss of materials in this area requires frequent replacement. Atlases are mainly housed with Oversized Books. Books in the other categories are selected as popularity dictates (pirates, the Titanic, Great Lakes shipwrecks).

Weeding:
- This section is weeded regularly as new editions of guidebooks are purchased. With few exceptions, older editions are removed to allow for a wider variety of titles in the allotted space.
- Narrative travel books and guidebooks with an emphasis on history and culture are weeded less frequently, with circulation statistics and available space being most important. This also holds true for books on general world history and other subjects in this section.

Goals:
- This section should be frequently updated as new editions are available. Watch for new, popular travel guide series and patron requests.

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<td>8.4</td>
<td>4</td>
<td>43.7</td>
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920-969 World History

Description:
- This section consists of genealogy books that are distinctively marked as either circulating or reference materials.
- A large part of the section covers events, movements, and individuals that have shaped world history from ancient to modern times, and on every continent.
- The section is for a general adult audience, as well as for high school students.

Philosophy: The more popular books will most likely appeal to readers whose interests are often sparked by current events. The books on ancient civilizations reflect current and widely held scientific theories and are often illustrated and include maps. A large part of the section consists of books on military and regional conflicts throughout the world and throughout time.

Selection:
- Select titles written by significant and accredited writers to help ensure books contain information that is widely believed to be fair and accurate.
- Patron interests in current global events are reasons to select a greater number of books on countries that are underrepresented in the collection.
- Select personal narratives that are popular and that document the lives of the broadest possible range of individuals, socio-economic groups, and governance, especially those whose voices have been marginalized in past recorded histories.
Books on genealogy research are not published often, but should be considered especially as replacements for some of our older similar materials.

Weeding:
- Books that are damaged, worn, or contain information that is generally outdated and no longer considered accurate.
- Weed personal narratives and war memoirs that are no longer popular, in favor of those that are popular especially of individuals and groups that are underrepresented in the world history collection.

Goals: In weeding this area, attention should be given to the high number of dead items. Because older history books may circulate on a regular basis, attention should be given to their condition. It is important to have a diversified world history section that represents a multitude of voices that are recorded through written and material records.

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<td>9.9</td>
<td>3.6</td>
<td>62.8</td>
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970-999 U.S. History, Latin American History, and Pacific Island History

Description:
- This section covers U.S. history, including state and local histories, as well as histories of Native American tribes.
- Also included in this area, are histories of Latin America & the Pacific Islands.
- The section is for a general adult audience, as well as for high school students.

Philosophy: In this section, the Library holds a broad range of books relating to North American, South American or Pacific Island history, including biographies and memoirs of prominent figures; histories of nations, societies, regional groups, and cultures; significant events and accounts of social and military conflict; as well as U.S. state and local histories.

Selection:
- Popular books include works on local histories, North American histories, and general U.S. histories from past to present.
- Focus is placed on creating a core collection that includes well-written and comprehensive biographies of key political leaders; biographies of other notable historic figures in North American, South American or Pacific Island history; and histories of significant events, important time periods, and other major topics of historical value to these regions.
• Any books on La Grange history are important to have, as well as well-written histories of Chicago and Illinois.

Weeding:
• Books in this section are considered for weeding if they are aged 10 years or older and have not circulated in the last 3 years. Outdated books will be withdrawn if no longer useful or relevant. Books are replaced if there is an updated edition, or the particular copy on shelf is very worn or has physical damage to it.
• Books in these areas are weeded if there are too many duplicate titles on a similar topic. An effort will be made to retain histories deemed as classics in the field, but it is important to be aware of how past historical prejudices may render certain authors and books nonfactual and divorced from reasonable historical truth.
• Books with new information on topics in this section will replace older titles that are lacking in accuracy, comprehensiveness, and currency.

Goals:
• The average age and dead percentage statistics favor a slight decrease to the overall size of this section to primarily remove outdated and uncirculated titles. Active use percentages favor maintaining the overall size of this section and keeping the area current with new and popular titles.

Statistics:

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Reference

Description:
• The reference section includes both print and online resources, whose primary purpose is to supplement the educational and informational needs of the community. It covers all subject areas. We also have a selection of professional titles that assist with staff work, such as a collection of Reader’s Advisory sources.
• Due to space considerations, some of the print collection is housed behind the desk as Ready Reference. A portion of it is also housed with circulating genealogy titles in the nonfiction shelves; much of the genealogy collection was donated by the local DAR chapter. The intended audience of the adult Reference collection is teens through adults, though it supplements the Youth Services collection as well.
• Online resources such as databases and ebook collections are available both in the library and from the home computers of La Grange cardholders. These subscriptions meet the needs of our residents “24/7” and also ease crowded shelves when they can replace print titles. The availability of full-text journal articles online is especially important to our collection since our periodical collection is of a more popular nature and of limited use in research. A small collection of local and Chicago history titles is maintained.
Philosophy: The Reference section is used by students of all ages, members of the business community, and residents looking for current information on topics such as medicine and investment. Reference is changing, and some materials formerly owned in print have been superseded by online resources.

Selection:
- We have standing orders for a number of popular Reference titles. Others are updated when availability and funds allow, in order to keep the collection as current and relevant as possible. New print titles are carefully considered for accuracy, usability by a general adult reader, and need, with perennial school assignments being an important factor.
- Selection tools include standard professional journals and catalogs. We also learn about new titles from publisher’s representatives and at workshops and conventions.
- We subscribe to online resources both individually and as members of consortia in order to provide a wide variety of materials in digital format. Databases that do not offer remote access to La Grange cardholders are not purchased.

Weeding:
- The Reference collection is in constant flux. Weeding occurs regularly as new titles are added, both to maintain shelving space and to provide currency. Older editions are weeded when updates are purchased, or when the importance of timeliness dictates.

Goals:
- The Reference section is gradually changing. Although fewer print titles are being purchased as more quality information is available online through database subscriptions, many patrons still prefer to use print sources, and local school assignments require a mix of print and digital sources. We will continue to monitor the section and our patrons to determine when print materials have outlived their usefulness. We must also promote the availability of our online resources to increase their use.

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Fiction

Description:
- This section is comprised of general adult fiction titles, primarily in hardcover or trade paperback format. Mass market paperbacks and graphic novels are shelved as separate collections.
• This section includes genre fiction (mystery, science fiction, fantasy, romance, horror, westerns) as well as popular and literary fiction. All books in this section are filed by the author’s last name; many of the sub-genre titles are interfiled but receive a spine genre sticker. Short story collections in this area are by single author only.

Philosophy:
Based on circulation our patrons are interested in all genres of old and new fiction. Due to limited space, supply does not meet demand, particularly of current bestsellers. We try to meet demand by purchasing copies of popular titles, typically at least one for fiction and additional copies are then purchased for, and added to, our Lucky Day collection. The quantity of duplicate titles are based on the number of patron holds; duplicate copies are weeded when demand diminishes in order to retain space for a core collection of classic titles that circulate. Because we focus heavily on Reader’s Advisory, a diverse section is highly desirable to meet our patrons’ needs.

Selection:
• Books for this area are selected primarily by referring to reviews in professional journals, as well as newspapers, popular and genre-focused magazines and online bookselling websites.
• Science Fiction books are purchased with funds from a SciFi budget line, given stickers and shelved with main fiction. As of February 2018, fantasy novels now receive a fantasy sticker. These titles continue to be shelved with main fiction titles.
• Special effort is made to purchase titles to maintain popular series.
• Formerly, our mass market paperback section was composed solely of donations. We began purchasing these to allow collection of series titles, especially romance and science fiction genre titles, which are published only in the mass market format.
• Replacements of hard-cover books may also be made in mass market paper.
• Donations of popular titles may be added to the mass market section, especially if they do not duplicate hard cover titles.

Weeding:
• Series titles that are out of print in hardcover or trade paperback may be replaced in mass market paperback.
• First and last copies are kept in popular series, but books that fall in between in the series may be considered for weeding if these are widely available in our growing consortium of libraries that exchange materials.
• Duplicate copies of popular titles are weeded as demand falls.
• Books that have not circulated between 2-4 years should be considered for weeding.

Goals:
• In weeding this area, attention should be given to the high number of dead items and the high number of grubby items. First and most current titles in a series can be kept while other titles in a series can be considered for weeding if these are widely available in our library system.

Statistics:
Mystery Fiction

Description:
- This section consists of mysteries and police procedurals. It does not include thrillers or other crime fiction where no “mystery” exists. Story collections by one author are kept in this section; those by multiple authors are in Literature 800-829. The section is interfiled on the shelves with fiction, but has genre spine labels for ease of browsing.

Philosophy: We purchase a wide variety of mysteries, including both stand-alone and series titles. Popular series are retained as space allows, but individual series titles may be purchased by patron request or to introduce patrons to new authors.

Selection:
- Due to the popularity of this area, most starred or well-reviewed debut titles (series or stand-alone) are purchased.
- Special effort is made to purchase titles to maintain series.

Weeding:
- As this area circulates well, much weeding is done by attrition as copies wear out or are declared missing.
- Popular, still circulating titles may be replaced with used copies, or purchased for the mass-market paperback collection if in print.
- Titles that do not circulate are weeded at three to five years, as space requires.

Goals:
- Mysteries are a high-circulating area; demand far outstretches supply. Selectors must be aware of currently popular subgenres, and keep up with trends like hybrid mysteries (mysteries crossed with other genre such as paranormal or futuristic stories), while continuing to purchase perennially popular types like British procedurals and historical mysteries.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>44.8</td>
<td>10.2</td>
<td>8.2</td>
<td>57</td>
</tr>
</tbody>
</table>
Science Fiction

Description:
- This collection consists of speculative fiction, marked with a science fiction spine label and interfiled with the fiction collection as a whole.

Philosophy: Science fiction is a well-recognized genre and so it is treated as a separate collection.

Selection:
- Funding for this area is small at our Library in comparison with the main Fiction collection, so other speculative fiction books are purchased as Fiction.
- Books are located for this section by reading reviews in professional journals, newspapers, bookselling websites, and popular culture magazines.
- Many science fiction authors write books in series. The selector should pay particular attention to keeping up with series that are popular to our patrons.

Weeding:
- Circulation statistics will be the main criteria for weeding this section, including the small core collection of titles important to this genre.
- First and last books in a popular series should be given greater consideration for retaining with the goal of encouraging new readers and satisfying readers who are looking for the most recent book in a series. In between copies can be acquired from other libraries in our consortium.

Goals:
- Attention should be given to heavily weeding the high number of dead items. Including those that are part of a circulating series in which we keep the first and most current titles.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>34.8</td>
<td>10.3</td>
<td>4.8</td>
<td>67</td>
</tr>
</tbody>
</table>

Large Type

Description:
- The section consists of fiction and nonfiction books in large type format.

Philosophy:
The section is primarily popular titles to accommodate the interests of the readers.
Selection:
- Review bestseller lists in large print and non-large print, patron requests and books advertised in the media.
- Selection is primarily done on a title-by-title basis, but may include standing orders.
- Keep current with local and national group selections.
- Select basic reference titles on computer skills, diet and nutrition.

Weeding:
- In fiction and nonfiction, weed items that haven’t circulated in 3 years.

Goals:
- The goal is to grow this collection to meet recent increasing demand for large print books.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>59.2</td>
<td>6</td>
<td>3.4</td>
<td>43.6</td>
</tr>
</tbody>
</table>

**Graphic Novels and Manga**

Description:
- This section consists of fiction and non-fiction graphic novels and manga. The fiction graphic novels are shelved by author or series title; and the nonfiction are shelved by Dewey Decimal number. The manga is shelved separately by title.

Philosophy: The graphic novel and manga collection was developed in 2001 as a deep collection covering all aspects of publishing in this format. The fiction section includes superhero titles, popular series, and stand-alone literary titles. The nonfiction section includes any nonfiction titles written in the graphic format. This collection serves teens and adults.

Selection:
- Books are located for this section by reading reviews in professional journals and consulting Amazon bestsellers.
- Establishing a relationship with local comics stores (such as Chimera’s Comics in La Grange) is an excellent way to determine local buying and reading patterns.
- Many manga titles are selected based on the popularity of their anime counterparts.

Weeding:
- Damaged titles will be considered for repair or replacement if warranted by their circulation statistics.
- Circulation statistics will be the main criteria for weeding this collection.
Goals:
- The goal is to keep this collection current and popular.
- Seeking ways to make GNs more prominent by using display space.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>64.7</td>
<td>5.8</td>
<td>2.6</td>
<td>42</td>
</tr>
</tbody>
</table>

**CD Audiobooks**

Description:
- This section is comprised of fiction and nonfiction titles on compact disc. Language instruction titles are also included, including English for foreign-born patrons; these are mostly contained in “kit” bags which keep AV and print parts together, but are shelved with the nonfiction audiobooks.

Philosophy: La Grange has many commuters who listen to books while driving. In addition, titles are popular with travelers, seniors, and others in the community. We maintain a high-use collection of titles by popular authors as well as standards and classics.

Selection:
- Selection is primarily done on a title-by-title basis, but may include standing orders.
- Titles are generally purchased from publishers who offer discounts and replacement plans, though other titles may be purchased to supplement the variety of the collection and to meet patron requests.
- Unabridged titles are purchased with few exceptions.
- Donations of titles by popular authors are added if in good condition; the Library must supply durable packaging for these items.

Weeding:
- The books on CD comfortably fits their shelving area; weeding is mainly by attrition. We will watch trends to determine when the collection has reached its ideal size or has been superseded by a new technology.

Goals:
- Relative use and active use statistics indicate that the collection is considerably smaller than desirable. However, technology changes quickly and we will need to monitor how long to build this collection and when funds should be transferred to a new format.

Statistics:
### CD MP3s

**Description:**
- This section consists of audiobooks recorded on MP3 CDs, both fiction and nonfiction. Most of the titles are MP3 editions of books we also own in CD book format. The discs work in equipment designed to support MP3s, especially post-2000 car stereos.

**Philosophy:**
- The section began as donations from Recorded Books as add-ins to quarterly standing orders. Patron use suggested the purchase of a moderate number of additional titles each year and are currently being funded in our annual budget. They are selected in the same manner as CD audiobooks.

**Weeding:**
- A benefit of this format is that the titles compress data, so that a regular, unabridged multi-disc audiobook is recorded on only 1-2 discs, thus requiring less shelving space. Currently, weeding is by attrition.

**Goals:**
- This is a small, slowly growing section. While patron interest warrants, we will continue to fund the addition of new titles annually.

**Statistics:**

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD Book MP3</td>
<td>46.8</td>
<td>5.2</td>
<td>0</td>
<td>54.9</td>
</tr>
</tbody>
</table>

### DVDs and TV DVDs

**Description:**
- This collection consists of two sections of DVDs: feature films (including wide-release documentaries), and popular television series.

**Philosophy:** The feature film section of the DVDs was begun in 2001 and has been developed as a deep collection encompassing the entire history of filmmaking. Films from every era and every genre have been added to the collection with the intention of providing...
examples of the full range of the filmmakers’ art for our patrons. This addition of “old” movies has proven to be important now that most of the video stores in the area have closed down. “New” movies are added based on popularity at the theater, on quality within their genre, and on awards (such as the Academy Award). The television section was begun in 2011 and is still developing. While building the collection, the focus is on currently popular series, with the intention of filling in with “classic” television programs.

Selection:
- DVDs are selected for these two sections by examining patron holds (particularly High Demand Holds); by reading movie and television reviews in newspapers and magazines; by checking the charts of highest grossing films and most watched television shows; and by reading magazines on popular culture such as *Entertainment Weekly*.
- Priority is given to purchasing current films and television shows first, with remaining funds used for patron requests and “classic” titles.
- Donations of DVDs in good condition are highly encouraged for each section, with duplicates of high demand titles held in reserve as future replacement copies.

Weeding:
- Damaged titles will be considered for repair or replacement if warranted by their circulation statistics.
- Circulation statistics will be the main criteria for weeding this collection.

Goals:
- The DVD collection is still growing and shows extremely high demand by all statistical counting methods.
- In the future new formats, such as Blu-Ray, be added as demand increases.

Statistics:

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>DVD</td>
<td>98.7</td>
<td>6.4</td>
<td>64</td>
<td>1.3</td>
</tr>
<tr>
<td>Lucky Day DVD</td>
<td>99.3</td>
<td>0.4</td>
<td>15.2</td>
<td>0</td>
</tr>
<tr>
<td>DVD NF</td>
<td>97</td>
<td>4.3</td>
<td>28.4</td>
<td>3</td>
</tr>
<tr>
<td>TV-DVD</td>
<td>94.9</td>
<td>3.8</td>
<td>33.2</td>
<td>5.3</td>
</tr>
</tbody>
</table>

**Music CDs**

Description:
- This section consists of recorded CDs, primarily music but also a small number of spoken-word discs. The collection was begun in the late 1980s as a mostly classical
collection, but other music styles were added in earnest beginning in the early 1990s to meet growing patron interest.

**Philosophy:** This is an extremely popular section. Due to space and budget constraints, supply does not meet demand. Adult and Young Adult titles are shelved together in a specially-designed AV browsing unit, though each department selects its own materials to meet individual needs. An effort is made in the adult collection to purchase popular and classical music of the widest variety to meet the entertainment and educational needs of the community.

**Selection:**
- Popular magazines and library journals, “hit lists”, radio playlists such as Sirius XM, and music websites such as http://allmusic.com are utilized.
- The adult collection purchases “uncut” or “uncensored” items when a choice is required.
- Due to budget, packaging and shelving constraints, oversized “boxed sets” and “long boxes” are not purchased.
- We receive many excellent donations of music CDs and select some of them to supplement our collection.

**Weeding:**
- Duplicate titles and those whose popularity has waned are weeded to allow for new purchases when necessary. Fortunately, high circulation assists with shelving issues, as does the use of thinner cases purchased for new and replaced titles. Additional shelving was added to the existing furniture in 2015 but space has become tight again.
- Replacement is necessarily high due to theft of materials.
- Out of print items are not replaced. We do not purchase used CDs.

**Goals:**
- Due to its popularity according to active use statistics, space and budget are the biggest considerations as to collection size. Goal is to delete materials as needed to make browsing and shelving viable within the allocated space.

**Statistics:**

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>65.7</td>
<td>9.5</td>
<td>33.5</td>
<td>38.3</td>
</tr>
</tbody>
</table>

**E-Readers**

**Description:**
The library circulates Kindle Fires, Nook Colors, Nook Tablet HDs and Sony Readers with approximately 200 eBooks each. The library circulates one iPod Nano with bestseller eAudiobooks.
Philosophy: Focus on fiction and nonfiction bestsellers, movie and TV series tie-ins.

Selection:
- Adult, YS and YA staff participate in the selection process.
- Purchase new eBooks from Amazon, Barnes & Noble, and Kobo four times per year (February, May, August and November).
- With our Amazon Prime membership, we receive discounts on Audible eAudiobooks when we purchase the corresponding eBook.

Weeding:
- Titles will be weeded once the device reaches its memory capacity.

Goals:
- Phase out the Sony Readers and Nook Colors, which have less functionality.
- Explore purchasing tablets and additional eAudiobook devices to circulate.
- Increase the budget to purchase an equal number of digital eAudiobooks and eBooks.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>5.8</td>
<td>100</td>
<td>0</td>
</tr>
</tbody>
</table>

Video Games

Description:
- The video game collection consists of games for Nintendo DS, 3DS, Wii, Wii U, Switch, PlayStation3, PlayStation4, XBOX 360, and XBOX One.
- We acquire games of all ratings that have an intended teen and adult audience, and all games rated T (teen) or above are in the adult collection.
- Games with characters from the Disney, Mario, Sonic, and LEGO series are all kept in Youth Services, unless a rating is unsuitable for children.

Philosophy: Video games are very popular with La Grange and SWAN consortium patrons. Library visitors have first pick of new titles, which receive a Lucky Day (non-holdable) item type.

Selection:
- The website http://www.metacritic.com is a great resource to find video game reviews.
- New titles are purchased in all available formats. The library has an Amazon Prime membership that provides a 20% discount on some titles.
- Most new titles are no longer being released in the PlayStation 3 and XBOX 360 formats.
Weeding:
- Games should be withdrawn when patrons report that they no longer work, or they have not circulated in one year.
- Games that have circulated over 100 times per the Grubby report on Collection HQ will be withdrawn.

Goals:
- This is a growing section with very high relative use, active use and turnover statistics.
- As digital downloads become more popular, explore use for library patrons. Explore purchase of new formats as they are released, for example XBOX One X games.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>98.7</td>
<td>2.6</td>
<td>26.2</td>
<td>2.1</td>
</tr>
</tbody>
</table>

Magazines

Description:
The Library collects magazines for adults, teens, and children. Adult magazines are stored in the Quiet Reading Room, teen magazines are on wall shelving in the Teen room, and children’s magazines are shelved in the Children’s Department.

Philosophy: We will keep a variety of subject areas, so the section will be broad enough to appeal to as many patrons as possible. The adult magazines cover pop culture, home and garden, cooking, finance, and news. The teen magazines focus on fashion, sports, design, music, humor, news, gaming, and writing, published with a target audience of 12-18 years old. The Children’s magazines cover parenting, comics, sports and creative play.

Selection:
- Patrons and staff are encouraged to recommend titles to add.
- Magazines are added based on their topic’s interest level in the community.

Weeding:
- Withdraw titles from this section when they cease publication or do not circulate any issues in one year.
- Selectors evaluate the previous year’s circulation statistics for each title in March, in preparation for the annual EBSCO renewal in May.

Goals:
- Magazine circulation has steadily decreased, and Children’s Services librarians have chosen to decrease the collection by 50% by 2018. The Strategic Plan Spaces team is
evaluating adult magazine space in the Quiet Reading Room and the first floor renovation.

- Consider making the current copy circulating for all titles.

### Statistics:

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adult</td>
<td>60.1</td>
<td>0.6</td>
<td>0</td>
<td>5.9</td>
</tr>
<tr>
<td>Children’s</td>
<td>40.4</td>
<td>0.7</td>
<td>0</td>
<td>6.7</td>
</tr>
<tr>
<td>Teen</td>
<td>13.4</td>
<td>0.7</td>
<td>0</td>
<td>19.6</td>
</tr>
</tbody>
</table>

## Book Club Corner

### Description:

- This collection consists of approximately 30 titles, with 10 copies of each title and a discussion guide. The collection is housed on the second floor of the library. The Library website lists the titles and associated resources here: [http://www.lagrangelibrary.org/visit/adults/book-club-corner](http://www.lagrangelibrary.org/visit/adults/book-club-corner)

### Philosophy:
The Book Club Corner was started by the Friends of the Library as a resource for local book discussion groups.

### Selection:

- Books are selected based on their suitability as a book discussion title and recent publication date. Fiction and narrative nonfiction titles may be selected. Preference is given to titles available in trade paperback.
- The book selected for each year’s Soon to be Famous project will be added to the Book Club Corner.
- The Friends of the Library continues to fund Book Club Corner. Funds may be requested twice a year, so new titles will be added as funding is secured.

### Weeding:

- This is a growing section which is limited due to shelving space considerations.
- Circulation statistics will be the main criteria for weeding.

### Goals:

- Increase the visibility in this section.

### Statistics:

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>73.6</td>
<td>2.5</td>
<td>0</td>
<td>26.4</td>
</tr>
</tbody>
</table>
Media on Demand

Description:
Media on Demand is an OverDrive consortium of 59 SWAN libraries that allows cardholders access to downloadable eBooks, eAudiobooks, and eVideos for use on computers and mobile devices.

Philosophy: Since this section is part of a library consortium, and is as such shared, the focus is on popular titles in fiction and nonfiction.

Selection:
- Adult, Children’s and Teen staff participate in the selection process.
- Each library in the consortium pays an annual subscription fee and has a content credit allocation. Except for Advantage items, all titles purchased are available to all library cardholders in the consortium.
- The Media on Demand website allows patrons to recommend a title for the consortium to purchase. Patrons are limited to three recommendations in a rolling 30-day time period.

Weeding:
- The Media on Demand networking group makes weeding decisions, for example nonfiction titles that have been replaced with a subsequent edition.

Goals:
- Purchase additional titles for the OverDrive Advantage program and participate in Advantage Plus sharing with other SWAN Advantage libraries in Media on Demand.

Circulating Equipment

Description:
The library circulates 24 pieces of technology equipment to La Grange patrons: GoPro cameras, 35 mm cameras, video camcorders, VHS to DVD converters, hard drives, Raspberry Pi’s, hotspots, Roku Players, an audio recorder, and a tripod. (Note: Although eReaders circulate as well, they are not included in this section.) The Library also offers laptops (8), mobile chargers (6) and DVD players (2) for use in the library only.

Philosophy:
In 2015, using funds from the Friends of the Library, technology equipment was purchased to circulate to the public. Initially, equipment was chosen to complement projects in Studio 10 West. Currently, suggestions from patrons are taken into account. Special attention is focused on patrons who might not have access to expensive equipment, or, who can’t utilize certain equipment without WiFi. (Hotspots were added later to address that need.)
Selection:
- Consideration is given to durability, price, and ease of use.
- As certain items circulate more and have more holds, we add additional devices to the collection.
- We consider equipment that patrons might want to test drive before they purchase.
- We consider items that patrons would never purchase on their own but might want to borrow from the library.

Weeding:
- All the circulating equipment will be replaced if damaged, or removed if usage is low.
- In the future, circulation statistics will be the main criteria for weeding this collection.

Goals:
- Continue to explore new technologies to offer patrons.
- Explore purchasing Chromebooks, or laptop devices to circulate.
- Explore adding additional hotspots for patrons who do not have WiFi access at home.
- Address technology trends that patrons might be curious about.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>75.7</td>
<td>3.8</td>
<td>45.8</td>
<td>23.8</td>
</tr>
</tbody>
</table>

Studio 10 West Equipment

Description:
In 2015 the library opened a digital media lab called Studio 10 West. It consists of two rooms: a production lab and an editing and design lab. The rooms house three Mac computers and two PCs. Each workstation has different software and equipment to help patrons with specific projects or learning experiences. Patrons can scan and edit video and photos, record music, video and green screen projects. They can transfer old tapes to DVD, use Adobe Creative Cloud software, and explore virtual reality.

Philosophy:
A creative place for people who have the ideas—but not the resources—to craft their digital designs.

Selection:
- Focus groups gave us the initial plan of what the studio should offer.
- Equipment and software are selected for durability, price, and ease of use.
- Items are selected to appeal to a wide range of patrons’ interests.
• We consider equipment that patrons might want to try out before they purchase on their own.
• We purchase equipment and software that patrons may not be able to afford at home.

**Weeding:**
• Equipment will be replaced if broken, worn, or dated. Software will be updated as newer versions are released.
• Unpopular equipment or software will be removed to make room for newer items.

**Goals:**
• Continue to explore new technologies to offer patrons.
• Promote the studio to different ages and community groups.
• Address technology trends that patrons might be curious about.

### YA Collection

### YA Nonfiction

**Description:**
• This section is intended to be a browsing, high-interest collection only, with more depth available in the Children’s and Adult Services collections.
• This section is intended to be timely and to show concentration in the following high interest areas:
  o Bullying
  o Teen sexuality and gender identity
  o Health
  o Popular culture
  o DIY/Maker projects
  o History
  o Biographies and Memoirs

**Philosophy:** This library has limited space for Teen print nonfiction; given the broad and deep collections in the Adult and Children’s departments, this collection is not meant to provide strong academic support, but is meant to introduce teens to a broad spectrum of nonfiction, with particular emphasis on topics shown to be of high interest to them.

**Selection:**
• Books are selected for this section by reading reviews in professional journals, e.g. *VOYA* and *Booklist*, by reading publishers’ catalogs; and in response to local school curricula.
• We attempt to acquire nonfiction books that focus on trends, those requested by popular demand, and those with starred reviews.
• The collection does not contain reference works.

Weeding:
• Collection will be weeded for space, condition, and currency.

Goals:
• This collection should remain stable in size overall.
• A browsing collection of popular subjects.
• Weed titles that have not circulated in 2 years.

Statistics:

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>YA NF</td>
<td>50</td>
<td>5.2</td>
<td>0.5</td>
<td>56.7</td>
</tr>
<tr>
<td>YA Biography</td>
<td>47.6</td>
<td>5.8</td>
<td>1.5</td>
<td>52.4</td>
</tr>
</tbody>
</table>

**YA Cliffs Notes**

Description: This collection consists of circulating Cliffs Notes intended for academic support.

Philosophy: With few exceptions, the Cliffs Notes were purchased used from the local resale shop, or were donated. Titles reflect books that are currently part of the local schools’ curricula, especially in grades 9-12 and beyond. No new Cliffs Notes have been purchased since 2012.

Selection:
• The collection has been built primarily from donated materials in good condition.
• No new items will be purchased for this collection.

Weeding: Due to lack of use rarely used titles are to be weeded.

Goals:
• Given the low active use and the abundance of resources online, the collection will be monitored and may eventually be greatly reduced or phased out.

Statistics:

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>27.4</td>
<td>8.6</td>
<td>0</td>
<td>72.6</td>
</tr>
</tbody>
</table>
YA Boy Scout

**Description:** This collection consists of Boy Scout merit badge manuals.

**Philosophy:** The original collection was donated to the YA department several years ago by a local scoutmaster who retired from scouting. In the last five years all original titles have been updated or weeded.

**Selection:**
- New titles will be added to this collection unless depending on requested by patrons.

**Weeding:** The collection will be weeded according to circulation (no circulations for 2 years) and condition.

**Goals:** There are no plans to grow the current collection.

**Statistics:**

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>64.7</td>
<td>3.3</td>
<td>0</td>
<td>30</td>
</tr>
</tbody>
</table>

YA Fiction

**Description:**
- This section consists of works of fiction written for a young adult audience. It also includes a few works of “classic” literature.
- This section includes stand-alone titles as well as series books.

**Philosophy:** We acquire a wide variety of fiction for patrons aged 12-18 (grades 7-12). With few exceptions, we do not house fiction that overlaps this age group that can be found in other areas of the library (i.e. the *Harry Potter* series), due to space constraints.

**Selection:**
- YA Fiction books are selected by reading reviews in professional journals and blogs such as *VOYA*, *School Library Journal*, and *Booklist*, *Bookish*, and YALSA’s *The Hub*.
- Titles are also selected in response to curricula at local schools, especially summer reading lists.
- Multiple titles are generally not bought unless they are on the LTHS Summer Reading list. Extra copies of high demand items are ordered as Lucky Day books.

**Weeding:**
- Most titles that do not circulate are weeded after two years.
Goals:
- The plan for this section is to weed out most titles that have not circulated in two years. There is no space to grow this collection.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>78.1</td>
<td>3.7</td>
<td>5.2</td>
<td>27.2</td>
</tr>
</tbody>
</table>

**YA CD Audiobooks**

Description:
- This section is comprised of mostly fiction books on CD. Some popular nonfiction are also included.

Philosophy:
- These items are popular with families going on road trips and commuters with CD players in their cars.

Selection:
- Books are purchased in this section to supplement the demand of popular titles by offering an alternate format.
- Not every book is acquired in audio form.
- Due to financial considerations teen books on CD are purchased individually from Amazon, rather than on a standing order plan.

Weeding:
- Books on CD will be weeded for space, condition and popularity.

Goals:
- The plan for this section is to weed out the titles that have not circulated in 2 years, and to continue to add new titles as space allows.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>51.3</td>
<td>7.5</td>
<td>10.4</td>
<td>50.2</td>
</tr>
</tbody>
</table>

**YA MP3 CDs**

Description:
• This is a relatively new section comprised of books on physical mp3 files (disc format). Not all titles are available in this format

**Philosophy:**
• We own a small number of items in this format and will continue to purchase more as titles become available.

**Selection:**
• Books are purchased in this section to supplement the demand of popular titles by offering an alternate format
• Due to financial considerations, teen books on Mp3 CDs are purchased individually from Amazon, rather than on a standing order plan.

**Weeding:**
• This collection should be weeded based on circulation rate and condition

**Goals:**
• The plan for this section is to weed out the titles that have not circulated in 2 years, and to continue to add new titles as space allows

**Statistics:**

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>75</td>
<td>2.7</td>
<td>0</td>
<td>16.7</td>
</tr>
</tbody>
</table>

**YA DVDs**

**Description:**
This section consists of movies and television shows, current and classic, that have a particular appeal to teens. Due to space constraints in the Teen room, these DVDs are interfiled with the adult DVDs.

**Philosophy:** The YA DVD collection differs from the Adult DVD collection. This collection focuses on material with teen protagonists, many are based on YA books or have an acknowledged cultural significance for teens.

**Selection:**
• DVDs are selected by popularity and teen appeal

**Weeding:**
• Collection may be weeded for low active use and condition

**Goals:** Given the high active use, the plan for this section is to weed out the few titles that have not circulated in 2 years, and to continue to add new titles as space allows.
Statistics:

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>DVD</td>
<td>93.8</td>
<td>6.4</td>
<td>50.2</td>
<td>22.7</td>
</tr>
<tr>
<td>DVD-TV</td>
<td>82.9</td>
<td>4.8</td>
<td>23.6</td>
<td>16.6</td>
</tr>
</tbody>
</table>

**YA Music CDs**

**Description:** This section consists of pop, rock, rap, R&B, country and soundtracks on compact discs.

**Philosophy:**
- Music in this section is chosen to reflect the musical tastes of teens in this community, and is acquired in consultation with the selector for adult music.
- Due to streaming, less money is being spent on YA CDs than in previous years.

**Selection:**
- CDs are chosen by popularity on Amazon, Billboard Charts and Spotify as well as winners from shows like the Grammys and Teen Choice Awards.
- Titles will be purchased in the most complete edition available, avoiding edited or censored editions.

**Weeding:** Titles that have not circulated in 2 years will be weeded.

**Goals:** To weed the titles with low active use and continue to add new titles as space allows.

**Statistics:**

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>66.7</td>
<td>6.8</td>
<td>30.2</td>
<td>36.2</td>
</tr>
</tbody>
</table>

**YA Kindles**

**Description:** The YA Kindles contain popular YA titles.

**Philosophy:**
- The YA Kindles were added to the collection as an easy e-book alternative for patrons.
- The YA Kindles circulate with books preloaded on to them.
Selection:
- Books are chosen by popularity and by the LTHS Summer Reading list.

Weeding: Older titles that are no longer popular may be archived or deleted.

Goals: YA Kindles offer another method of obtaining popular titles. They will continue to be available as long as they circulate.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>3.3</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Children’s Services Collection

J Nonfiction

Description: The Juvenile Nonfiction Collection is a balance between popular interests and a core collection driven by patron demand and local schools’ curricula. We strive to provide the same information at a variety of interest and reading levels through a junior high level to supplement the Teen Nonfiction Collection, which is limited on shelf space.

Philosophy: Children have less developed evaluation skills than adults, which means that they are less likely to note publication dates and accuracy of information. Therefore, it is important to maintain a collection that is factually accurate, and up-to-date regarding information, topics and illustrations/photographs. Nonfiction collections are regularly weeded to maintain quality and accuracy. We believe it is better to lack enough information on a topic than to have erroneous information.

We believe that materials with like information should be collocated. As of January 2018, the Collection Services Manager catalogs all new nonfiction titles. Selectors in Children’s Services may make cataloging decisions as needed. Cataloging rules unique to our collection will be added to our Local Cataloging Rules document. This document can be found here: N:\WPDATA\SHARED\YS\Collection Development.

Selection:
- Nonfiction titles in the collection include those in graphic novel formats.
- Additional selection resources for the Juvenile Nonfiction Collection include professional education organizations, such as the National Council for the Social Studies and National Science Teachers Association.
- Staff evaluates series nonfiction titles through the use of vendors, usually twice during the fiscal year.
Weeding:
- Depending on the collection, materials that are older than 3-5 years of age are considered for weeding. See individual sections below for specific weeding frequencies.
- Materials containing visually unappealing and outdated illustrations/photographs will be considered for weeding, regardless of the accuracy of the information included.
- Materials containing outdated interests will be considered for weeding, regardless of the age of the material.

Goals
- Strive for a more browsable collection, focusing on popular interest materials.
- Work toward a core collection that supports the curriculum taught at the local schools.
- Collection should be evaluated for gender or nationality bias and other sensitivities.
- Continue to decrease the average age of the collection, aiming for an average of 5 years, through a combination of weeding and acquisitions.
- Collections to focus weeding efforts on over the next three years include the 200s, 500s, 700s, 800s, and 900s.

J 000 Computer Science, Information and General Works

Description: In this section, we focus primarily on popular topics including world record and fact books. We maintain a small core collection of information regarding library user and research instruction. Bibliographical materials are classified elsewhere, either in the Parent Teacher Collection or in our Reference Collection. Popular topics are weeded if they have not circulated in 3 years. Materials used for library user and research instruction are considered for weeding if they have not circulated in 4 years.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>81.9</td>
<td>3</td>
<td>3.9</td>
<td>16.8</td>
</tr>
</tbody>
</table>

J 100 Philosophy and Psychology

Description: In this section, we maintain a core collection of information regarding philosophy and psychology. Popular topics include occultism, witch craft, and optical illusions. We maintain a core collection of books regarding feelings, character education,
and self-esteem. Materials located in this section will be considered for weeding if they have not circulated in 4 years.

**Statistics:**

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>79</td>
<td>4</td>
<td>0</td>
<td>18.6</td>
</tr>
</tbody>
</table>

### J 200 Religion

**Description:** In this section, we maintain a core collection of books providing an overview of the major world religions, including Christianity, Judaism, Islam, and Hinduism. This section also includes world mythologies, including Greek, Roman, Chinese, and Norse. We maintain a deeper collection of Greek mythology due to a high demand based on school assignments and browsing interests. Materials in this section will be considered for weeding if they have not circulated in 5 years.

**Statistics:**

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>59.1</td>
<td>6.5</td>
<td>3.8</td>
<td>42.4</td>
</tr>
</tbody>
</table>

### J 300 Social Sciences

**Description:** Common subjects include family, social and environmental issues, as well as information about government, the military, economics holidays, folktales, and fairy tales. We maintain a large collection of folktales and fairy tales representing a wide range of cultural traditions. This portion of the collection is usually not time sensitive. Materials in this section will be considered for weeding if they have not circulated in 5 years.

**Statistics:**

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>66.4</td>
<td>7.2</td>
<td>4.7</td>
<td>36.2</td>
</tr>
</tbody>
</table>

### J 400 Language

**Description:** Popular and common subjects include English grammar, sign language, dictionaries, foreign language instruction, as well as recreational reading material. The foreign language collection evolves to meet the changing needs of our residents. Currently our foreign language collection is predominantly Spanish and French to support both curriculum
and patron needs. Materials in this section will be considered for weeding if they have not circulated in 5 years.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>73</td>
<td>4.9</td>
<td>0</td>
<td>28.2</td>
</tr>
</tbody>
</table>

**J 500 Science**

**Description:** Popular and common subjects include science fair projects and experiments, books on all the areas of natural science and books on mathematics. Some of the more popular subjects in this collection include space and dinosaurs. Books on animals comprise the largest aspect of this collection. Materials in this section will be considered for weeding if they have not circulated in 3 years, with the exception of animal books, which will be considered for weeding if they haven’t circulated in 5 years.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>66.7</td>
<td>6.6</td>
<td>1.9</td>
<td>36.7</td>
</tr>
</tbody>
</table>

**J 600 Technology and Applied Science**

**Description:** Common subjects include the human body, machinery, space flight, farming, pets, cookery, and architecture. Some of the more popular subjects in this collection include transportation, pets, cooking, and LEGO®. Materials on toilet training are housed in our Parent Teacher collection. Materials in this section will be considered for weeding if they have not circulated in 3 years.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>71.9</td>
<td>5.4</td>
<td>2.6</td>
<td>35.2</td>
</tr>
</tbody>
</table>

**J 700 Arts**

**Description:** Common subjects include art, crafts, performing arts, riddles, games and sports. Riddles are housed with the joke books in the 800s. Nonfiction Graphic Novels are housed separately in their respective Dewey location, and fiction titles are considered as a separate collection. Books about how to draw and create graphic novels remain in this
section. Some of the more popular subjects in this collection include drawing and crafts. Materials in this section will be considered for weeding if they have not circulated in 3 years.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>49.7</td>
<td>7</td>
<td>1.9</td>
<td>50.4</td>
</tr>
</tbody>
</table>

**J 800 Literature**

**Description:** Common subjects include poetry, children’s literature collections, and plays. Some of the more popular subjects in this collection include joke and riddle books. Anthologies of scary stories are housed in the 300s with folklore. Reader’s Theatre books are housed in both this section as well as in our Parent Teacher collection. Date of publishing is not relevant for literature but older editions that are in poor condition rarely circulate and should be considered for weeding and replacement. Materials in this section will be considered for weeding if they have not circulated in 5 years.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>53.3</td>
<td>6.1</td>
<td>4.7</td>
<td>48.9</td>
</tr>
</tbody>
</table>

**J 900 History and Geography**

**Description:** Common subjects include atlases, countries and states, pirates, explorers, ancient civilizations, and Native Americans. Biographies on collections of individuals are housed in the 900s. All other biographies are housed separately and are considered as a separate collection. More than any other collection, this section is heavily influenced by the curriculum trends of the local schools. Materials in this section will be considered for weeding if they have not circulated in 5 years.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>45.4</td>
<td>7.3</td>
<td>1.5</td>
<td>48.5</td>
</tr>
</tbody>
</table>

**J Biography**

**Description:** Biographies are shelved in their own section. Biographies, including picture book biographies, autobiographies, and memoirs of single individuals are included. Biographies about more than one person are cataloged in the appropriate Dewey area. See
the Local Cataloging Rules document for more detailed information. This document can be found here: N:\WPDATA\SHARED\YS\Collection Development.

Philosophy: We strive to maintain a core collection of diverse notable figures, both past and present. We purchase materials across a variety of reading levels, including picture books, ensuring that the requirements of the school curriculum, as well as patron demand, are met.

Selection:
- Professionally reviewed titles are considered for purchase.
- Staff evaluates series biography titles through the use of vendors, usually twice during the fiscal year.
- We purchase titles that reflect current events and popular news makers.

Weeding:
- Titles that have not circulated in at least 3 years will be considered for weeding.
- Titles that contain outdated or incorrect information are weeded regardless of their last check out date.
- Materials containing visually unappealing and outdated illustrations/photographs will be considered for weeding.

Goals:
- This collection should maintain its current size, appeal to browsing, and continue to support local school’s curriculum despite comparatively low circulation.
- Include more books about pop culture figures.

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>59.5</td>
<td>6.4</td>
<td>2</td>
<td>37.9</td>
</tr>
</tbody>
</table>

J Parent Teacher

Description: This section contains materials intended for use by parents, teachers, childcare providers, and youth advocates working with children through junior high. There may be some overlap with parenting materials in the Adult Services department. Picture books about special topics (toilet training, death and loss, emotions, adoption, etc.) are also housed in this area. See Local Cataloging Rules document for a full list of special topics including in this collection. This document can be found here: N:\WPDATA\SHARED\YS\Collection Development.

Philosophy: This section contains high interest and general parenting information with an emphasis on practical materials. We strive to include materials about and for use with children with special needs. We also aim to provide teachers with materials to support them in their lesson planning.
Selection:
- Professionally reviewed and popular interest titles are considered for purchase.
- Perennially popular titles are replaced as new editions are published.

Weeding:
- Picture books housed in this collection that have not circulated in 3 years are considered for weeding.
- Titles that are older than 3-5 years of age are considered for weeding.

Goals:
- Determine how to shelve non-book materials in this collection.
- Coordinate with Adult Services selectors who purchase parenting/education books.
- Increase the number of materials published for teachers. (i.e. workbooks, lesson plan ideas, etc.)
- Increase the number and timeliness of general parenting materials.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>52</td>
<td>6.2</td>
<td>8.9</td>
<td>31.9</td>
</tr>
</tbody>
</table>

J Reference

Description: The majority of the Juvenile Reference Collection has been weeded or absorbed into the circulating Juvenile Nonfiction Collection. We maintain a small core collection of reference materials including student dictionaries and thesauruses, World Book encyclopedias, and a small collection of local and Chicago history titles. The intended audience of this collection is children through junior high. eResources such as databases and digital book collections are available both in the library on patron computers and from the home computers of La Grange cardholders.

Philosophy: The purpose of the Juvenile Reference Collection is to supplement the educational and informational needs of the community while they are here in the library. We also carry a selection of professional titles that assist staff as well as a collection of picture books for use in storytime.

Selection:
- Titles purchased as part of this collection will come out of the fund line most appropriate to its subject. The Juvenile Reference Collection budget was absorbed into the circulating collection budget beginning in May 2017.

Weeding:
• World Book Encyclopedias are weeded each year at the time that Adult Services gets the most current set. Our set will always be one year behind, as Adult Services keeps the current set as part of their Reference Collection.
• Titles in this collection will be checked for condition at least every 3 years.

Goals:
• Much fewer print titles are being published specifically marketed as reference materials. Instead, quality information is available both within our nonfiction circulating collection and through eResources.
• We will continue to monitor the collection to evolve with our patrons changing needs.
• Better promote the availability of our eResources to increase usage.

Statistics:

<table>
<thead>
<tr>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>5</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

**J Fiction**

Description: The Juvenile Fiction Collection is comprised of titles that meet the recreational and educational needs of students through junior high. The books may have illustrations, but the concepts, style, and treatment of the story set them apart. The majority of our fiction collection is used for leisure reading. Duplicate copies of books used for Battle of the Books or Caudill, Bluestem, and Monarch award nominees may be housed in storage in the Children’s Services Manager’s office in order to free up shelf space in the department.

Philosophy: We strive to maintain a collection that is popular, diverse, inclusive, and well rounded, which allows us to facilitate matching the right book to the right reader at the right time. In addition to maintaining a collection of current popular titles and “best sellers,” we maintain a backlist of titles in genres where we see regular use. Popular materials, including titles specifically in high demand by our patrons, are leased through Baker & Taylor as part of our Lucky Day Collection. The J Lucky Day Collection is separate from the Juvenile Fiction Collection.

Selection:
• Professionally reviewed and popular interest titles are considered for purchase.
• Due to the popularity of this area, most starred or professionally recommended debut titles (series or stand-alone) are purchased.
• The inclusion of a title/genre for a school reading assignment may influence some purchasing choices, such as quantity or format.
• Suggestions from patrons are encouraged.
• Due to interlibrary loan, it is not necessary to purchase every book in a series, unless the series is in high-demand by our patrons.
Weeding:
- Duplicate copies of past popular titles are weeded once interest has waned.
- Books that have not circulated in 1 year will be considered for weeding.
- Replacement copies for high demand titles are purchased when they are lost, damaged or worn out.

Goals:
- Maintain a high rate of circulation.
- Strive to ensure that the collection is inclusive.
- Maintain a collection size that allows for face-out display of titles on each shelf.

Statistics:

<table>
<thead>
<tr>
<th></th>
<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
<th>Dead %</th>
</tr>
</thead>
<tbody>
<tr>
<td>J Fiction</td>
<td>78.9</td>
<td>5</td>
<td>10.7</td>
<td>22.2</td>
</tr>
<tr>
<td>J Lucky Day</td>
<td>94.6</td>
<td>0.5</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**J Step Up**

Description: The Step Up Collection is intended for kids who have moved beyond Easy Readers but are not yet ready for middle grade novels. Generally, the characteristics of these chapter books are large font, some illustrations, short chapters, and fewer than 150 pages. Books in a series share a common character(s) but does not require comprehension from one book to the next.

Philosophy: We strive to maintain a selection of titles that will keep children engaged with books once they are ready to move beyond our Easy Reader collection. As they become more self-confident as readers, this chapter book collection will provide age-appropriate stories and comprehension level, without being as long or as complicated as a middle grade novel.

Selection:
- Step Up books are selected based on reviews in professional journals and resources.
- Popular series are placed on standing order through Baker and Taylor or Capstone (Rob Innes). A full list of series on standing order can be found here: N:\Youth Services\COLLECTION DEVELOPMENT\Standing Orders.
- Replacement copies for high demand titles are purchased when they are lost, damaged or worn out. Due to interlibrary loan, it is not necessary to replace every book in a series, especially in this collection due the large number of titles within a series often published.
- Due to high circulation, we expect to replace titles frequently.
Weeding:
- Duplicate copies of popular titles are weeded once interest has waned.
- Books that have not circulated in 1 year will be considered for weeding.
- Reevaluate the standing order lists yearly and delete series that are completed or no longer popular.

Goals:
- Strive to replace worn, over-circulated copies of books with new hardcover titles, as budget and availability allow.
- Replace older “classic” but still popular series with hardcover copies.
- Strive to ensure that the collection is inclusive.

J Board Book

Description: Board Books are sturdy books designed to be handled by infants and toddlers.

Philosophy: Board Books are the first format in children's literature able to instill a love of reading. It is important to maintain a collection of high-quality books in good condition, while also raising their profile by continuously working to increase patron’s understanding of their use (through programs, promotion, and literature).

Selection:
- Board Books are selected based on reviews in professional journals and resources.
- The size of the book and the durability of any moving parts are important purchase considerations.
- Books which are not ideal for circulation but have a high instruction/storytime value are considered for our Storytime Reference Collection.
- Space is limited, and duplicate copies are rarely purchased.

Weeding:
- We expect these books to be treated roughly; therefore, this collection needs to be weeded continuously.
- Any board book that has not circulated in 1 year will be considered for weeding.
- Books that are removed from the collection due to damage or over-circulation should be replaced if they are core titles, which is determined by the current selector.

Goals:
- Through continuous acquisition, weeding, and replacement, we will maintain the size of this collection.

Statistics:
### J Picture Book

**Description:** Children’s Picture Books (E Picture Books) combine words with illustration to tell a story. They are meant to be read aloud and are written with an understanding of a child’s common interests and appreciations. We include several sub collections of picture books separate from our large E Picture Book Collection, which consists of:

- **E Series**, including:
  - **Character Books:** These books are primarily tie-ins to TV shows and movies, but also include “classic” series including Berenstain Bears, Franklin, and Froggy, as well as books produced based on popular products intended for children, including LEGO®.
  - **Concept Books:** This collection includes counting, ABCs, colors, shapes, opposites, and songs.

- **E Holiday:** A browsing collection of picture books whose content is driven by a holiday theme. Informational books relating to the holiday (customs, crafts, and cooking) are found in their respective Dewey locations.

**Philosophy:** Beyond classics and a diverse representation, importance is placed on the newest highly reviewed and popular titles. An important aspect of this collection is having ready access to titles that are considered easy to use for group read-alouds.

**Selection:**

- E Picture Books are selected based on reviews in professional journals and resources.
- Holiday themed books are purchased regardless of whether they are professionally reviewed. Resources for purchasing holiday picture books include Baker & Taylor CATS and bookstore displays as well as professionally reviewed resources.
- Character Books (E Series) are purchased regardless of whether they are professionally reviewed. This collection is driven by patron demand. Resources for purchasing E Series books include Amazon and bookstore displays.
- We purchase popular materials regardless of the quality of the story and/or illustrations.

**Weeding:**

- Aggressive weeding is done once a year to ensure room for new titles.
- Titles that have not circulated in 1 year are considered for weeding.
- Replacement copies for high demand titles are purchased when they are lost, damaged, or worn out. We may replace other materials within this collection if they are considered a classic or include diverse representation.
- In the E Holiday collection, we consider materials that have not circulated in 3 years for weeding.
Due to high circulation of Character Books (E Series), we expect to replace titles frequently.

Goals:
- The collection will maintain its current size.
- Strive to ensure that the collection is inclusive.

Statistics:

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<th>Active Use %</th>
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<th>Grubby %</th>
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<tbody>
<tr>
<td>E Picture Books</td>
<td>97.2</td>
<td>4.6</td>
<td>29.2</td>
<td>6.9</td>
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<tr>
<td>E Series Books</td>
<td>94</td>
<td>5.4</td>
<td>52.6</td>
<td>17.1</td>
</tr>
<tr>
<td>E Holiday Books</td>
<td>92.9</td>
<td>8.3</td>
<td>7.3</td>
<td>22.8</td>
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**J Easy Reader**

**Description:** Juvenile Easy Reader (E Reader) books are written for emerging readers. These fiction books have controlled vocabulary, large print, short sentences, and in some cases, short chapters. Pictures are still heavily relied on to provide contextual clues to aid the reader in deciphering meaning. Although each publisher has a system of leveling their readers, we have developed our own criteria so that there is continuity across the collection. Out criteria for leveling can be found here: N:\Youth Services\COLLECTION DEVELOPMENT.

**Philosophy:** In addition to professionally reviewed titles, books that feature popular characters that meet the criteria of an E Reader may be purchased. It is important to maintain a collection of visually appealing books as this is a pivotal time in a child's reading development.

**Selection:**
- E Readers are selected based on reviews in professional journals and resources.
- We may purchase all titles in a well-reviewed series.
- Staff also selects E Reader titles through the use of vendors, usually twice during the fiscal year.
- Multiple copies of high-demand titles are purchased.
- Replacement copies for high demand titles are purchased when they are lost, damaged or worn out.
- Several E Reader series are on standing order through Baker and Taylor. These series include: Green Light Readers, I am a Reader, I Can Read, Ready-To-Read, Scholastic Readers, and DK Readers. A full list of titles on standing order can be found here: N:\Youth Services\COLLECTION DEVELOPMENT\Standing Orders.

**Weeding:**
- Titles that have not circulated in 1 year are considered for weeding.
• Due to high circulation of E Readers, we expect to replace titles frequently.
• Newer versions of classics are purchased as they are published and the older edition will be weeded immediately.

Goals:
• This section will maintain its current size.
• Replace “classic” but still popular series with hardcover copies, if available.
• Strive to ensure that the section is inclusive.

Statistics:

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<th>Average Age (Years)</th>
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<tr>
<td>91.5</td>
<td>5.4</td>
<td>29.8</td>
<td>8.5</td>
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**J Graphic Novel**

**Description:** Graphic Novels are books written and illustrated in the style of a comic book. The narrative is conveyed with sequential art, and includes both fiction and nonfiction titles. This collection includes comic strip collections, Manga and traditional graphic novel formats.

**Philosophy:** Graphic novels are an important segment of the book publishing industry and are commonly reviewed. They have proven to be an extremely engaging format that powerfully motivates kids to read, and are considered to be an integral part of our collection. They are popular across the spectrum of readers, including reluctant and advanced readers.

**Selection:**
• Graphic Novels are selected based on reviews in professional journals and resources.
• Due to the popularity of this collection, most starred and well-reviewed titles are purchased.
• Popular characters, including superheroes, are purchased regardless of being professionally reviewed.
• Replacement copies for high demand titles are purchased when they are lost, damaged, or worn out.
• Due to interlibrary loan, it is not necessary to purchase every book in a series, unless the series is in high-demand by our patrons.

**Weeding:**
• Many of the books found in the Graphic Novel Collection are only published in paperback, and when combined with heavy use of some titles their shelf life is reduced.
• Titles that have not circulated in 1 year are considered for weeding.
Goals:
- When available, purchase books that include popular characters and those by popular artists/authors in hardcover format to extend shelf life.
- Continue to add duplicate copies of titles as demand dictates.

Statistics:

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<th>Active Use %</th>
<th>Average Age (Years)</th>
<th>Grubby %</th>
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<tr>
<td>87.8</td>
<td>4.4</td>
<td>14.8</td>
<td>10.9</td>
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**J Playaway View**

**Description:** Juvenile Playaway Views (J View) are an all-in-one video player that makes popular content accessible in a simple, portable and durable format. The Playaway View combines 3-7 titles in a nondestructive format that can be used at or away from home. Our collection features picture book videos and educational programming.

**Philosophy:** The Juvenile Playaway View Collection began as an answer to the ALA Notable Videos that were not practical for use by our young patrons due to the high cost for replacement if damaged.

**Selection:**
- Playaway Views are purchased through our account with Findaway World.
- We purchase picture book collections produced by Weston Woods or educational programs by production companies such as National Geographic and Schlesinger Media.

**Weeding:**
- Titles that have not circulated in 1 year are considered for weeding.

**Goals:**
- Due to the limited number of Playaway Views produced each year, this collection will continue to grow slowly.
- Improve awareness of this collection through displays and hand-selling.

**Statistics:**

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<th>Grubby %</th>
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<td>97.2</td>
<td>3</td>
<td>21.1</td>
<td>1</td>
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**J Audiobook**
Description: Audiobooks are a format which continues to provide people with nuanced and expressive ways to experience stories and information. Audiobooks are read by professional narrators who often provide listeners with well-spoken dialects, accents, and emphasis that cannot be experienced in a print book. Audiobooks may also have sound effects which add to the multi-layered experience. Listeners can often listen to books that in print form would be too difficult. Our J CD Book Collection is comprised of recorded chapter books, including middle grade novels and compilations of shorter chapter books found in our Step Up Collection. Recorded picture books, including a physical copy of the same picture book, are housed in our J Kit Collection.

Philosophy: Audiobooks are a way for families to experience stories together. This collection has particular focus on titles that appeal to listeners across a span of ages as well as on award winning titles.

Selection:
- Titles are purchased based on reviews in professional publications and include audio versions of popular print books, narrations by well-known narrators, and audio that wins recognition from professional organizations and review journals, including the American Library Association, School Library Journal, and Booklist.
- This collection focuses on audiobooks that appeal to families taking car trips because many vehicles still have CD players.
- Audiobooks that contain compilations of shorter stories by the same author or about the same characters are also purchased.
- Certain audiobooks, including the Illinois School Library Media Association’s Bluestem and Caudill award nominees and the local schools’ Battle of the Books lists are purchased to provide another mode of experiencing those titles.

Weeding:
- Titles that have not circulated in 1 year are considered for weeding.
- Classics may be considered for retention even if they have not circulated in at least 1 year.
- Titles whose cases are in poor condition may be weeded and replaced if demand requires. Similarly, titles with extremely high circulation may be weeded and replaced due to disc condition.

Goals:
- Improve “hand-selling” of these collections. When asked about the availability of print titles let members know if an audiobook version is readily available.
- Curate the collection based on author, narrator, and title popularity.

Statistics:

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<th>Average Age (Years)</th>
<th>Grubby %</th>
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<tr>
<td>79.7</td>
<td>5.2</td>
<td>19.6</td>
<td>1.7</td>
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**J Kit**

**Description:** The Juvenile Kit Collection (J Kit) is recorded picture books and a physical copy of the same picture book that are packaged together. As of fall 2017, we also began circulating VOX™ books, which are picture books with a permanently attached reader that transforms an ordinary print book into an all-in-one read-along. Children simply push a button to listen and read.

**Philosophy:** Our Juvenile Kit Collection is not only for entertainment but may also help children expand their reading comprehension and listening skills with lively music and sound effects.

**Selection:**
- Purchasing J Kits through an account with Weston Woods is done twice yearly when their spring and fall catalogs are released.
- Vox™ Books are a new format, new titles will be purchased as released as our budget allows.
- Due to space constraints, only kits available with a hardcover picture book will be purchased.
- Both popular and “classic” titles will be considered for purchase.

**Weeding:**
- Heavy weeding will be done before the 1st floor renovation. Kits with paperback books, duplicate copies, as well as Easy Readers and Step Ups will be weeded.
- Kits that have not circulated in 1 year will be considered for weeding.

**Goals:**
- Continue to look for publishers that use a different technology other than CDs since access to ways to play CDs are disappearing.

**Statistics:**

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<td>73.3</td>
<td>6.3</td>
<td>10.7</td>
<td>26.8</td>
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**J DVD**

**Description:** The Juvenile DVD Collection (J DVD) contains feature films, popular TV shows, and early learning videos such as the Leap Frog series. Nonfiction DVDs are housed in their respective Dewey location and purchased by the appropriate selector, although funds will come from the J DVD fund line. The J DVD-TV titles are a complete season or series.
Due to space constraints, the Christmas and Halloween DVDs are kept in storage in the Children's Services Manager's office until the holiday nears.

**Philosophy:** The Juvenile DVD collection offers patrons a full range of viewing needs from early learning to the newest feature films and characters. The collection should also offer our patrons “classic” films and TV series as well as a large collection of holiday titles.

**Selection:**
- Titles are purchased primarily through Midwest Tape. If a DVD is a Warner Brothers production, then it is purchased through the library’s Amazon Prime Account to bypass the 30-day waiting period of a release to a lending institution.
- Popular feature films are preordered so that they are on the shelf on their release date. Duplicate copies are purchased to better meet patron demand. We will work with the appropriate selector(s) in Adult and Teen Services to supplement the popular feature films through the library’s Lucky Day DVD account.
- Extra copies of Disney DVDs are purchased when they are released from “the vault” and are kept in storage until needed as a replacement.
- Priority is given to purchasing current films and television shows, with remaining funds used to buy “classic” titles and patron requests.
- Due to the young age of our patrons, J DVDs in our feature films collection costing more than $50.00 are not considered for purchase.
- Due to space constraints, J DVDs with a short viewing time are not considered for purchase.

**Weeding:**
- DVDs that have not circulated in 1 year are considered for weeding.
- Duplicate copies of popular feature films are weeded once their popularity has waned.
- Replacement copies of damaged high demand DVDs are purchased.

**Goals:**
- This collection needs heavy weeding.
- Remove older titles that are part of a series such as *Dora the Explorer* and *Thomas the Tank Engine*.
- Seek out TV series that will appeal to children in upper elementary junior high grades.

**Statistics:**

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<tr>
<td>J DVD</td>
<td>92.9</td>
<td>5.7</td>
<td>57.6</td>
<td>7.2</td>
</tr>
<tr>
<td>J DVD NF</td>
<td>58.8</td>
<td>7.3</td>
<td>12.2</td>
<td>25.7</td>
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<tr>
<td>J DVD-TV</td>
<td>88.2</td>
<td>5.3</td>
<td>41.2</td>
<td>11.8</td>
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J Music CD

**Description:** Our Juvenile Music CD Collection (J CD) consists of popular music aimed at infants through junior high aged children and their caregivers. This collection also includes music that is used in the classroom or a storytime setting.

**Philosophy:** We aim to provide even our youngest patrons with access to a variety of music across all genres. We maintain a core collection of lullabies, music performed by local and national children’s musicians, holiday music, and more widely recognized music including Kidz Bop and Disney®.

**Selection:**
- Music is purchased primarily through Amazon but can also be purchased through Midwest Tape. Both vendors can be used as a way to discover newly released and upcoming children’s music.

**Weeding:**
- Music CDs that have not circulated in 4 years are considered for weeding.

**Goals:**
- Because this collection was heavily weeded in 2017, it is expected to maintain its current size.

**Statistics:**

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<td>90.7</td>
<td>4.8</td>
<td>30.4</td>
<td>15.3</td>
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J Maker Kit

**Description:** Intended for children ages 3-12, the Juvenile Maker Kit Collection is a collection of kits used in-house only.

**Philosophy:** Our Maker Kits are made from a variety of materials and appeal to variety of interests and are intended for hands-on play and exploration while visiting the library.

**Goals:**
- Continue to remove kits as interest wanes and replace with something new in order to maintain a selection of kits that appeal to a variety of age levels.

**Statistics:**

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J Video Game

Description: The Juvenile Video Game Collection consists of games for the following consoles: Nintendo DS, 3DS, Wii, Wii U, Switch, PlayStation 4, Xbox 360, and Xbox One. Games purchased are intended for children or family use and are rated EC (Early Childhood) E (Everyone) or E10+ (Everyone 10+).

Philosophy: Our video game collection is a high-demand collection, both in-house and through ILL, so new games are given a Lucky Day (non-holdable) status for the first three months after purchase so that they are available to our patrons first.

Selection:
- Games are purchased through the library’s Amazon corporate account.
- Meta Critic (www.megacritic.com) is an available resource for both reviews and “coming soon” lists. In addition, Common Sense Media (https://www.commonsensemedia.org/) is an available resource to determine the developmental appropriateness of a particular video game.
- New titles are purchased in all available formats. As of February 2018, new games are no longer produced in Wii, Wii U, or Xbox 360 formats.

Weeding:
- Replacements for high-demand games are purchased if they are still affordable. Buying from third-party vendors is discouraged.
- Games that have not circulated in 1 year are considered for weeding.

Goals:
- Purchase new formats as they are released.
- This collection will maintain its current size.

Statistics:

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<tr>
<td>94.7</td>
<td>3.7</td>
<td>53.1</td>
<td>5.6</td>
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Weeding

Weeding is an important part of collection development in any public library. Since the library is a member of the System Wide Area Network (SWAN) consortium, La Grange patrons have access to millions of titles through an extensive interlibrary loan system. The space needs of the La Grange Public Library combined with the membership in SWAN
mean that selectors at the La Grange Public Library must carefully choose what to purchase and what to keep for the library, based on circulation, relevance and condition.

Selectors at the La Grange Public Library follow a set of guidelines to determine what items should be weeded. For a detailed explanation of the WORST/MUSTIE/CREW guidelines, please see Jeannette Larson’s article “CREW: a weeding manual for modern libraries” available at https://www.tsl.state.tx.us/ld/pubs/crew/index.html:

WORST – Worn out, Out of date, Rarely used, Supplied elsewhere
MUSTIE – Misleading, Ugly, Superseded, Trivial, Irrelevant, Elsewhere
CREW – Continuous Review, Evaluation, Weeding

While the CREW guidelines are applicable for the majority of the La Grange library materials, selectors have different procedures for highly circulating items and items that go missing. Each month, Collection Services staff run reports in BLUECloud Analytics to determine which items are lost by patrons, or missing from the shelf. They pass the reports on to the selectors, who determine whether to withdraw the item from the collection or to replace it. To assist with weeding, selectors and Collection Services staff run reports in Collection HQ to determine which items are Grubby (have circulated over 40 times), Dead (have not circulated in one year) or Collection Check (have not circulated in four years).

When a book is weeded from the La Grange Public Library, it goes to the Collection Services department. Collection Services staff work with volunteers from the Friends of the Library, who sell withdrawn and donated books at their Friends of the Library Book Sale. The library coordinates with Discover Books to pick up and recycle books that cannot be sold.

Weeding at the La Grange Public Library will continue to evolve as we become more acquainted with the Collection HQ software that we acquired in 2017. This software is a useful tool that makes it easy for selectors to run reports on popular authors, items that have not circulated in a year, high circulating items and more.

Conclusions for Selectors

Library staff made a variety of changes based on findings in the previous Collection Development Plan completed in 2012. Staff removed the adult audiocassette and VHS collections because of low circulation. The Library created a new “Lucky Day” collection using the Baker & Taylor lease plan for popular new books and DVDs. The Library purchased new eReaders and Rokus, and created a circulating equipment collection to support the Digital Media Lab. The Library purchased new video game formats, including Xbox One, PlayStation 4 and Nintendo Switch. The Library subscribed to the RBDigital eMagazine service. As part of the Strategic Plan, the Spaces team increased shelf space for high-circulating collections and used face-out shelving to promote low-circulating items.

The 2018 update to the Collection Development Plan has highlighted a few areas in the library for review. The adult nonfiction book collection continues to have an average circulation of 50%. The children’s, teen and adult magazines are decreasing in popularity, and many titles cease each year. Many new and old TV series are now available on DVD, and these boxed sets take up more shelf space than feature films. The availability of online content such as streaming services may start to affect the circulation of CDs, DVDs and video games. The Library will continue to explore additional eResource offerings such as MyOn, RB Digital eBooks and eAudiobooks.
The Collection Development Plan will be reviewed periodically by the Collection Services Manager and the selectors on staff, in conjunction with the Library’s 2017-2019 Strategic Plan process. The next review is scheduled for 2023.

Appendices

A. Collection Development Policy
B. 2016 Patron Survey Comments Regarding Collections
C. Profile of General Population and Housing Characteristics 2010
D. US Census Bureau Quick Facts
COLLECTION DEVELOPMENT POLICY

Materials Selection

Criteria for Selection
The criterion for selection of materials for the Library's collection is to make available books and other materials ordinarily provided by libraries that will meet the educational, informational, cultural, and recreational interests and needs of the people of La Grange. To fulfill this purpose the Library endeavors to maintain a collection of representative materials of permanent value and current interest that will tend toward the development and enrichment of life. The basis of selection shall be positive.

1. The responsibility for the policy governing the inclusion of materials in the library collection rests with the Board of Trustees.
2. The actual task of selection has been delegated to the Library Director as well as staff who have been trained and educated in collection development. They choose materials which fit within the Collection Development Plan guidelines and the American Library Association's Freedom to Read Statement and the Library Bill of Rights (appended).
3. Staff members, under the direction of the Library Director, use a variety of resources to select materials for the collection such as professional journals and requests from patrons.

Gift of Books and Library Materials
Gifts of print or non-print materials are accepted by the La Grange Public Library with the understanding that if the materials cannot be used in the Library collections, they will be made available to other libraries or institutions or disposed of in the best interests of the La Grange Public Library.

1. If the title is already in the collection, it will be added only if it is in good condition, if a duplicate is needed, or if copies need replacement and the title has not been superseded.
2. If the title is not in the collection, it will be evaluated on the following points: (1) currency and reliability of information; (2) adequacy of the Library collection in the subject field or the author's work; (3) historical value; (4) local interest.
3. Generally, collections of books cannot be accepted with restrictions which necessitate special housing or which prevent integration of the gift into the general Library collections.
4. The Library's materials selectors are the sole authority of placement in the collections.

The La Grange Public Library will not assign a value to any gift material. However, the Library staff receiving the materials will always offer patrons a receipt.

Withdrawal, Replacement and Duplication
1. The La Grange Public Library cannot, because of space limits, become a library of historical record except in the area of local history. To ensure a vital collection of continued value to the community, materials which have outlived their usefulness are withdrawn.
2. The continuous review of library materials is necessary as a means of maintaining an active library collection of current interest to users. In the process, materials may be added; and physically deteriorated, obsolete, or unpopular materials may be replaced or removed.
OPERATING POLICY

Continued evaluation is closely related to the goals and responsibilities of the Library and is a valuable tool of collection development.

3. Among the many factors weighed in the replacement or duplication of materials are:
   - price
   - patron demand
   - number of reserves
   - long-term value
   - subject popularity

4. The final deciding factors in duplication or replacement are professional staff judgment and budgetary limitations. This procedure is not to be used as a convenient means to remove materials presumed to be controversial or disapproved of by members of the community.

Contested Library Materials
While the selection of materials appropriate to the needs of the community is one of the basic duties of the professional library staff and of the Library Director, it is recognized that a member of the community may find an item personally objectionable. Members of the community are encouraged to bring their concerns regarding any specific title or item in the Library's collection to the attention of the Library Staff in either an informal discussion or through a formal complaint process.

Community members wishing to use the formal complaint process will be referred to the form appended to this policy, entitled “Request for Reconsideration of Library Material.”

Following the receipt of a formal complaint, the Library Director will appoint an ad hoc committee of staff members to review the material in question.

1. The Library Director will include in the monthly report to the Board of Trustees information on any formal complaints and a recommendation for resolution.
2. Following a decision by the Board of Trustees, the Library Director shall promptly notify the community member who filed the formal complaint of that decision.

Freedom to Read Statement

1. It is contrary to the public interest for the Board of Trustees or Library Director to determine the acceptability of a book solely on the basis of the personal history or political affiliations of the author.

2. The present laws dealing with obscenity should be vigorously enforced. Beyond that there is no place in our society for extra-legal efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression. It is not in the public interest to force a reader to accept with any book the prejudgment of a label characterizing the book or author as subversive or dangerous.

3. It is the responsibility of the Board of Trustees and the Library Director, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large.

4. It is the responsibility of the Board of Trustees and the Library Director to give full meaning to the freedom to read by providing books that enrich the quality of thought and expression.
By the exercise of affirmative responsibility they can demonstrate that the answer to a bad idea is a good one.

Library Bill of Rights

1. The American Library Association affirms that all libraries are forums for information and ideas and that the following basic policies should guide their services.

2. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

3. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

4. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

5. Libraries should cooperate with all persons and groups concerned with resisting abridgement of free expression and free access to ideas.

6. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

7. Libraries, which make exhibit spaces and meeting rooms available to the public they serve, should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Non-Removal of Challenged Library Materials: an interpretation of the Library Bill of Rights

WHEREAS, the Library Bill of Rights states that no library materials should be proscribed or removed because of partisan or doctrinal disapproval, and

WHEREAS, Constitutionally-protected expression is often separated from unprotected expression only by a dim and uncertain line, and

WHEREAS, any attempt, be it legal or extra-legal, to regulate or suppress material must be closely scrutinized to the end that protected expression is not abridged in the process, and

WHEREAS, The Constitution of the United States requires a procedure designed to focus searchingly on the question before speech can be suppressed, and

WHEREAS, the dissemination of a particular work, which is alleged to be unprotected should be completely undisturbed until an independent determination has been made by a judicial officer, including an adversarial hearing,

THEREFORE, BE IT RESOLVED, That the Board of Library Trustees of the Village of La Grange declares as a matter of firm principle that no challenged library material should be removed
from any library under any legal or extra-legal pressure, save after an independent determination by a judicial officer in a court of competent jurisdiction and only after an adversary hearing, in accordance with well-established principles of law.
Patron Survey Comments

Question 1a- If you don’t use the library, please tell us why- “Other” responses

- Limited collection/ not comfortable to sit and read
- Not enough copies of new books
- Use overdrive- very convenient and SWAN
- Use overdrive with my library card
- Don’t seem to buy that many books on historical people
- e-book programs
- Have tried to use for some older books and not available even on loan
- I could buy the materials from amazon and be net ahead based in rate charged.
- My kids ask to go to LGP because the interactive games, puzzles and puppet set are all open, always. There is always something to do whenever we are bored
- I wish the checkout for children’s book was with children’s section

Question 4a- Please tell us which area(s) you are displeased with- “Other” responses:

- Collection of books, very light in science fiction/ fantasy
- I wish the library housed a bigger book collection. The new library feels kind of institutional. It looks like a bank when you enter
- I would like you to carry “audibles” mp3 player with book on it
- More internet use of renewing books/ suggestions to read. Need another book drop off
- Movie selection and how they are displayed
- No new/ current best sellers available
- Not enough business reference materials
- Not enough new books nor enough copies, it seems like more books are being kept way past the due date
- Publication availability
- Small general collection. My needs are very specific. Interlibrary loan with bigger libraries would help me but my reading is very specific
- The collection (reference material not available)
- Wish it were larger so more books would be available when one is looking to read a lot by one author
- Don’t seem to buy that many books on historical people
- e-book programs
- Have tried to use for some older books and not available even on loan
- I could buy the materials from amazon and be net ahead based in rate charged.
• My kids ask to go to LGP because the interactive games, puzzles and puppet set are all open, always. There is always something to do whenever we are bored
• I wish the checkout for children’s book was with children’s section

Q5- What are your reasons for using the library- “Other” responses

• I also get movies and CDs
• I checkout close to 50 books per year
• Inter library loan
• Media on demand materials
• MP3, DVD materials and books
• only order materials online and then pick up
• Plans for future library use- audio/ visual equipment
• Play with toys, puzzles, Ipad
• Read paper
• Read periodicals
• Relax and read
• Request books from other libraries
• take out new books
• To check out books
• to check out
• To take out books, very occasional research fiction novels

Q6- In which areas would you like to see technology improve- “Other” responses

• More audio books
• More audio books through internet
• more dvd films/ movies
• Blu Rays
• Broader based content
• more dvd’s
• more historical does like city directories

Q7: What services would you like to see at the library in the future- “Other” responses

• Audible MP3 books players
• e-books
• ESL material
• Genealogy
• I know it won’t happen but I love play aways to walk with
• It seems that our library never has the books I’m looking for
• More audio books
• more audio books
• More business Investor material More DVD series
• More faith related materials
• More newspapers
• More of the top best sellers available on the shelves
• More up to date dvd rentals
• More updated DVD series collections
• Movies/ bluerays/ could be more recent
• More homeopathic books

Q9- How do you or members of your household receive information about the library-
“Other” responses

Q10- What is one thing you love about the library?

• Access to materials/books
• access to music and movies
• Access to real materials
• All of the materials
• All the books. It's quiet. Its public for everyone
• Ambiance, good selections
• Availability of material
• Availability of materials-friendly helpful staff- location
• Availability of resources/ staff
• Availability to get books from other system libraries
• Being able to have any book for free!
• Being able to put books on hold
• Being able to request books through library systems close to downtown.
• Book club bags
• Book collection and access to other library collections
• Book selection. I checked out garden plans on plants and trees. Great selection
• Books
• Books
• Books
• books
books
Books and periodicals
Books are pulled for all the members of our book club
Books for free
Books on tape/ cd collection. Video lab in basement
BOOKS!!
Borrowing books from other libraries and picking up at LG Library
Borrowing books on my ipad
Borrowing movies/ workshops
Business info, CD’s, DVDs pleasant atmosphere
Can always find a great book to read!
Can often find a book by my favorite author that I don’t have access to
Can reserve books online and get them pretty quickly
CD’s
Checking out ebooks and audiobooks from home
Convenience and book and dvds that are available also helpfulness of members
Children love video/ cd books/ adult-dvd collection
Children’s books
Children’s department and broad offerings
Ebooks and children’s space
ebooks, online renewal, staff is friendly and helpful
Friendly staff and easy access to obtaining books
Friendly staff and the ability to request books online from home
Friendly staff. Ordering materials online with quick response
Great magazine and selection of books
Great selection
Having access to a public institution at low cost for researching and borrowing materials such as books, audiobooks, movies, and knowledgeable helpful staff.
Hot picks on the first floor. If I don’t order the books I select from there.
I can find something to read when I need to - there is a good selection of reading material available
I don’t like to buy books. We like to be able to bring our kids to check something out to read
I enjoy reserving books on the website, very convenient
I get all my reading materials there plus adult book club
I like having access to books and media without having to purchase them
I like to be able to take out books
I like to read print books would rather not pay for ibooks. However I just downloaded axis in library forward to e-books

I love how I can get almost any book thru my local library

I love the books that are displayed when you walk in

It is a full-fledged library. Kids library is particularly nicely done and a strong asset, but adult electronic collection books/CD-on-tape a personal favorite

Large print materials

Lucky Day materials

magazine selection

movies

Movies and TV series DVDs

New items available

Newspapers and periodicals

Receive books from other libraries- ebooks

renting dvd and convenient location

Request material online for pickup

Requesting books online and being notified when they arrive

Resource for books, movies, magazines, ebooks

Seeing new books on shelves when you walk in

Selecti The ability to borrow all types of media - books, cds, dvds, etc...

The ability to borrow/ return materials from member libraries

The ability to reserve books online and pick up at the library

on of printed books

The books in the foyer

The materials kids collection is wonderful

The quality of book selection. Science history art and magazines

Wide variety of books to check out

Q11- What method do you prefer when looking for information within the library- “Other” responses:

Q12a- If you did not find what you were looking for, why not- “Other” responses:

Books wanted not carried. I offered to purchase and donate and was turned down.

Didn’t have it in their collection

Doesn’t have many of the books I want to read

Had to order book

had to request from another library in area
• I find that when I want books on a certain topic, there are several. However, they are the same books that have been there for years
• I was told that they did not yet receive the publication.
• If I’m looking for a specific book by a specific author, am disappointed it’s not carried in the LG library but it can be ordered through the system and I just have to be patient
• I’ve read/listened to most of the recorded book mysteries that you have. Limited supply of movies
• Lack of top sellers when you walk in
• Library did not have access to the book
• Library did not have material but ordered it from other library
• Limited ebooks
• Material located at different library
• More variety books on tape needed/
• Occasionally a CD or an old movie is not there but the computer in movie section tells what library has it.
• Our library did not haul a copy

Q20- Please make any additional comments that you think would be helpful:
• Addition of play away ebook devices would be nice. Hire local residents with disabilities
• Do like the large print books when available because my age and my eyes, otherwise no complaints
• Do not get rid of real books. Parking is limited. Provide greater selection of DVDs
• Ebooks would be nice- large selection
• Expand digital copies of books on overdrive
• I am filling out this survey on behalf of my husband who uses the library services frequently. He is an avid reader and depends on the ability to checkout printed books. Thank you for allowing us the opportunity to take this survey, we think the LaGrange Library and staff and services are outstanding
• I am the author of six books and three spy novels available at amazon and nationally published. None of them are available at La Grange, Park. Shame on you. You should back local authors who are professionally published.
• I find the materials at the library very accessible with online holds
• I love the Lucky Day program. We use the library for our book club and for children’s books. Thank you for all you do.
• I think there could/ should be a resident library mascot. More DVD’s- especially criterion collection and documentaries and make sure all DVD’s are in working order
• I understand the library needs to consider its physical space and its programming, but it will always be having excellent materials available to check out that is most important.
- I use the online catalog often to place books on hold. I notice that many other libraries have more copies of items than we do. Sometimes just drive over to Hinsdale because they have it on the shelf - especially recent travel books. The new access to the hold items is very convenient.

- I wish the ebook collection was more robust. I find what I am looking for about 65-70% of the time and often wait many months to get the book I am looking for.

- I would like to see more books on tape that involve the legal system. Detective, mysteries etc.

- I would like to see the library be a popular materials only library.

- It would be nice to have more copies of popular book club books.

- It's frustrating that the library never has any of the books we want to check out- always need to order interlibrary. Sometime faster just to order and buy the book we are interested in. Used books are inexpensive and fast to ship. We have ordered used from Abes books many times rather than wait. While I appreciate library security has been added- I still won't let my children go the library for activities unless I am there to supervise. We quit girl scouts because of the amount of homeless people loitering in the library as well as its bathrooms. I still won't forget the hypodermic needles we found in the stacks. I would rather not spend time at LG library anymore which is sad because it used to be a wonderful resource for our entire family.

- Just about every time I look for a particular book, it has to be ordered from another library. As full-time workers in our household it would be useful to be able to use the libraries on Sunday year-round, not just summer.

- Movies are dated.

- My only suggestion is if possible to purchase more copies of popular and current best sellers as sometimes the wait list is long. As my children are now adults we no longer use the children's and teen programs, but did when they were little, very nice.

- Often times when I am looking for a particular item, I find it at the surrounding area libraries but not at La Grange. I can always bet that I will find the best most recent movies at Brookfield, LGP, Hinsdale, even Hodgkin's. We need more current materials available at our library.

- Please keep adding and purchasing additional ebooks for downloading and updating children's play space.

- Please maintain and add to your collection of printed books and materials.

- The improvements in the library have been amazing. Staff attitudes toward patrons have changed, and the library is now a very pleasant place for people of all ages. Great job! Book procurement of best sellers, etc. is also much better. I love the 'Lucky Day' program.

- Wish the library had greater quantity of books. Resident is glad she took survey, was useful and beneficial resource tool.
• Would like new book categories. Parking is terrible. Specialty programs lack content quality. Staff friendly but incompetent. Resident thinks library in Western Springs is much better. Feels staff should be better trained in many areas.
• Would like to see less wait time to check out popular materials
• Would like to see more technology classes. Quantity of books for check out could be much better. Wait time for popular materials is a long time.
• Would love to have more books available, adult section, but don’t want the library to be relocated
### DP-1

#### Profile of General Population and Housing Characteristics: 2010

#### 2010 Demographic Profile Data

NOTE: For more information on confidentiality protection, nonsampling error, and definitions, see http://www.census.gov/prod/cen2010/doc/dpsf.pdf.

**Geography: La Grange village, Illinois**

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### RACE

<p>| Total population              | 15,550 | 100.0 |
| One Race                      | 15,268 | 98.2  |
| White                         | 13,983 | 89.9  |
| Black or African American     | 759    | 4.9   |
| American Indian and Alaska Native | 21    | 0.1   |
| Asian                         | 214    | 1.4   |
| Asian Indian                  | 45     | 0.3   |
| Chinese                       | 61     | 0.4   |
| Filipino                      | 51     | 0.3   |
| Japanese                      | 10     | 0.1   |
| Korean                        | 28     | 0.2   |
| Vietnamese                    | 1      | 0.0   |
| Other Asian [1]               | 18     | 0.1   |
| Native Hawaiian and Other Pacific Islander | 0 | 0.0 |
| Native Hawaiian               | 0      | 0.0   |
| Guamanian or Chamorro         | 0      | 0.0   |
| Samoan                        | 0      | 0.0   |
| Other Pacific Islander [2]    | 0      | 0.0   |
| Some Other Race               | 291    | 1.9   |
| Two or More Races             | 282    | 1.8   |
| White; American Indian and Alaska Native [3] | 28 | 0.2 |
| White; Asian [3]              | 129    | 0.8   |
| White; Black or African American [3] | 55 | 0.4 |
| White; Some Other Race [3]    | 39     | 0.3   |
| Race alone or in combination with one or more other races: [4] | | |
| White                         | 14,246 | 91.6 |
| Black or African American     | 824    | 5.3   |
| American Indian and Alaska Native | 67  | 0.4   |</p>
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<td>Two or More Races</td>
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<tr>
<td><strong>RELATIONSHIP</strong></td>
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<tr>
<td>Total population</td>
<td>15,550</td>
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<tr>
<td>In households</td>
<td>15,265</td>
<td>98.2</td>
</tr>
<tr>
<td>Householder</td>
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<td>36.3</td>
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<td>Child</td>
<td>5,524</td>
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<tr>
<td>Own child under 18 years</td>
<td>4,480</td>
<td>28.8</td>
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<tr>
<td>Other relatives</td>
<td>403</td>
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<tr>
<td>Under 18 years</td>
<td>142</td>
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<tr>
<td>65 years and over</td>
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<tr>
<td>Nonrelatives</td>
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<tr>
<td>Under 18 years</td>
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<tr>
<td>65 years and over</td>
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<td>0.2</td>
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<tr>
<td>Unmarried partner</td>
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<tr>
<td>In group quarters</td>
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<td>1.8</td>
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<tr>
<td>Institutionalized population</td>
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<tr>
<td>Male</td>
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<tr>
<td>Female</td>
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<td>Noninstitutionalized population</td>
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<td>Male</td>
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<tr>
<td>Female</td>
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<tr>
<td><strong>HOUSEHOLDS BY TYPE</strong></td>
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<tr>
<td>Total households</td>
<td>5,650</td>
<td>100.0</td>
</tr>
<tr>
<td>Family households (families) [7]</td>
<td>4,039</td>
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<tr>
<td>With own children under 18 years</td>
<td>2,177</td>
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<td>Husband-wife family</td>
<td>3,369</td>
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<td>With own children under 18 years</td>
<td>1,840</td>
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<tr>
<td>Male householder, no wife present</td>
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<td>With own children under 18 years</td>
<td>81</td>
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<td>Female householder, no husband present</td>
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<tr>
<td>With own children under 18 years</td>
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<tr>
<td>Subject</td>
<td>Number</td>
<td>Percent</td>
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<tr>
<td>--------------------------------------------------------------</td>
<td>--------</td>
<td>---------</td>
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<tr>
<td>Nonfamily households [7]</td>
<td>1,611</td>
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<td>Householder living alone</td>
<td>1,446</td>
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<tr>
<td>Male</td>
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<tr>
<td>65 years and over</td>
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<tr>
<td>Female</td>
<td>948</td>
<td>16.8</td>
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<tr>
<td>65 years and over</td>
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<tr>
<td>Households with individuals under 18 years</td>
<td>2,258</td>
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<td>Households with individuals 65 years and over</td>
<td>1,337</td>
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<tr>
<td>Average household size</td>
<td>2.70</td>
<td>( X )</td>
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<tr>
<td>Average family size [7]</td>
<td>3.30</td>
<td>( X )</td>
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<td><strong>HOUSING OCCUPANCY</strong></td>
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<tr>
<td>Total housing units</td>
<td>5,944</td>
<td>100.0</td>
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<tr>
<td>Occupied housing units</td>
<td>5,650</td>
<td>95.1</td>
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<tr>
<td>Vacant housing units</td>
<td>294</td>
<td>4.9</td>
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<tr>
<td>For rent</td>
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<td>1.6</td>
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<tr>
<td>Rented, not occupied</td>
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<td>0.1</td>
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<tr>
<td>For sale only</td>
<td>54</td>
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<td>Sold, not occupied</td>
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<tr>
<td>For seasonal, recreational, or occasional use</td>
<td>20</td>
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<tr>
<td>All other vacancies</td>
<td>102</td>
<td>1.7</td>
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<tr>
<td>Homeowner vacancy rate (percent) [8]</td>
<td>1.2</td>
<td>( X )</td>
</tr>
<tr>
<td>Rental vacancy rate (percent) [9]</td>
<td>8.1</td>
<td>( X )</td>
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<tr>
<td><strong>HOUSING TENURE</strong></td>
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<tr>
<td>Occupied housing units</td>
<td>5,650</td>
<td>100.0</td>
</tr>
<tr>
<td>Owner-occupied housing units</td>
<td>4,574</td>
<td>81.0</td>
</tr>
<tr>
<td>Population in owner-occupied housing units</td>
<td>12,957</td>
<td>( X )</td>
</tr>
<tr>
<td>Average household size of owner-occupied units</td>
<td>2.83</td>
<td>( X )</td>
</tr>
<tr>
<td>Renter-occupied housing units</td>
<td>1,076</td>
<td>19.0</td>
</tr>
<tr>
<td>Population in renter-occupied housing units</td>
<td>2,308</td>
<td>( X )</td>
</tr>
<tr>
<td>Average household size of renter-occupied units</td>
<td>2.14</td>
<td>( X )</td>
</tr>
</tbody>
</table>

X Not applicable.

[1] Other Asian alone, or two or more Asian categories.
[2] Other Pacific Islander alone, or two or more Native Hawaiian and Other Pacific Islander categories.
[4] In combination with one or more of the other races listed. The six numbers may add to more than the total population, and the six percentages may add to more than 100 percent because individuals may report more than one race.
[5] This category is composed of people whose origins are from the Dominican Republic, Spain, and Spanish-speaking Central or South American countries. It also includes general origin responses such as "Latino" or "Hispanic."
[6] "Spouse" represents spouse of the householder. It does not reflect all spouses in a household. Responses of "same-sex spouse" were edited during processing to "unmarried partner."
[7] "Family households" consist of a householder and one or more other people related to the householder by birth, marriage, or adoption. They do not include same-sex married couples even if the marriage was performed in a state issuing marriage certificates for same-sex couples. Same-sex couple households are included in the family households category if there is at least one additional person related to the householder by birth or adoption. Same-sex couple households with no relatives of the householder present are tabulated in nonfamily households. "Nonfamily households" consist of people living alone and households which do not have any members related to the householder.

[8] The homeowner vacancy rate is the proportion of the homeowner inventory that is vacant "for sale." It is computed by dividing the total number of vacant units "for sale only" by the sum of owner-occupied units, vacant units that are "for sale only," and vacant units that have been sold but not yet occupied; and then multiplying by 100.
[9] The rental vacancy rate is the proportion of the rental inventory that is vacant "for rent." It is computed by dividing the total number of vacant units "for rent" by the sum of the renter-occupied units, vacant units that are "for rent," and vacant units that have been rented but not yet occupied; and then multiplying by 100.

Source: U.S. Census Bureau, 2010 Census.
# QuickFacts

**La Grange village, Illinois**

QuickFacts provides statistics for all states and counties, and for cities and towns with a population of 5,000 or more.

<table>
<thead>
<tr>
<th>Table</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Topics</td>
</tr>
<tr>
<td>Population estimates, July 1, 2016, (V2016)</td>
</tr>
<tr>
<td><strong>PEOPLE</strong></td>
</tr>
<tr>
<td>Population</td>
</tr>
<tr>
<td>Population estimates, July 1, 2017, (V2017)</td>
</tr>
<tr>
<td>Population estimates, July 1, 2016, (V2016)</td>
</tr>
<tr>
<td>Population estimates base, April 1, 2010, (V2017)</td>
</tr>
<tr>
<td>Population estimates base, April 1, 2010, (V2016)</td>
</tr>
<tr>
<td>Population, percent change - April 1, 2010 (estimates base) to July 1, 2017, (V2017)</td>
</tr>
<tr>
<td>Population, percent change - April 1, 2010 (estimates base) to July 1, 2016, (V2016)</td>
</tr>
<tr>
<td>Population, Census, April 1, 2010</td>
</tr>
<tr>
<td>Age and Sex</td>
</tr>
<tr>
<td>Persons under 5 years, percent, July 1, 2016, (V2016)</td>
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<tr>
<td>Persons under 5 years, percent, April 1, 2010</td>
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<tr>
<td>Persons under 18 years, percent, July 1, 2016, (V2016)</td>
</tr>
<tr>
<td>Persons under 18 years, percent, April 1, 2010</td>
</tr>
<tr>
<td>Persons 65 years and over, percent, July 1, 2016, (V2016)</td>
</tr>
<tr>
<td>Persons 65 years and over, percent, April 1, 2010</td>
</tr>
<tr>
<td>Female persons, percent, July 1, 2016, (V2016)</td>
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<tr>
<td>Female persons, percent, April 1, 2010</td>
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<tr>
<td>Race and Hispanic Origin</td>
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<tr>
<td>White alone, percent, July 1, 2016, (V2016) (a)</td>
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<tr>
<td>Black or African American alone, percent, July 1, 2016, (V2016) (a)</td>
</tr>
<tr>
<td>American Indian and Alaska Native alone, percent, July 1, 2016, (V2016) (a)</td>
</tr>
<tr>
<td>Asian alone, percent, July 1, 2016, (V2016) (a)</td>
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<tr>
<td>Native Hawaiian and Other Pacific Islander alone, percent, July 1, 2016, (V2016) (a)</td>
</tr>
<tr>
<td>Two or More Races, percent, July 1, 2016, (V2016)</td>
</tr>
<tr>
<td>Hispanic or Latino, percent, July 1, 2016, (V2016) (b)</td>
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<tr>
<td>White alone, not Hispanic or Latino, percent, July 1, 2016, (V2016)</td>
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<tr>
<td>Population Characteristics</td>
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<tr>
<td>Veterans, 2012-2016</td>
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<tr>
<td>Foreign born persons, percent, 2012-2016</td>
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<tr>
<td>Housing</td>
</tr>
<tr>
<td>Housing units, July 1, 2016, (V2016)</td>
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<td>Housing units, April 1, 2010</td>
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<tr>
<td>Owner-occupied housing unit rate, 2012-2016</td>
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<tr>
<td>Median value of owner-occupied housing units, 2012-2016</td>
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<tr>
<td>Median selected monthly owner costs - with a mortgage, 2012-2016</td>
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<tr>
<td>Median selected monthly owner costs - without a mortgage, 2012-2016</td>
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<tr>
<td>Median gross rent, 2012-2016</td>
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<tr>
<td>Building permits, 2016</td>
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<tr>
<td>Families &amp; Living Arrangements</td>
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<tr>
<td>Households, 2012-2016</td>
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<tr>
<td>Persons per household, 2012-2016</td>
</tr>
<tr>
<td>Living in same house 1 year ago, percent of persons age 1 year+, 2012-2016</td>
</tr>
<tr>
<td>Language other than English spoken at home, percent of persons age 5 years+, 2012-2016</td>
</tr>
<tr>
<td>Education</td>
</tr>
<tr>
<td>High school graduate or higher, percent of persons age 25 years+, 2012-2016</td>
</tr>
<tr>
<td>Bachelor's degree or higher, percent of persons age 25 years+, 2012-2016</td>
</tr>
<tr>
<td>Health</td>
</tr>
<tr>
<td>With a disability, under age 65 years, percent, 2012-2016</td>
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<tr>
<td>Persons without health insurance, under age 65 years, percent</td>
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</table>
### Economy

<table>
<thead>
<tr>
<th>Category</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>In civilian labor force, total, percent of population age 16 years+</td>
<td>65.7%</td>
</tr>
<tr>
<td>In civilian labor force, female, percent of population age 16 years+</td>
<td>56.1%</td>
</tr>
<tr>
<td>Total accommodation and food services sales, 2012 ($1,000) (c)</td>
<td>D</td>
</tr>
<tr>
<td>Total health care and social assistance receipts/revenue, 2012 ($1,000) (c)</td>
<td>266,915</td>
</tr>
<tr>
<td>Total manufacturers shipments, 2012 ($1,000) (c)</td>
<td>166,499</td>
</tr>
<tr>
<td>Total wholesale sales, 2012 ($1,000) (c)</td>
<td>348,538</td>
</tr>
<tr>
<td>Total retail sales, 2012 ($1,000) (c)</td>
<td>81,202</td>
</tr>
<tr>
<td>Total retail sales per capita, 2012 (c)</td>
<td>$5,179</td>
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</table>

#### Transportation

Mean travel time to work (minutes), workers age 16 years+ 2012-2016: 30.7

### Income & Poverty

<table>
<thead>
<tr>
<th>Category</th>
<th>Value</th>
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<tbody>
<tr>
<td>Median household income (in 2016 dollars), 2012-2016</td>
<td>$105,417</td>
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<tr>
<td>Per capita income in past 12 months (in 2016 dollars), 2012-2016</td>
<td>$49,823</td>
</tr>
<tr>
<td>Persons in poverty, percent</td>
<td>▲ 5.6%</td>
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</table>

### BUSINESSES

<table>
<thead>
<tr>
<th>Category</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Total employer establishments, 2015</td>
<td>X</td>
</tr>
<tr>
<td>Total employment, 2015</td>
<td>X</td>
</tr>
<tr>
<td>Total annual payroll, 2015 ($1,000)</td>
<td>X</td>
</tr>
<tr>
<td>Total employment, percent change, 2014-2015</td>
<td>X</td>
</tr>
<tr>
<td>Total nonemployer establishments, 2015</td>
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</tr>
<tr>
<td>All firms, 2012</td>
<td>1,883</td>
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<tr>
<td>Men-owned firms, 2012</td>
<td>968</td>
</tr>
<tr>
<td>Women-owned firms, 2012</td>
<td>737</td>
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<td>Minority-owned firms, 2012</td>
<td>180</td>
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<tr>
<td>Nonminority-owned firms, 2012</td>
<td>1,592</td>
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<tr>
<td>Veteran-owned firms, 2012</td>
<td>134</td>
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<td>Nonveteran-owned firms, 2012</td>
<td>1,696</td>
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### GEOGRAPHY

<table>
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<tr>
<td>Population per square mile, 2010</td>
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<tr>
<td>Land area in square miles, 2010</td>
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<td>FIPS Code</td>
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</table>
Value Notes

This geographic level of poverty and health estimates is not comparable to other geographic levels of these estimates.

Some estimates presented here come from sample data, and thus have sampling errors that may render some apparent differences between geographies statistically indistinguishable. Click the Quick Info icon to the left of each row in TABLE view to learn about sampling error.

The vintage year (e.g., V2017) refers to the final year of the series (2010 thru 2017). Different vintage years of estimates are not comparable.

Fact Notes
(a) Includes persons reporting only one race
(b) Hispanics may be of any race, so also are included in applicable race categories
(c) Economic Census - Puerto Rico data are not comparable to U.S. Economic Census data

Value Flags
- Either no or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest or upper interval of an open ended distribution.
- D Suppressed to avoid disclosure of confidential information
- F Fewer than 25 firms
- FN Footnote on this item in place of data
- NA Not available
- S Suppressed; does not meet publication standards
- X Not applicable
- Z Value greater than zero but less than half unit of measure shown